

ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS December 13, 2022 – BOARD AGENDA

Government Center Board Room

The public is invited to join the meeting remotely by phone call 1-415-655-0001, (access code):2559 439 2688; (meeting password): 7282

2:40 1) J. Mark Wedel, County Board Chair

A) Call to Order

B) Pledge of Allegiance

C) Approval of Agenda

D) Citizens' Public Comment – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.

Anyone attending virtually wishing to speak during the public comment period should notify the County Administrator's office at 218-927-7276 option 7 no later than 2:30 P.M. on the Monday before the meeting.

2) Consent Agenda – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.

A) Correspondence File November 22, 2022 to December 12, 2022

B) Approve November 22, 2022 County Board Minutes

C) Approve Electronic Funds Transfers

D) Approve Commissioner Vouchers Paid 11.23.2022

E) Approve Commissioner Vouchers Paid 12.09.2022

F) Approve Auditor's Vouchers – Auditor Warrants paid 11.18.2022

G) Approve Auditor's Vouchers – Auditor Warrants paid 12.02.2022

H) Approve Manual Warrants/Voids/Corrections – Stop Payment – State of MN to P&Z

I) Approve Manual Warrants/Voids/Corrections – ELAN Paid 11.10.2022

J) Approve Manual Warrants/Voids/Corrections – State General Tax and FSA Claims 1

K) Approve Manual Warrants/Voids/Corrections – FSA Claims 2

L) Approve Manual Warrants/Voids/Corrections – FSA Claims 3 and Participant Fees, October

M) Approve Manual Warrants/Voids/Corrections – FSA Claims 4

N) Approve Manual Warrants/Voids/Corrections – FSA Claims 5

O) Approve Manual Warrants/Voids/Corrections – FSA Claims 6

P) Approve Manual Warrants/Voids/Corrections – FSA Claims 7 and LLCC CC Fees

Q) Approve Manual Warrants/Voids/Corrections – FSA Claims 8

R) Approve Re-authorization of Agreement for Prosecution Services

S) Adopt Resolution: Bremer Bank Authorized Signers

T) Adopt Resolution: Security State Bank Authorized Signers

- U) Adopt Resolution: Nielsen Repurchase
- V) Adopt Resolution: LG220 Permit – Wealthwood Rod and Gun Club
- W) Adopt Resolution: Mississippi River – Grands Rapids Unit One Watershed One Plan MOA
- X) Adopt Resolution: Designate Polling Place – Unorganized Township
- Y) Adopt Resolution: County Liquor License 2023
- Z) Adopt Resolution: FRF Request – HHS IT-Computer Equipment
- AA) Adopt Resolution: Federal Participation in Construction Agreement MnDOT No. 1052140

- 2:45 3) Mike Dangers – County Assessor
 - A) Approve Pictometry Eagleview Photography
- 3:00 4) Jim Bright – Facilities Coordinator
 - A) Approve FRF Request – LLCC Heating System Controls
- 3:05 5) Dennis Thompson – Land Commissioner
 - A) Discussion Only - Palisade VFW Quit Claim Deed
 - B) Discussion Only - DNR Heritage Lands Project
- 3:30 6) Kelly Asche – Research Associate with Center for Rural Policy and Development
 - A) People Centered Economic Development
- 4:00 7) Mark Jeffers – Economic Development Coordinator
 - A) Approve Community Grant Program Awards
 - B) Approve FRF Request – Business Development Grant
 - C) Approve FRF Request – Aitkin County Revitalization Grant
 - D) Discussion Only – Broadband FCC Mapping Project
- 4:30 8) Bobbie Danielson – Human Resources Director
 - A) Personnel Committee Recommendations
- 4:35 9) Kathleen Ryan – Chief Financing Officer
 - A) Adopt Resolution – Malmo Liquor License
 - B) Adopt Resolution – Fisherman’s Bay Liquor License
- 4:40 BREAK
- 4:45 10) Jessica Seibert – County Administrator
 - A) 2023 Appropriations Discussion
 - B) 2022 Reserve Request Discussion
 - C) 2023 Commissioner Salary Discussion
 - D) 2023 Elected Officials Salary Discussion
 - E) 2023 Capital Improvement Plan Discussion
 - F) Administrator Updates
- 5:20 11) Board of Commissioners
 - A) Committee Updates
- 5:50 Adjourn

AITKIN COUNTY BOARD

November 22, 2022

<p>The Aitkin County Board of Commissioners met this 22nd day of September, 2022 at 9:01 a.m. at the Aitkin Government Center with the following members present: Board Chair J. Mark Wedel, Commissioners Donald Niemi, Ann Marcotte, Brian Napstad, Laurie Westerlund, County Administrator Jessica Seibert, and Administrative Assistant Brittany Searle.</p> <p>Motion made by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all voting yes to approve the November 22, 2022 agenda as amended. Removing item 5B: Closed Session Under MN Statute 13D.03 Subd.1(b) Labor Negotiations, adding items 5B: Ratify Teamsters Non-Licensed Agreement and 5C: Ratify AFSCME HHS Agreement.</p> <p style="text-align: center;">AITKIN COUNTY HEALTH & HUMAN SERVICES BOARD MEETING</p> <p>Attendance The Aitkin County Board of Commissioners met this 22nd day of November 2022, at 9:02 a.m. as the Aitkin County Health & Human Services Board with the following members present: Commissioners J. Mark Wedel, Brian Napstad, Don Niemi, Ann Marcotte and Laurie Westerlund. Others present included: County Administrator Jessica Seibert, Admin/HR Administrative Assistant Brittany Searle, H&HS Administrative Assistant Paula Arimborgo, H&HS Supervisors Carli Goble & Erin Melz, other public guests. Joining via WebEx: Paul Vold KKIN Radio, H&HS Supervisors Julie Herbst & Jessi Goble.</p> <p>Approved Agenda Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members present voting yes to approve the November 22nd, 2022 Health & Human Services agenda.</p> <p>Approved Minutes Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members present voting yes to approve the October 25th, 2022 Health & Human Services minutes.</p> <p>Approved Bills Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members present voting yes to approve the bills.</p> <p>Aitkin-Itasca-Koochiching Community Health Board Maggie Rothstein – CHB Administrator, presented to the Board the Community Health Improvement Plan covering:</p> <ul style="list-style-type: none"> - Community Health Board Membership - Mandated Core Services - Community Health Assessment - CHB Priorities - Goal 1 - Goal 2 	<p>Call to Order</p> <p>Approved Agenda</p> <p>Health and Human Services</p>
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<p>Committee Updates The Board discussed the CARE Board, H&HS Advisory Committee, and Lakes & Pines.</p> <p>Adjourn The meeting was adjourned at 9:40 a.m. Next Meeting – December 20, 2022</p> <p>There was no Citizens' Public Comment</p> <p>Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting yes to approve the Consent Agenda as follows.</p> <p>A) Correspondence File September 13, 2022 to September 26, 2022 B) Approve September 13, 2022 County Board Minutes C) Approve Electronic Funds Transfers - \$920,937.63 D) Approve Commissioner's Vouchers – General Fund \$249,072, Reserves \$7,820.00, RB \$116,569.93, HHS \$60,166.56, Trust \$39,550.79, Forest Development \$1,458.35, Taxes & Penalties \$117,199.02, LLCC \$6,816.73, Parks \$14,361.79, COVID \$20,000.00 for a total of \$633,015.20. E) Approve Auditor's Vouchers – November 4, 2022 – RB \$53,695.90, Forest Development \$35,471.42 for a total of \$89,167.32. F) Approve Auditor's Vouchers – Sales Use and Diesel Tax, October 2022 – Townships/Cities/ARDC/Ambulance \$3,212,578.28 G) Approve Auditor's Vouchers – Oct, Nov Settlement 11.21.2022 - General \$128.81, RB \$960.22, LLCC \$218.36, Parks \$127.19 for a total of \$1,434.58. H) Approve Manual Warrants/Voids/Corrections – Credit Card Fees, LLCC October 2022 – LLCC \$39.58 for a total of \$39.58. I) Approve Manual Warrants/Voids/Corrections – Returned Payment, NSF – General \$30.00 for a total of \$30.00. J) Approve Manual Warrants/Voids/Corrections – MTG Reg and Deed Tax – General \$0.08, State \$105.902.87 for a total of \$105.902.95. K) Approve Manual Warrants/Voids/Corrections – FSA Claims 1 – General \$2,258.17 for a total of \$2,258.17. L) Approve Manual Warrants/Voids/Corrections – FSA Claims 2 – General \$468.68 for a total of \$468.68. M) Approve Manual Warrants/Voids/Corrections – FSA Claims 3 – General \$294.62 for a total of \$294.62. N) Approve Manual Warrants/Voids/Corrections – FSA Claims 4 – General \$90.00 for a total of \$90.00. O) Approve Manual Warrants/Voids/Corrections – ELAN Paid 10.27.22 – General \$-4,151.65, Reserves \$285.97, RB \$1,695.00, HHS \$1,886.60, Forest Development \$272.70, Opioid Settlement \$11.38 for a total of \$0.00. P) Approve Manual Warrants/Voids/Corrections – LLCC Refund – LLCC \$468.76 for a total of \$468.76. Q) Approve Manual Warrants/Voids/Corrections – Auto Deduct – Taxes & Penalties \$600.00 for a total of \$600.00. R) Approve Manual Warrants/Voids/Corrections – FSA Claims 5 – General \$10.29 for a total of \$10.29. S) Approve Manual Warrants/Voids/Corrections – FSA Claims 6 – General \$575.17 for a total of \$575.17. T) Approve Extension of 2020 MN Board of Water and Soil Resources NRBG</p>	<p>Citizens' Public Comment</p> <p>Consent Agenda</p>
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- U) Approve Committee Assignment Changes
- V) Approve Medical Examiner Agreement 2023
- W) Approve Purchase of Thermal Viewer – Sheriff’s Office
- X) Approve Aitkin County Master Services Agreement – CLA
- Y) Approve 2023 Newspaper Bid Specifications
- Z) Adopt Resolution: County Hazard Mitigation Plan
- AA) Adopt Resolution: Final Contract Payment – Contract No. 20212
- AB) Adopt Resolution: GIA Funding 2023
- AC) Adopt Resolution: Off Sale Liquor License – Imperial Operating
- AD) Adopt Resolution: Caps Donation

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voted to approve – Extension of 2020 MN Board of Water and Soil Resources NRBG.

**Extension of 2020
MN Board of
Water and Soil
Resources NRBG**

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voted to approve – Committee Assignment Changes.

**Committee
Assignment
Changes**

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voted to approve – Medical Examiner Agreement 2023.

**Medical Examiner
Agreement 2023**

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voted to approve – Purchase of Thermal Viewer – Sheriff’s Office.

**Purchase of
Thermal Viewer –
Sheriff’s Office**

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voted to approve – Aitkin County Master Services Agreement – CLA.

**Aitkin County
Master Services
Agreement – CLA**

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voted to approve – 2023 Newspaper Bid Specifications.

**2023 Newspaper
Bid Specifications**

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voted to approve – County Hazard Mitigation Plan

**Resolution
#20221122-142
County Hazard
Mitigation Plan**

WHEREAS, Aitkin County ha participated in the hazard mitigation planning process as established under the Disaster Mitigation Act of 2000, and

WHEREAS, the Act establishes a framework for the development of a county Hazard Mitigation Plan; and

WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and businesses; and

WHEREAS, the Aitkin County Plan includes a risk assessment including past hazards, hazards that threaten the County, an estimate of structures at risk, a general description of land uses and development trends; and

WHEREAS, the Aitkin County Plan includes a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

WHEREAS, the Aitkin County Plan includes a maintenance or implementation process including plan updates, integration of the plan into other planning documents and how Aitkin County will maintain public participation and coordination; and

WHEREAS; the Plan has been shared with the Minnesota Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency for review and comment; and

WHEREAS, the Aitkin County All-Hazard Mitigation Plan will make the county and participating jurisdictions eligible to receive FEMA hazard mitigation assistance grants; and

WHEREAS, this multi-jurisdictional plan and cities that participated in the planning process may choose to adopt to County Plan.

NOW THEREFORE BE IT RESOLVED, that Aitkin County supports the hazard mitigation planning effort and wishes to adopt the Aitkin County All-Hazard Mitigation Plan.

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voted to approve – Final Contract Payment – Contract No. 20212

WHEREAS, Contract No. 20212 has in all been completed, and the County Board being fully advised in the premises.

NOW THEREFORE BE IT RESOLVED, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to S & R Reinforcing Inc. in the amount of \$8,314.63.

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voted to approve – Application for Grant – in – Aid ATV Trail Maintenance Funds

WHEREAS, Local units of government can apply for State aide for trail development, maintenance, grooming and administration from the Minnesota Department of Natural Resources at the rate of 90% reimbursement of costs of grooming and maintenance, and

WHEREAS, Aitkin County does not have the facilities to maintain the entire trail system in Aitkin County, and

WHEREAS, Clubs wish to contract with the County for maintaining these trails, and

**Resolution
#20221122-143
Final Contract
Payment –
Contract No.
20212**

**Resolution
#20221122-144
Application for
Grant – in – Aid
ATV Trail
Maintenance
Funds**

AITKIN COUNTY BOARD

November 22, 2022

WHEREAS, these trails benefit the recreation, resort, tourism, industry, and economy of Aitkin County,

NOW THEREFORE, BE IT RESOLVED, That the Aitkin County Trail Administrator be authorized to apply for Grants-in-Aid assistance funds for All Terrain Vehicle Trail maintenance and grooming for the following trail:

Northwoods Regional ATV trail which consists of the following segments: South Soo Line, North Soo Line, Axtell ATV technical riding area, Rabey Line, Blind Lake, Redtop, Moose River Connector, Lawler, Blind Lake Connector Trail, Rat Lake Connector Trail, Hill City Connector Trail and Solana ATV Trails.

BE IT FURTHER RESOLVED, That the Aitkin County Trail Administrator be authorized to contract for the development, maintenance and grooming of the aforementioned trails with qualified, interested clubs.

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voted to approve – Off Sale Liquor License – Imperial Operating

BE IT RESOLVED, The Aitkin County Board of Commissioners agrees to approve the following liquor license for a period from December 1, 2022, thru December 31, 2022:

“OFF” Sale:

Imperial Operating MN LLC DBA Kings Mart #45– Hazelton Township
This establishment has an address of 22852 State Highway 169, Aitkin, MN 56431

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voted to approve – CAPs Donation

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

<u>Name of Donor</u>	<u>Amount</u>
Aitkin Women of Today	\$ 50.00
Over the Hills ATV Club	\$ 350.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

<u>Name of Donor</u>	<u>Terms or Conditions</u>
Aitkin Women of Today Awareness & Prevention	\$400.00 to the Committee for the
Over the Hills ATV Club	of Suicide (CAPS) group for continuing mental health and suicide prevention messaging and training

**Resolution
#20221122-145 Off
Sale Liquor
License – Imperial
Operation**

**Resolution
#20221122-146
CAPs Donation**

throughout Aitkin County utilizing community events. Next community event is anticipated by summer 2023.

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

John Welle – County Engineer presented the Final Overview of CH 3 (former TH 232) Costs.

The Board discussed: CARE, HHS Advisory, Lakes and Pines, ARDC, Mille Lacs Watershed, Mississippi Headwaters, Negotiations, hill City, Veterans Day, Planning Commission, Arrowhead Counties, Big Sandy, Historical Society, and TZD.

Jessica Seibert, County Administrator updated the Board on the following:

- MCIT Award
- DH MTG/ 1:1's
- DNR Meeting
- Mediation
- HHS Director Interviews
- Chili Cookoff – December 15th
- Next Meeting held December 13th at 6:05 p.m.

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voting yes to ratify Teamsters Non-Licensed Agreement 2023-2025.

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to Ratify AFSCME HHS Agreement 2022-2024.

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voting yes to adjourn the meeting at 11:27 p.m. until Tuesday, December 13, 2022 at the Aitkin County Government Center.

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioners

Jessica Seibert
County Administrator

Final Overview of CH 3 Costs

Board Discussion

Administrator Updates

Ratify Teamsters Non-Licensed Agreement 2023-2025

Ratify AFSCME HHS Agreement 2022-2024

Adjourn



Board of County Commissioners Agenda Request

2C
Agenda Item #

Requested Meeting Date: 12/13/2022

Title of Item: Electronic Funds Transfer

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Lori Grams	Department: County Treasurer
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Presenter (Name and Title): N/A	Estimated Time Needed:
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Summary of Issue:

Electronic Funds Transfer thru 12/05/2022

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

ELECTRONIC FUNDS TRANSFER

Thru December 5, 2022 Board Meeting December 13, 2022

Abstract Number	Date	Amount	Reason	
21528	11/10/22	\$17,268.98	Commissioner Abstract	
21529	11/15/22	\$575.17	Manual Abstract	
21530	11/17/22	\$720.00	Manual Abstract	
21531	11/18/22	\$5,101.86	Auditor Abstract	
21532	11/21/22	\$2,914,017.07	Auditor Abstract	
21534	11/18/22	\$608,844.00	Payroll Abstract	
21536	11/22/22	\$13,365.21	Commissioner Abstract	
21537	11/23/22	\$104,963.79	Commissioner Abstract	
21539	11/22/22	\$10,886.16	Manual Abstract	
21540	11/23/22	\$566.63	Manual Abstract	
21541	11/28/22	\$9,347.14	Manual Abstract	
21542	11/28/22	\$599.29	Manual Abstract	
21543	11/30/22	\$44.92	Manual Abstract	
21544	12/2/22	\$13,303.30	Auditor Abstract	
21545	12/2/22	\$624,727.39	Payroll Abstract	
21546	12/1/22	\$73.14	Manual Abstract	\$0
21547	12/2/22	\$9,785.82	Auditor Abstract	Voids/No ACH
21548	12/2/22	\$223.03	Manual Abstract	21533
				21535
				21538
		\$4,334,412.90		

WLC1
11/18/22 11:37AM



Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
12	DEPT			Court Administration			
11634	Gammello & Pearson PLLC						
	01-012-000-0000-6263		150.00	01-PR-22-356 10/01/2022 10/31/2022	11634	Contract Legal Services	Y
	01-012-000-0000-6263		45.00	.01-P4-05-000433 10/01/2022 10/31/2022	11634	Contract Legal Services	Y
	01-012-000-0000-6263		90.00	01-PR-21-1165 10/01/2022 10/31/2022	11634	Contract Legal Services	Y
	01-012-000-0000-6263		330.00	01-JV-22-281 10/01/2022 10/31/2022	11634	Contract Legal Services	Y
	01-012-000-0000-6263		67.50	01-PR-22-716 10/01/2022 10/31/2022	11634	Contract Legal Services	Y
	11634 Gammello & Pearson PLLC		682.50	5 Transactions			
	9046 Loffler Companies, Inc.						
	01-012-000-0000-6220		23.78	Nov phone bill 11/01/2022 11/30/2022	IN-80010460137	Telephone	N
	9046 Loffler Companies, Inc.		23.78	1 Transactions			
12	DEPT Total:		706.28	Court Administration	2 Vendors	6 Transactions	
40	DEPT			Auditor			
	9046 Loffler Companies, Inc.						
	01-040-000-0000-6220		28.53	Nov phone bill 11/01/2022 11/30/2022	IN-80010460137	Telephone	N
	01-040-021-0000-6220		23.78	Nov phone bill 11/01/2022 11/30/2022	IN-80010460137	Telephone	N
	9046 Loffler Companies, Inc.		52.31	2 Transactions			
40	DEPT Total:		52.31	Auditor	1 Vendors	2 Transactions	
42	DEPT			Treasurer			
	9152 ACI Payments Inc						
	01-042-000-0000-5524		10.00	NSF CC FEE	1000081746	Handling Fee (Nfs Check)	N
	9152 ACI Payments Inc		10.00	1 Transactions			
	9046 Loffler Companies, Inc.						
	01-042-000-0000-6220		14.27	Nov phone bill	IN-80010460137	Telephone	N

Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9046	Loffler Companies, Inc.		14.27	11/01/2022 11/30/2022	1 Transactions		
86235	The Office Shop Inc 01-042-000-0000-6405		6.84	INDEX INSERT, 8TAB	324099-0	Office Supplies	N
86235	The Office Shop Inc		6.84	1 Transactions			
42	DEPT Total:		31.11	Treasurer	3 Vendors	3 Transactions	
43	DEPT			Assessor			
86222	Aitkin Independent Age 01-043-000-0000-6230		66.35	SUBSCRIPTION 2022-2023 12/01/2022 11/30/2023	TAA-210366	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		66.35	1 Transactions			
10452	AT&T Mobility 01-043-000-0000-6220		317.27	OCTOBER WIFI 09/26/2022 10/25/2022	287298660812	Telephone	N
10452	AT&T Mobility		317.27	1 Transactions			
9046	Loffler Companies, Inc. 01-043-000-0000-6220		57.07	Nov phone bill 11/01/2022 11/30/2022	IN-80010460137	Telephone	N
9046	Loffler Companies, Inc.		57.07	1 Transactions			
3951	Pro West & Associates, Inc 01-043-000-0000-6360		228.15	TECHNICAL SUPPORT GIS	006881	Services, Labor, Contracts, GIS Mapping	N
3951	Pro West & Associates, Inc		228.15	1 Transactions			
43	DEPT Total:		668.84	Assessor	4 Vendors	4 Transactions	
44	DEPT			Central Services			
9046	Loffler Companies, Inc. 01-044-000-0000-6220		23.78	Nov phone bill 11/01/2022 11/30/2022	IN-80010460137	Telephone	N
9046	Loffler Companies, Inc.		23.78	1 Transactions			
89079	McGregor Area Ambulance Service						

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	01-044-000-0000-6841		13,000.00	AMBULANCE SERVICE 1/1-8/31 01/01/2022 08/31/2022	2022 AITKIN CO	Ambulance Appropriations	N
89079	McGregor Area Ambulance Service		13,000.00	1 Transactions			
13722	Quadient Finance USA, Inc. 01-044-048-0000-6205		3,530.00	POSTAGE FUNDING 10/01/2022 10/31/2022	ACCT #XXXX6665	Postage	N
13722	Quadient Finance USA, Inc.		3,530.00	1 Transactions			
13624	Quadient Leasing USA, Inc 01-044-048-0000-6342		717.51	POSTAGE RENTAL	N9674425	Postage Rental	N
13624	Quadient Leasing USA, Inc		717.51	1 Transactions			
44	DEPT Total:		17,271.29	Central Services	4 Vendors	4 Transactions	
45	DEPT			Motor Pool			
13934	The Tire Barn 01-045-000-0000-6302		48.32	OIL CHANGE #40 11/16/2022 11/16/2022	65295	Vehicle Maintenance	N
13934	The Tire Barn		48.32	1 Transactions			
45	DEPT Total:		48.32	Motor Pool	1 Vendors	1 Transactions	
49	DEPT			Information Technologies			
9561	Amazon Business 01-049-000-0000-6485		24.03	5 PACK USB C CABLE	1637-J1FJ-1CTQ	Computer/Technology Supplies	N
9561	Amazon Business		24.03	1 Transactions			
2386	Information Systems Corp 01-049-000-0000-6283		5,095.00	NEXSAN ASSUREON SUPPORT	M30508	Programming, Services, Contracts	N
2386	Information Systems Corp		5,095.00	1 Transactions			
9046	Loffler Companies, Inc. 01-049-000-0000-6220		28.53	Nov phone bill 11/01/2022 11/30/2022	IN-80010460137	Telephone	N
9046	Loffler Companies, Inc.		28.53	1 Transactions			

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
49	DEPT Total:		5,147.56	Information Technologies	3 Vendors	3 Transactions	
52	DEPT 9046 Loffler Companies, Inc. 01-052-000-0000-6220		33.29	Administration Nov phone bill 11/01/2022 11/30/2022	IN-80010460137	Telephone	N
	9046 Loffler Companies, Inc.		33.29	1 Transactions			
52	DEPT Total:		33.29	Administration	1 Vendors	1 Transactions	
53	DEPT 9046 Loffler Companies, Inc. 01-053-000-0000-6220		14.27	Human Resources Nov phone bill 11/01/2022 11/30/2022	IN-80010460137	Telephone	N
	9046 Loffler Companies, Inc.		14.27	1 Transactions			
53	DEPT Total:		14.27	Human Resources	1 Vendors	1 Transactions	
60	DEPT 86222 Aitkin Independent Age 01-060-000-0000-6230 01-060-000-0000-6230		37.49 45.00	Elections AB VOTING EXT. HOURS VOTING EQUIP TESTING	1267552 1267875	Printing, Publishing & Adv Printing, Publishing & Adv	Y Y
	86222 Aitkin Independent Age		82.49	2 Transactions			
60	DEPT Total:		82.49	Elections	1 Vendors	2 Transactions	
90	DEPT 3392 Exsted/Debra 01-090-000-0000-6264		7.50	Attorney CERT. DL REQUEST PMT	NE DMV	Sheriff Services	N
	3392 Exsted/Debra		7.50	1 Transactions			
	9046 Loffler Companies, Inc. 01-090-000-0000-6220		61.82	Nov phone bill 11/01/2022 11/30/2022	IN-80010460137	Telephone	N
	9046 Loffler Companies, Inc.		61.82	1 Transactions			
	86235 The Office Shop Inc 01-090-000-0000-6405		11.91	OFFICE SUPPLIES	1119016-0	Office Supplies	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	01-090-000-0000-6405		8.16	OFFICE SUPPLIES	1119016-1	Office Supplies	N
	01-090-000-0000-6405		11.87	OFFICE SUPPLIES	1119016-2	Office Supplies	N
86235	The Office Shop Inc		31.94				
				3 Transactions			
5173	Thomson Reuters-West Publishing						
	01-090-000-0000-6406		1,537.44	MONTHLY ONLINE SUBSCRIPTION	847259568	Law Publ. & Subscriptions	N
	01-090-000-0000-6406		346.73	MONTHLY LIBRARY PLAN CHARGES	847354990	Law Publ. & Subscriptions	N
5173	Thomson Reuters-West Publishing		1,884.17				
				2 Transactions			
90	DEPT Total:		1,985.43	Attorney			
					4 Vendors		7 Transactions
100	DEPT			Recorder			
9046	Loffler Companies, Inc.						
	01-100-000-0000-6220		14.27	Nov phone bill	IN-80010460137	Telephone	N
				11/01/2022			
				11/30/2022			
9046	Loffler Companies, Inc.		14.27				
				1 Transactions			
10795	Moriarty/Michael						
	01-100-000-0000-6332		417.80	2022 CLE ROOM	2022 CLE	Hotel / Motel Lodging	N
	01-100-000-0000-6335		142.80	2022 CLE MILES	2022 CLE	Gas/Vehicle Fuel Charges	N
	01-100-000-0000-6339		29.31	2022 CLE MEALS	2022 CLE	Meals (Overnight)	N
10795	Moriarty/Michael		589.91				
				3 Transactions			
86235	The Office Shop Inc						
	01-100-000-0000-6405		7.78	OFFICE SUPPLIES	1119126-0	Office Supplies	N
86235	The Office Shop Inc		7.78				
				1 Transactions			
100	DEPT Total:		611.96	Recorder			
					3 Vendors		5 Transactions
110	DEPT			Courthouse Maintenance			
9561	Amazon Business						
	01-110-000-0000-6415		640.86	DRINKING WATER FILTERS	19QK-6NNK-KLMG	Operational Supplies	N
	01-110-000-0000-6415		153.90	CO DETECTORS	1DWN-DRJP-PJ79	Operational Supplies	N
	01-110-000-0000-6415		60.74	EAR PLUGS/DISH TOWELS	1M7M-TFJL-9DJJ	Operational Supplies	N
9561	Amazon Business		855.50				
				3 Transactions			
9272	ARCHITECTURAL RESOURCES INC						
	01-110-000-0000-6360		115.38	FACILITIES ASSESSMENT	2021179-2	Services, Labor, Contracts	N

Aitkin County



1 General Fund

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
9272	ARCHITECTURAL RESOURCES INC				115.38							
88628	Dalco Enterprises, Inc.											
	01-110-000-0000-6422				1,452.41	2 PALLETS OF SIDEWALK SALT		3999094		Janitorial Supplies		N
	01-110-000-0000-6422				450.17	SOAP/GLOVES/BATTERIES		4004905		Janitorial Supplies		N
	01-110-000-0000-6422				160.32	MOPSTER/BATTERIES		4007957		Janitorial Supplies		N
88628	Dalco Enterprises, Inc.				2,062.90							
1430	Dotzler Power Equipment											
	01-110-000-0000-6570				24.95	MIXED GAS FOR WEED WHIP		30341		Motor Fuel & Lubricants		N
1430	Dotzler Power Equipment				24.95							
1754	Garrison Disposal Company, Inc											
	01-110-000-0000-6255				522.85	MONTHLY GARBAGE		315026		Garbage		N
						10/01/2022	10/31/2022					
1754	Garrison Disposal Company, Inc				522.85							
14559	Goodin Company											
	01-110-000-0000-6422				84.21	TOILET SEATS		06618407-00		Janitorial Supplies		N
14559	Goodin Company				84.21							
2340	Hyytinen Hardware Hank											
	01-110-000-0000-6415				63.77	MOUSE TRAPS/FLY TRAPS/WASHERS		ACCT 2036		Operational Supplies		N
2340	Hyytinen Hardware Hank				63.77							
9046	Loffler Companies, Inc.											
	01-110-000-0000-6220				9.51	Nov phone bill		IN-80010460137		Telephone		N
						11/01/2022	11/30/2022					
9046	Loffler Companies, Inc.				9.51							
9918	Metropolitan Compounds Inc.											
	01-110-000-0000-6422				2,115.20	SALT REMOVER		0016543-IN		Janitorial Supplies		Y
9918	Metropolitan Compounds Inc.				2,115.20							
9694	Midwest Lock & Door, Inc.											
	01-110-000-0000-6360				3,889.80	FAIRGROUNDS LOCK REPLACEMENT		8300		Services, Labor, Contracts		N
9694	Midwest Lock & Door, Inc.				3,889.80							
12927	Midwest Machinery Co.											

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	01-110-000-0000-6415		135.55	FILTER/OIL FOR BLOWER& SWEEPER	9406520	Operational Supplies	N
	01-110-000-0000-6415		19.30	FILTER FOR JD SWEEPER	9412900	Operational Supplies	N
12927	Midwest Machinery Co.		154.85		2 Transactions		
89765	Minnesota Elevator, Inc						
	01-110-000-0000-6360		344.61	MONTHLY SERVICE	990372	Services, Labor, Contracts	N
				11/01/2022 11/30/2022			
89765	Minnesota Elevator, Inc		344.61		1 Transactions		
10698	Stericycle, Inc						
	01-110-000-0000-6360		30.10	STERI-SAFE	4011366545	Services, Labor, Contracts	6
				12/01/2022 12/31/2022			
10698	Stericycle, Inc		30.10		1 Transactions		
9617	Timber Lakes Septic Service, Inc.						
	01-110-000-0000-6360		275.00	PROBATION RESTROOM	32074	Services, Labor, Contracts	N
9617	Timber Lakes Septic Service, Inc.		275.00		1 Transactions		
110	DEPT Total:		10,548.63	Courthouse Maintenance	14 Vendors	19 Transactions	
120	DEPT			Veterans Service			
10452	AT&T Mobility						
	01-120-000-0000-6220		99.32	FIRSTNET OCT	287298585696	Telephone	N
				09/26/2022 10/25/2022			
10452	AT&T Mobility		99.32		1 Transactions		
9046	Loffler Companies, Inc.						
	01-120-000-0000-6220		14.27	Nov phone bill	IN-80010460137	Telephone	N
				11/01/2022 11/30/2022			
9046	Loffler Companies, Inc.		14.27		1 Transactions		
3518	Voyageur Press Of Mcgregor, Inc						
	01-120-000-0000-6230		100.00	V PRESS NOV	45958	Printing, Publishing & Adv	N
				11/15/2022 11/15/2022			
3518	Voyageur Press Of Mcgregor, Inc		100.00		1 Transactions		
9933	WEX BANK - Veteran Services						
	01-120-000-0000-6335		200.86	FLEET OCT	74967663	Gas/Vehicle Fuel Charges	N
				10/08/2022 11/07/2022			

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1 General Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
9933	WEX BANK - Veteran Services		200.86		1 Transactions		
120	DEPT Total:		414.45	Veterans Service	4 Vendors	4 Transactions	
121	DEPT			Housing & Redevelopment			
14813	Joerger, Rebecca						
	01-121-000-0000-6278		35.00	EXTENSION MTG	11/7/22	Advisory Board/Committee Per Diem	Y
14813	Joerger, Rebecca		35.00		1 Transactions		
121	DEPT Total:		35.00	Housing & Redevelopment	1 Vendors	1 Transactions	
122	DEPT			Planning & Zoning			
10452	AT&T Mobility						
	01-122-000-0000-6220		223.60	MONTHLY CELLULAR CHARGES	287301120814	Telephone	N
				09/26/2022 10/25/2022			
10452	AT&T Mobility		223.60		1 Transactions		
9046	Loffler Companies, Inc.						
	01-122-000-0000-6220		23.78	Nov phone bill	IN-80010460137	Telephone	N
				11/01/2022 11/30/2022			
9046	Loffler Companies, Inc.		23.78		1 Transactions		
4010	Rasley Oil Company						
	01-122-000-0000-6335		504.08	MONTHLY FUEL CHARGES	AITCOZOS	Gas/Vehicle Fuel Charges	N
				10/01/2022 10/31/2022			
4010	Rasley Oil Company		504.08		1 Transactions		
13934	The Tire Barn						
	01-122-000-0000-6302		229.82	BATTERY/OIL CHANGE 2012 IMPALA	65016	Vehicle Maintenance	N
13934	The Tire Barn		229.82		1 Transactions		
122	DEPT Total:		981.28	Planning & Zoning	4 Vendors	4 Transactions	
123	DEPT			Coroner			
3987	Ramsey County Medical Examiner						
	01-123-000-0000-6260		1,577.00	MEDEX 032604 -D.B.	032604	Autopsies--Pathologist, Xrays, Etc	N
	01-123-000-0000-6260		1,635.00	MEDEX-032957; P.D.	032957	Autopsies--Pathologist, Xrays, Etc	N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
3987	Ramsey County Medical Examiner				3,212.00		2 Transactions					
9151	River Valley Forensic Services PA	01-123-000-0000-6262			750.00	ME-02750 & SEPT SERVICES		1928		Coroner Fees		6
9151	River Valley Forensic Services PA				750.00		1 Transactions					
123	DEPT Total:				3,962.00	Coroner			2 Vendors		3 Transactions	
200	DEPT					Enforcement						
172	Aitkin Police Dept	01-200-200-0000-6268			99.00	S BROWN TRADecraft TRAINING		VIRTUAL TRAIN		Training, Development		N
172	Aitkin Police Dept				99.00		1 Transactions					
9138	ASAP Towing	01-200-000-0000-6359			116.00	#216 SQUAD		10080		Wrecker Service		Y
		01-200-000-0000-6359			133.50	22002124		9931		Wrecker Service		Y
		01-200-000-0000-6359			196.50	22002158		9943		Wrecker Service		Y
		01-200-000-0000-6359			219.00	22002240		9964		Wrecker Service		Y
9138	ASAP Towing				665.00		4 Transactions					
9203	AT&T Mobility	01-200-000-0000-6220			1,837.26	DEPUTY CELL; SQUAD PC		287297906116		Telephone		N
9203	AT&T Mobility				1,837.26		1 Transactions					
13725	Beartooth True Value	01-200-000-0000-6302			12.14	#210 SQUAD		B190365		Vehicle Maintenance		N
13725	Beartooth True Value				12.14		1 Transactions					
3393	Bruss/Cheryl	01-200-000-0000-6180			66.00	PATCHES, ZIPPER, HEMMING		557609		Clothing Allowance		Y
3393	Bruss/Cheryl				66.00		1 Transactions					
9822	Callyo 2009 Corp.	01-200-200-0000-6265			2,950.00	3/1/23-12/31/23 5 USERS		R17101		Programs		Y
9822	Callyo 2009 Corp.				2,950.00		1 Transactions					
1152	Cook/Steven	01-200-000-0000-6260			450.00	BACKGROUND INVESTIGATIONS		11012022		Professional Consulting		Y

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1152	Cook/Steven		450.00		1 Transactions		
2340	Hyytinen Hardware Hank 01-200-000-0000-6302		14.28	3995 SQUAD KEY CUT	2732	Vehicle Maintenance	N
2340	Hyytinen Hardware Hank		14.28		1 Transactions		
3263	K&M Signs Inc. 01-200-000-0000-6620		1,240.00	#216 AND #221 DECALS	14722	Auto, Trailers, Snowmobiles, ATV	N
	01-200-000-0000-6620		990.00	#212 DECALS	14727	Auto, Trailers, Snowmobiles, ATV	N
3263	K&M Signs Inc.		2,230.00		2 Transactions		
9477	Kovacic, Steven Paul 01-200-003-0000-6241		320.00	#204 PPCT TRAINING	10312022	Registration Fee	Y
9477	Kovacic, Steven Paul		320.00		1 Transactions		
9046	Loffler Companies, Inc. 01-200-000-0000-6220		137.91	Nov phone bill 11/01/2022	IN-80010460137 11/30/2022	Telephone	N
9046	Loffler Companies, Inc.		137.91		1 Transactions		
252	Lynn Peavey Company 01-200-000-0000-6405		91.27	EVIDENCE TAPE	394865	Office Supplies	N
	01-200-000-0000-6405		78.06	EVIDENCE SUPPLIES	394903	Office Supplies	N
252	Lynn Peavey Company		169.33		2 Transactions		
12553	MEYER'S SERVICE CENTER 01-200-000-0000-6302		213.83	#214 BATTERY	22876	Vehicle Maintenance	N
12553	MEYER'S SERVICE CENTER		213.83		1 Transactions		
11197	Mid-States Organized Crime Information 01-200-200-0000-6265		680.00	MINI MODEM UPGRADE-2	425	Programs	N
11197	Mid-States Organized Crime Information		680.00		1 Transactions		
3455	Motorola Inc 01-200-200-0000-6265		27,718.20	5 RADIOS	8281508543	Programs	N
3455	Motorola Inc		27,718.20		1 Transactions		
10082	Rapiscan Systems, Inc. 01-200-000-0000-6360		2,050.00	REPAIR RAPISCAN SYSTEM	3206405	Services, Labor, Contracts	Y

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
10082	Rapiscan Systems, Inc.		2,050.00		1 Transactions		
4010	Rasley Oil Company 01-200-000-0000-6335		115.49	DEPUTY GAS	AITCOSHERS	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company		115.49		1 Transactions		
11538	RCB Collections Range Credit Bureau Inc 01-200-000-0000-6360		30.00	BACKGROUND CREDIT CHECKS	37165	Services, Labor, Contracts	N
11538	RCB Collections Range Credit Bureau Inc		30.00		1 Transactions		
87016	Sheriff Itasca County 01-200-200-0000-6268		99.00	J JOHNSON TRADecraft TRAINING	10/28/22 TRAIN	Training, Development	N
87016	Sheriff Itasca County		99.00		1 Transactions		
86235	The Office Shop Inc 01-200-000-0000-6405		83.46	BINDER CLIPS & TONER	1119181-0	Office Supplies	N
	01-200-000-0000-6405		253.90	2023 CALENDARS	1119197-0	Office Supplies	N
	01-200-000-0000-6405		22.59	2023 WALL CALENDAR	1119197-1	Office Supplies	N
86235	The Office Shop Inc		359.95		3 Transactions		
13934	The Tire Barn 01-200-000-0000-6302		25.00	#226 TIRE REPAIR	65129	Vehicle Maintenance	N
	01-200-000-0000-6302		22.50	COMMAND TRAILER TIRE REPAIR	65193	Vehicle Maintenance	N
13934	The Tire Barn		47.50		2 Transactions		
5072	Ukuras Big Dollar 01-200-000-0000-6405		212.66	S/R - RAT LAKE	192241	Office Supplies	N
5072	Ukuras Big Dollar		212.66		1 Transactions		
9932	WEX BANK - Sheriff's Department 01-200-000-0000-6335		55.48	#221 GAS	84899718	Gas/Vehicle Fuel Charges	N
9932	WEX BANK - Sheriff's Department		55.48		1 Transactions		
200	DEPT Total:		40,533.03	Enforcement	23 Vendors	31 Transactions	
204	DEPT			ATV			
9203	AT&T Mobility 01-204-000-0000-6220		87.89	208 CELL ; 208 COMPUTER	287297906116	Telephone	N

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9203	AT&T Mobility		87.89		1 Transactions		
204	DEPT Total:		87.89	ATV	1 Vendors	1 Transactions	
252	DEPT			Corrections			
9561	Amazon Business 01-252-000-0000-6405		349.99	SCANNER	173D-PRDN-C9TT	Office Supplies	N
	01-252-000-0000-6405		21.98	CABLE WALL PLATE; USB	1XND-1JTL-QTGW	Office Supplies	N
9561	Amazon Business		371.97		2 Transactions		
9203	AT&T Mobility 01-252-000-0000-6220		99.32	DISPATCH CELL; TRANSPORT PHONE	287297906116	Telephone	N
9203	AT&T Mobility		99.32		1 Transactions		
880	Carlton County Sheriff's Office 01-252-000-0000-6351		550.00	BOARDING L.M.S. AND B.L.S.	11042022	Board Of Prisoners	N
880	Carlton County Sheriff's Office		550.00		1 Transactions		
163	Charter Communications Holdings LLC 01-252-252-0000-6465		201.99	TV- AITKIN JAIL	0000608102822	Inamte Welfare Supplies	N
163	Charter Communications Holdings LLC		201.99		1 Transactions		
15362	GuidePoint Pharmacy #114 Aitkin 01-252-000-0000-6430		506.90	INMATE MEDS	546	Medical Expense/Supplies - Inmates	N
	01-252-000-0000-6430		912.46	INMATE MEDS	ACCT #30	Medical Expense/Supplies - Inmates	N
15362	GuidePoint Pharmacy #114 Aitkin		1,419.36		2 Transactions		
9046	Loffler Companies, Inc. 01-252-000-0000-6220		66.57	Nov phone bill 11/01/2022	IN-80010460137 11/30/2022	Telephone	N
9046	Loffler Companies, Inc.		66.57		1 Transactions		
90318	McKesson Medical 01-252-000-0000-6430		208.89	BANDAGES, TEST STRIPS, ANTACID	19997101	Medical Expense/Supplies - Inmates	N
90318	McKesson Medical		208.89		1 Transactions		
89765	Minnesota Elevator, Inc 01-252-000-0000-6360		199.59	NOV MONTHLY SERVICE	989918	Services, Labor, Contracts	N

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1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
						Service Dates	Paid On Bhf #	On Behalf of Name	
89765	Minnesota Elevator, Inc				199.59				
						1 Transactions			
3789	Pan-O-Gold Baking Company								
	01-252-000-0000-6418				86.56	BREAD, BUNS	10002422300003	Groceries	N
	01-252-000-0000-6418				86.56	BREAD, BUNS	10002422307002	Groceries	N
	01-252-000-0000-6418				28.82	BUNS	10002422314002	Groceries	N
3789	Pan-O-Gold Baking Company				201.94				
						3 Transactions			
9808	Performance Foodservice								
	01-252-000-0000-6418				1,141.86	GROCERIES	371961	Groceries	N
	01-252-000-0000-6418				2,025.69	GROCERIES	380609	Groceries	N
9808	Performance Foodservice				3,167.55				
						2 Transactions			
11947	Phoenix Supply								
	01-252-000-0000-6465				230.35	SWEATSHIRTS, T-SHIRTS	27475	Inmate Supplies	N
	01-252-000-0000-6465				539.30	UNIFORM PANTS, WASH CLOTHS	27616	Inmate Supplies	N
11947	Phoenix Supply				769.65				
						2 Transactions			
4010	Rasley Oil Company								
	01-252-000-0000-6330				247.80	TRANSPORT GAS	AITCOSHERS	Prisoner Transportation & Travel	N
	01-252-000-0000-6335				194.69	TRANSPORT GAS	AITCOSHERS	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company				442.49				
						2 Transactions			
10771	Regional Diagnostic Radiology								
	01-252-000-0000-6262				33.00	DLO RADIOLOGY	07311969	Contract Service or Medical Service	6
10771	Regional Diagnostic Radiology				33.00				
						1 Transactions			
4070	Riley Auto Supply								
	01-252-000-0000-6590				161.92	BELTS	634042	Repair & Maintenance Supplies	N
4070	Riley Auto Supply				161.92				
						1 Transactions			
5072	Ukuras Big Dollar								
	01-252-000-0000-6418				185.50	GROCERIES	192286	Groceries	N
5072	Ukuras Big Dollar				185.50				
						1 Transactions			
252	DEPT Total:				8,079.74	Corrections		15 Vendors	22 Transactions
253	DEPT					Sentence to Serve			
	9203 AT&T Mobility								

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9203	AT&T Mobility 01-253-000-0000-6220		38.23 38.23	STS AIR CARD 1 Transactions	287297906116	Telephone	N
7525	Hometown Bldg Supply 01-253-000-0000-6464		3.38 3.38	BIT 1 Transactions	2210-07310	STS Supplies	N
2340	Hyytinen Hardware Hank 01-253-000-0000-6415		216.89 216.89	4148 MISC OPERATIONAL SUPPLIES 1 Transactions	2732	Operational Supplies	N
9046	Loffler Companies, Inc. 01-253-000-0000-6220		4.76 4.76	Nov phone bill 11/01/2022 11/30/2022 1 Transactions	IN-80010460137	Telephone	N
4010	Rasley Oil Company 01-253-000-0000-6335 01-253-000-0000-6335		387.26 98.48 485.74	STS GAS STS GAS 2 Transactions	AITCOSHERS AITCOSHERS	Gas/Vehicle Fuel Charges Gas/Vehicle Fuel Charges	N N
253	DEPT Total:		749.00	Sentence to Serve	5 Vendors	6 Transactions	
255	DEPT			Crime Victims			
9046	Loffler Companies, Inc. 01-255-000-0000-6220		4.76 4.76	Nov phone bill 11/01/2022 11/30/2022 1 Transactions	IN-80010460137	Telephone	N
255	DEPT Total:		4.76	Crime Victims	1 Vendors	1 Transactions	
257	DEPT			Community Corrections			
14563	Anoka County Corrections 01-257-255-0000-6269		27,558.35 27,558.35	SEC JUV DET COSTS & MEDICAL 10/01/2022 10/01/2022 1 Transactions	886-1000002-1	Juvenile Detention	N
783	Canon Financial Services, Inc						

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
		01-257-000-0000-6342			104.86	CANON COPIER CONTRACT	11/20/2022 12/19/2022	29538425		Office Equipment Rental/Contracts		N
783	Canon Financial Services, Inc				104.86		1 Transactions					
9046	Loffler Companies, Inc.	01-257-000-0000-6220			47.56	Nov phone bill	11/01/2022 11/30/2022	IN-80010460137		Telephone		N
9046	Loffler Companies, Inc.				47.56		1 Transactions					
4010	Rasley Oil Company	01-257-258-0000-6335			24.81	FUEL COSTS - SOBRIETY COURT	10/01/2022 10/31/2022	AITCOPROS		Gas/Vehicle Fuel Charges		N
4010	Rasley Oil Company				24.81		1 Transactions					
9489	Redwood Toxicology Laboratory, Inc	01-257-267-0000-6274			66.69	DRUG TESTING LAB FEES	10/01/2022 10/31/2022	022399202210		Drug Testing Fee		6
9489	Redwood Toxicology Laboratory, Inc				66.69		1 Transactions					
9931	WEX BANK - Community Corrections	01-257-000-0000-6335			23.67	FUEL COSTS-ADMIN	10/07/2022 11/06/2022	84892181		Gas/Vehicle Fuel Charges		N
		01-257-255-0000-6335			82.90	FUEL COSTS - JUV AGENT	10/07/2022 11/06/2022	84892181		Gas/Vehicle Fuel Charges		N
		01-257-257-0000-6335			33.49	FUEL COSTS - ADULT AGENTS	10/07/2022 11/06/2022	84892181		Gas/Vehicle Fuel Charges		N
		01-257-258-0000-6335			47.38	FUEL COSTS - SOBRIETY COURT	10/07/2022 11/06/2022	84892181		Gas/Vehicle Fuel Charges		N
9931	WEX BANK - Community Corrections				187.44		4 Transactions					
257	DEPT Total:				27,989.71	Community Corrections		6 Vendors		9 Transactions		
390	DEPT					Environmental Health						
9046	Loffler Companies, Inc.	01-390-000-0000-6220			23.78	Nov phone bill	11/01/2022 11/30/2022	IN-80010460137		Telephone		N
9046	Loffler Companies, Inc.				23.78		1 Transactions					

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
390	DEPT Total:		23.78	Environmental Health	1 Vendors	1 Transactions	
391	DEPT			Solid Waste			
10452	AT&T Mobility 01-391-000-0000-6220		44.18	MONTHLY CELLULAR CHARGES 09/26/2022 10/25/2022	287301120814	Telephone	N
10452	AT&T Mobility		44.18	1 Transactions			
9046	Loffler Companies, Inc. 01-391-000-0000-6220		9.52	Nov phone bill 11/01/2022 11/30/2022	IN-80010460137	Telephone	N
9046	Loffler Companies, Inc.		9.52	1 Transactions			
4010	Rasley Oil Company 01-391-000-0000-6335		35.79	MONTHLY FUEL CHARGES 10/01/2022 10/31/2022	AITCOZOS	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company		35.79	1 Transactions			
11507	Waste Management of Minnesota, Inc 01-391-060-0000-6360		14,081.38	MONTHLY RECYCLING CONTRACT 10/01/2022 10/31/2022	009826428089	Recycling Contract	N
11507	Waste Management of Minnesota, Inc		14,081.38	1 Transactions			
391	DEPT Total:		14,170.87	Solid Waste	4 Vendors	4 Transactions	
601	DEPT			Extension			
10850	Carlson/David L 01-601-000-0000-6278 01-601-000-0000-6379		35.00 25.00	EXTENSION MTG EXTENSION MILLAGE	11/7/22 11/7/22	Advisory Board/Committee Per Diem Extension Committee Expense(Not PerD	Y Y
10850	Carlson/David L		60.00	2 Transactions			
9440	Dotzler/Sharon A 01-601-000-0000-6278		35.00	EXTENSION MTG	11/7/22	Advisory Board/Committee Per Diem	Y
9440	Dotzler/Sharon A		35.00	1 Transactions			
91345	Elvecrog/Roberta C 01-601-000-0000-6278		35.00	EXTENSION MTG	11/7/2022	Advisory Board/Committee Per Diem	Y

Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
91345	Elvecrog/Roberta C		35.00		1 Transactions		
12045	Janzen/Joy						
	01-601-000-0000-6278		35.00	EXTENSION MTG	11/7/22	Advisory Board/Committee Per Diem	Y
	01-601-000-0000-6379		11.25	EXTENSION MILEAGE	11/7/22	Extension Committee Expense(Not PerD	Y
12045	Janzen/Joy		46.25		2 Transactions		
14813	Joerger, Rebecca						
	01-601-000-0000-6379		20.00	EXTENSION MILEAGE	11/7/22	Extension Committee Expense(Not PerD	Y
14813	Joerger, Rebecca		20.00		1 Transactions		
9046	Loffler Companies, Inc.						
	01-601-000-0000-6220		4.76	Nov phone bill 11/01/2022	11/30/2022 IN-80010460137	Telephone	N
9046	Loffler Companies, Inc.		4.76		1 Transactions		
90853	Mickelson/Bonnie H						
	01-601-000-0000-6278		35.00	EXTENSION MTG	11/7/2022	Advisory Board/Committee Per Diem	Y
90853	Mickelson/Bonnie H		35.00		1 Transactions		
601	DEPT Total:		236.01	Extension	7 Vendors	9 Transactions	
711	DEPT			Economic Development			
	9046 Loffler Companies, Inc.						
	01-711-000-0000-6220		4.76	Nov phone bill 11/01/2022	11/30/2022 IN-80010460137	Telephone	N
	9046 Loffler Companies, Inc.		4.76		1 Transactions		
711	DEPT Total:		4.76	Economic Development	1 Vendors	1 Transactions	
1	Fund Total:		134,474.06	General Fund		155 Transactions	

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Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

2 Reserves Fund

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
110	DEPT			Courthouse Maintenance			
	9272 ARCHITECTURAL RESOURCES INC						
	02-110-011-0000-6605		2,074.62	FACILITIES ASSESSMENT	2021179-2	Facilities Planning Reserve Expense	N
	9272 ARCHITECTURAL RESOURCES INC		2,074.62	1 Transactions			
110	DEPT Total:		2,074.62	Courthouse Maintenance	1 Vendors	1 Transactions	
2	Fund Total:		2,074.62	Reserves Fund		1 Transactions	

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
301	DEPT			R&B Administration			
11406	Innovative Office Solutions, LLC 03-301-000-0000-6405		12.21	OFFICE SUPPLIES	IN3999244	Office Supplies	N
11406	Innovative Office Solutions, LLC		12.21	1 Transactions			
10077	MINNESOTA SEEDING CONTRACTORS AS 03-301-000-0000-6241		115.00	QUALE-MTG FEE		Meeting/Conference Registration Fee	N
10077	MINNESOTA SEEDING CONTRACTORS AS		115.00	1 Transactions			
9261	RTVision, Inc. 03-301-000-0000-6300		1,833.60	TIMECARED PLUS 1/1-12/31/23	INV155	Maintenance/Service Contracts	N
	03-301-000-0000-6300		600.00	ONEOFFICE LICENSE	INV89	Maintenance/Service Contracts	N
9261	RTVision, Inc.		2,433.60	2 Transactions			
301	DEPT Total:		2,560.81	R&B Administration	3 Vendors	4 Transactions	
303	DEPT			R&B Highway Maintenance			
195	Aitkin Tire Shop 03-303-000-0000-6590		70.00	REPAIR LABOR	0-061917	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590		380.00	TIRES	0-061917	Repair & Maintenance Supplies	Y
195	Aitkin Tire Shop		450.00	2 Transactions			
7916	AT&T Mobility 03-303-000-0000-6220		38.23	MIKE'S LAPTOP SVC	287303768387	Telephone	N
	03-303-000-0000-6220		38.23	PAUL'S IPAD SVC	287303768387	Telephone	N
	03-303-000-0000-6220		38.23	CAROL LAPTOP SVC	287303768387	Telephone	N
7916	AT&T Mobility		114.69	3 Transactions			
13842	BLUNT/RANDY 03-303-000-0000-6181		145.00	WORK BOOTS REIMBURSEMENT	PLEASANT HILLS	Safety Footwear Allowance	N
13842	BLUNT/RANDY		145.00	1 Transactions			
14887	Cintas Corporation 03-303-000-0000-6360		15.82	SHOP LAUNDRY	4136673839	Services, Labor, Contracts	N
	03-303-000-0000-6360		15.82	SHOP LAUNDRY	4137398038	Services, Labor, Contracts	N
14887	Cintas Corporation		31.64	2 Transactions			
5893	Consolidated Telecommunications Co. 03-303-000-0000-6254		150.00	HIGH SPEED INTERNET	21127163	Utilities-Gas and Electric	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
5893	Consolidated Telecommunications Co.		150.00							
										1 Transactions
2763	Countryside Sanitation, LLC									
	03-303-000-0000-6254		117.00	OCT MCGREGOR		2775		Utilities-Gas and Electric		Y
	03-303-000-0000-6254		81.90	OCT PALISADE		2776		Utilities-Gas and Electric		Y
2763	Countryside Sanitation, LLC		198.90							2 Transactions
5484	Darlow Excavating									
	03-303-000-0000-6524		9,888.00	SALT SAND				Winter Sand		Y
5484	Darlow Excavating		9,888.00							1 Transactions
7060	Federated Co-Ops Inc.									
	03-303-000-0000-6423		442.66	MCGRATH SHOP PROPANE		1974883		Fuel for Buildings		N
7060	Federated Co-Ops Inc.		442.66							1 Transactions
14741	Hawkinson Sand & Gravel									
	03-303-000-0000-6517		1,643.34	COLD MIX		1029220685		Asphalt,Crackfiller,Tack Oil,Etc		Y
14741	Hawkinson Sand & Gravel		1,643.34							1 Transactions
2089	Heartland Tire Inc									
	03-303-000-0000-6590		320.00	TIRES		15021107		Repair & Maintenance Supplies		N
	03-303-000-0000-6590		45.59	REPAIR LABOR		15021108		Repair & Maintenance Supplies		N
	03-303-000-0000-6590		48.00	TIRES		15021108		Repair & Maintenance Supplies		N
	03-303-000-0000-6590		2,312.56	TIRES		15021231		Repair & Maintenance Supplies		N
	03-303-000-0000-6590		92.00	REPAIR LABOR		15021231		Repair & Maintenance Supplies		N
	03-303-000-0000-6590		7.36	REPAIR PARTS		15021231		Repair & Maintenance Supplies		N
2089	Heartland Tire Inc		2,185.51							6 Transactions
2340	Hyytinen Hardware Hank									
	03-303-000-0000-6521		10.99	CD 5		3961/1		Maintenance Supplies		N
	03-303-000-0000-6417		14.99	AITKIN SHOP BULBS		4217/1		Shop/Building Maintenance		N
2340	Hyytinen Hardware Hank		25.98							2 Transactions
7705	Isle Automotive Corp									
	03-303-000-0000-6590		84.39	REPAIR PARTS		119210909		Repair & Maintenance Supplies		N
7705	Isle Automotive Corp		84.39							1 Transactions
7062	Kern Excavating LLC									
	03-303-000-0000-6521		2,730.00	BLADING		111022A		Maintenance Supplies		N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	03-303-000-0000-6521		66,456.50	FURNISH/INSTALL CLASS 5	111022A	Maintenance Supplies	N
7062	Kern Excavating LLC		69,186.50		2 Transactions		
8101	Kris Engineering Inc						
	03-303-000-0000-6590		2,498.92	REPAIR PARTS	37373	Repair & Maintenance Supplies	N
8101	Kris Engineering Inc		2,498.92		1 Transactions		
91187	Lake Country Power						
	03-303-000-0000-6254		93.21	OCT JACOBSON	1400073000	Utilities-Gas and Electric	N
	03-303-000-0000-6254		94.77	OCT SWATARA	140946401	Utilities-Gas and Electric	N
	03-303-000-0000-6254		55.00	OCT CSAH 6	143093502	Utilities-Gas and Electric	N
91187	Lake Country Power		242.98		3 Transactions		
9046	Loffler Companies, Inc.						
	03-303-000-0000-6220		85.60	Nov phone bill	IN-80010460137	Telephone	N
				11/01/2022	11/30/2022		
9046	Loffler Companies, Inc.		85.60		1 Transactions		
12927	Midwest Machinery Co.						
	03-303-000-0000-6590		355.06-	REPAIR PARTS	9291998	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		121.64	REPAIR PARTS-FILTERS	9339561	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		460.39	REPAIR PARTS-FILTERS	9370047	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		402.11	REPAIR PARTS-FILTERS	9377479	Repair & Maintenance Supplies	N
12927	Midwest Machinery Co.		629.08		4 Transactions		
3160	Mille Lacs Energy Coop-Albert Lea						
	03-303-000-0000-6254		190.18	POWER: PALISADE	18-52-026-01	Utilities-Gas and Electric	N
	03-303-000-0000-6254		50.37	169 & CSAH 3	19-23-010-01	Utilities-Gas and Electric	N
	03-303-000-0000-6254		50.00	CSAH 5	27-35-015-02	Utilities-Gas and Electric	N
	03-303-000-0000-6254		99.42	POWER: MCGREGOR	29-53-003-01	Utilities-Gas and Electric	N
	03-303-000-0000-6254		50.00	CSAH 8	30-06-012-02	Utilities-Gas and Electric	N
	03-303-000-0000-6254		50.00	CSAH 4	32-32-007-02	Utilities-Gas and Electric	N
	03-303-000-0000-6254		1,030.96	POWER: AITKIN	33-52-007-02	Utilities-Gas and Electric	N
	03-303-000-0000-6254		57.20	169 & CSAH 28	39-62-022-01	Utilities-Gas and Electric	N
	03-303-000-0000-6254		41.74	CSAH 12	40-06-000-01	Utilities-Gas and Electric	N
	03-303-000-0000-6254		50.00	CSAH 12	46-56-023-02	Utilities-Gas and Electric	N
	03-303-000-0000-6254		51.00	CSAH 12	48-09-009-02	Utilities-Gas and Electric	N
	03-303-000-0000-6254		51.01	47 & CSAH 2	54-51-104-01	Utilities-Gas and Electric	N

3 Road & Bridge

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	1099	On Behalf of Name
3160	Mille Lacs Energy Coop-Albert Lea				1,771.88							
								12	Transactions			
8436	Northland Parts											
	03-303-000-0000-6417				89.90	MCGREGOR SHOP SUPPLIES		454147		Shop/Building Maintenance	N	
	03-303-000-0000-6417				9.97	MCGREGOR SHOP SUPPLIES		455216		Shop/Building Maintenance	N	
8436	Northland Parts				99.87			2	Transactions			
10412	O'Reilly Auto Parts											
	03-303-000-0000-6590				11.73	REPAIR PARTS		1878-136688		Repair & Maintenance Supplies	N	
	03-303-000-0000-6417				8.99	MCGRATH SHOP SUPPLIES		1878-136717		Shop/Building Maintenance	N	
10412	O'Reilly Auto Parts				20.72			2	Transactions			
8537	Powerplan OIB											
	03-303-000-0000-6590				105.98	REPAIR PARTS		2168054		Repair & Maintenance Supplies	N	
8537	Powerplan OIB				105.98			1	Transactions			
4010	Rasley Oil Company											
	03-303-000-0000-6570				62.78	GASOLINE		11608		Motor Fuel & Lubricants	N	
4010	Rasley Oil Company				62.78			1	Transactions			
4070	Riley Auto Supply											
	03-303-000-0000-6590				73.97	REPAIR PARTS		634758		Repair & Maintenance Supplies	N	
	03-303-000-0000-6590				236.54	REPAIR PARTS		634873		Repair & Maintenance Supplies	N	
	03-303-000-0000-6590				179.55	REPAIR PARTS		634930		Repair & Maintenance Supplies	N	
	03-303-000-0000-6590				93.57	REPAIR PARTS		634937		Repair & Maintenance Supplies	N	
	03-303-000-0000-6590				24.47	REPAIR PARTS		634945		Repair & Maintenance Supplies	N	
	03-303-000-0000-6417				42.58	AITKIN SHOP		634963		Shop/Building Maintenance	N	
	03-303-000-0000-6590				218.97	REPAIR PARTS		635070		Repair & Maintenance Supplies	N	
	03-303-000-0000-6590				5.00	REPAIR PARTS		635074		Repair & Maintenance Supplies	N	
	03-303-000-0000-6590				10.79	REPAIR PARTS		635116		Repair & Maintenance Supplies	N	
	03-303-000-0000-6590				101.98	REPAIR PARTS		635286		Repair & Maintenance Supplies	N	
4070	Riley Auto Supply				977.42			10	Transactions			
9176	SPARKY'S TOOLS, LLC											
	03-303-000-0000-6590				709.97	REPAIR PARTS		D 106543		Repair & Maintenance Supplies	N	
9176	SPARKY'S TOOLS, LLC				709.97			1	Transactions			
6097	Verizon Wireless											
	03-303-000-0000-6220				470.41	DEPT CELL PHONES		9919554416		Telephone	N	

Aitkin County



3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
6097	Verizon Wireless		470.41		1 Transactions		
8605	Wayne's Sanitation LLC 03-303-000-0000-6254		65.80	GARBAGE: MCGRATH	339511	Utilities-Gas and Electric	N
8605	Wayne's Sanitation LLC		65.80		1 Transactions		
5295	Ziegler Inc 03-303-000-0000-6590		405.60	REPAIR PARTS	IN000762163	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		3,033.43	REPAIR PARTS	IN000767588	Repair & Maintenance Supplies	N
5295	Ziegler Inc		3,439.03		2 Transactions		
303	DEPT Total:		95,727.05	R&B Highway Maintenance	27 Vendors	67 Transactions	
307	DEPT			R&B Capital Infrastructure			
11185	Department Of Natural Resources 03-307-000-0000-6362		2,240.63	APPROVED EASEMENT-ECOU101228		Right Of Way	N
11185	Department Of Natural Resources		2,240.63		1 Transactions		
7652	Erickson Engineering Co. 03-307-000-0000-6269		5,352.00	PROFESSIONAL SERVICES	15245	Professional Services	Y
	03-307-000-0000-6362		8,966.00	PROFESSIONAL SERVICES	15249	Right Of Way	Y
7652	Erickson Engineering Co.		14,318.00		2 Transactions		
307	DEPT Total:		16,558.63	R&B Capital Infrastructure	2 Vendors	3 Transactions	
3	Fund Total:		114,846.49	Road & Bridge		74 Transactions	

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
400	DEPT			Public Health Department			
86222	Aitkin Independent Age 05-400-400-0402-6360		404.55	COVID/FLU VACCINE CLINIC ADS 10/05/2022 10/12/2022	1261247	Services, Labor, Contracts	Y
86222	Aitkin Independent Age		404.55	1 Transactions			
9561	Amazon Business 05-400-440-0410-6405		19.60	AGENCY-DYMO LABELWRITER 10/07/2022 10/07/2022	1DD9-HY37-W9W4	Office Supplies	N
9561	Amazon Business		19.60	1 Transactions			
9608	AMAZON CAPITAL SERVICES 05-400-400-0402-6405		69.89	COVID - SANITIZING WIPES 11/11/2022 11/11/2022	1369-43HR-X3LP	Office Supplies	N
	05-400-430-0408-6405		39.98	MECSH-HOME VISITING BAG 11/11/2022 11/11/2022	1369-43HR-X3LP	Office Supplies	N
	05-400-440-0410-6405		4.91	AGENCY-DAWN, BIC HIGHLIGHTERS 11/11/2022 11/11/2022	1369-43HR-X3LP	Office Supplies	N
	05-400-440-0410-6485		2.10	ACCTG-(CG) COMP SPEAKERS 11/11/2022 11/11/2022	1369-43HR-X3LP	Computer/Technology Supplies	N
	05-400-440-0410-6405		12.58	ACCTG-TONER (CG) 11/06/2022 11/06/2022	1ML3-9GNK-DPTT	Office Supplies	N
	05-400-440-0410-6405		5.54	AGENCY-STENO PADS 11/06/2022 11/06/2022	1ML3-9GNK-DPTT	Office Supplies	N
	05-400-410-0413-6430		43.78	WIC-LANCETS 11/05/2022 11/05/2022	1MQD-CXWF-VP1R	WIC - Medical Supplies	N
	05-400-440-0410-6405		2.96	AGENCY-ENV MOISTENERS 11/05/2022 11/05/2022	1MQD-CXWF-VP1R	Office Supplies	N
	05-400-440-0410-6405		23.18	ACCTG-TONER 11/05/2022 11/05/2022	1MQD-CXWF-VP1R	Office Supplies	N
9608	AMAZON CAPITAL SERVICES		204.92	9 Transactions			
10452	AT&T Mobility 05-400-400-0402-6220		38.23	VACCINE CLINIC PHONE 09/26/2022 10/25/2022	287298057356X	Telephone	N
	05-400-410-0413-6220		38.23	WIC HOTSPOT 09/26/2022 10/25/2022	287298057356X	Telephone	N
	05-400-410-0413-6220		44.63	WIC TRAVELER PHONE 09/26/2022 10/25/2022	287298057356X	Telephone	N

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	05-400-410-0413-6220		49.66	WIC/HV CELL PHONE 09/26/2022 10/25/2022	287298057356X	Telephone	N
	05-400-430-0408-6220		49.66	PH HV/FP CELL PHONE 09/26/2022 10/25/2022	287298057356X	Telephone	N
	05-400-440-0410-6220		188.58	PH ADMIN CELL PHONE 09/26/2022 10/25/2022	287298057356X	Telephone	N
	05-400-440-0410-6220		6.95	DIR CELL PHONE 09/26/2022 10/25/2022	287298057356X	Telephone	N
	05-400-440-0410-6220		5.35	AGENCY HOT SPOT 09/26/2022 10/25/2022	287298057356X	Telephone	N
	05-400-440-0410-6220		6.95	ACCT CELL PHONE 09/26/2022 10/25/2022	287298057356X	Telephone	N
10452	AT&T Mobility		428.24	9 Transactions			
783	Canon Financial Services, Inc						
	05-400-440-0410-6342		265.77	PH COPIER CONTRACT CHARGE 11/01/2022 11/30/2022	29538414	Office Equipment Rental/Contracts	N
	05-400-440-0410-6342		38.75	MAILRM COPIER CONTRACT CHARGE 11/01/2022 11/30/2022	29538419	Office Equipment Rental/Contracts	N
	05-400-440-0410-6342		25.20	OSS COPIER CONTRACT CHARGE 11/01/2022 11/30/2022	29538423	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		329.72	3 Transactions			
9046	Loffler Companies, Inc.						
	05-400-440-0410-6220		7.99	Nov phone bill 11/01/2022 11/30/2022	IN-80010460137	Telephone	N
	05-400-440-0410-6220		2.00	Nov phone bill 11/01/2022 11/30/2022	IN-80010460137	Telephone	N
	05-400-440-0410-6220		57.07	Nov phone bill 11/01/2022 11/30/2022	IN-80010460137	Telephone	N
9046	Loffler Companies, Inc.		67.06	3 Transactions			
10657	Quadient Finance USA, Inc						
	05-400-440-0410-6405		23.50	INK FOR POSTAGE MACHINE 10/07/2022 10/07/2022	9098 110322	Office Supplies	N
10657	Quadient Finance USA, Inc		23.50	1 Transactions			
4010	Rasley Oil Company						
	05-400-400-0402-6335		75.13	GAS CHARGES FOR OCT 2022	AITCOHSS	Gas/Vehicle Fuel Charges	N

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	05-400-410-0413-6335		16.23	10/01/2022 10/31/2022 GAS CHARGES FOR OCT 2022	AITCOHHSS	Gas/Vehicle Fuel Charges	N
	05-400-420-4800-6335		13.31	10/01/2022 10/31/2022 CAPS - GAS CHARGES OCT 2022	AITCOHHSS	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company		104.67		3 Transactions		
88859	Spee*Dee-St Cloud 05-400-430-0408-6360		176.73	10/03/2022 10/29/2022 FAP SERVICE - 111	687416	Services, Labor, Contracts	N
88859	Spee*Dee-St Cloud		176.73		1 Transactions		
10698	Stericycle,Inc 05-400-440-0410-6360		16.86	12/01/2022 12/31/2022 STERI-SAFE	4011366545	Services, Labor, Contracts	6
10698	Stericycle,Inc		16.86		1 Transactions		
400	DEPT Total:		1,775.85	Public Health Department	10 Vendors	32 Transactions	
420	DEPT			Income Maintenance			
88284	Aitkin Co Recorder 05-420-650-4800-6800		13.00	11/08/2022 11/08/2022 MA ESTATE DEATH CERTIFICATE	94895	Program Expenses Direct Charge Ffp	N
88284	Aitkin Co Recorder		13.00		1 Transactions		
9561	Amazon Business 05-420-600-4800-6405		46.20	10/07/2022 10/07/2022 AGENCY-DYMO LABELWRITER	1DD9-HY37-W9W4	Office Supplies	N
9561	Amazon Business		46.20		1 Transactions		
9608	AMAZON CAPITAL SERVICES 05-420-600-4800-6405		11.57	11/11/2022 11/11/2022 AGENCY-DAWN, BIC HIGHLIGHTERS	1369-43HR-X3LP	Office Supplies	N
	05-420-600-4800-6405		4.95	11/11/2022 11/11/2022 ACCTG-(CG) COMP SPEAKERS	1369-43HR-X3LP	Office Supplies	N
	05-420-600-4800-6405		51.49	11/11/2022 11/11/2022 IM-CD DISC MAILERS	1369-43HR-X3LP	Office Supplies	N
	05-420-600-4800-6405		48.99	11/12/2022 11/12/2022 IM-(KD) PRIVACY SCREEN	1DVC-N91R-YFL4	Office Supplies	N

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Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	05-420-600-4800-6405		29.66	ACCTG-TONER (CG) 11/06/2022 11/06/2022	1ML3-9GNK-DPTT	Office Supplies	N
	05-420-600-4800-6405		13.06	AGENCY-STENO PADS 11/06/2022 11/06/2022	1ML3-9GNK-DPTT	Office Supplies	N
	05-420-600-4800-6405		6.97	AGENCY-ENV MOISTENERS 11/05/2022 11/05/2022	1MQD-CXWF-VP1R	Office Supplies	N
	05-420-600-4800-6405		54.65	ACCTG-TONER 11/05/2022 11/05/2022	1MQD-CXWF-VP1R	Office Supplies	N
9608	AMAZON CAPITAL SERVICES		221.34		8 Transactions		
10452	AT&T Mobility						
	05-420-600-4800-6220		12.62	AGENCY HOT SPOT 09/26/2022 10/25/2022	287298057356X	Telephone	N
	05-420-600-4800-6220		16.39	DIR CELL PHONE 09/26/2022 10/25/2022	287298057356X	Telephone	N
	05-420-600-4800-6220		272.81	IM CELL PHONES 09/26/2022 10/25/2022	287298057356X	Telephone	N
	05-420-600-4800-6220		16.39	ACCT CELL PHONE 09/26/2022 10/25/2022	287298057356X	Telephone	N
	05-420-640-4800-6220		138.92	CS CELL PHONE 09/26/2022 10/25/2022	287298057356X	Telephone	N
10452	AT&T Mobility		457.13		5 Transactions		
783	Canon Financial Services, Inc						
	05-420-640-4800-6342		120.14	CS COPIER CONTRACT CHARGE 11/01/2022 11/30/2022	29538418	Office Equipment Rental/Contracts	N
	05-420-600-4800-6342		91.34	MAILRM COPIER CONTRACT CHARGE 11/01/2022 11/30/2022	29538419	Office Equipment Rental/Contracts	N
	05-420-600-4800-6342		59.39	OSS COPIER CONTRACT CHARGE 11/01/2022 11/30/2022	29538423	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		270.87		3 Transactions		
9046	Loffler Companies, Inc.						
	05-420-600-4800-6220		18.83	Nov phone bill 11/01/2022 11/30/2022	IN-80010460137	Telephone	N
	05-420-600-4800-6220		4.71	Nov phone bill 11/01/2022 11/30/2022	IN-80010460137	Telephone	N
	05-420-600-4800-6220		52.31	Nov phone bill 11/01/2022 11/30/2022	IN-80010460137	Telephone	N

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	05-420-640-4800-6220		28.53	Nov phone bill 11/01/2022 11/30/2022	IN-80010460137	Telephone	N
9046	Loffler Companies, Inc.		104.38	4 Transactions			
3150	Mille Lacs Co Sheriff 05-420-640-4800-6379		61.28	IV-D SERVICE 001100248304 10/04/2022 10/04/2022	11271	Other Iv-D Charges	N
3150	Mille Lacs Co Sheriff		61.28	1 Transactions			
10657	Quadient Finance USA, Inc 05-420-600-4800-6405		55.39	INK FOR POSTAGE MACHINE 10/07/2022 10/07/2022	9098 110322	Office Supplies	N
10657	Quadient Finance USA, Inc		55.39	1 Transactions			
89003	Seven County Process Servers LLC 05-420-640-4800-6379		35.00	IV-D SERVICE 001069651302 11/07/2022 11/07/2022	20221205	Other Iv-D Charges	Y
89003	Seven County Process Servers LLC		35.00	1 Transactions			
88859	Spee*Dee-St Cloud 05-420-600-4800-6205		22.76	IM SERVICE - 101 10/03/2022 10/29/2022	687416	Postage	N
88859	Spee*Dee-St Cloud		22.76	1 Transactions			
15347	St Louis County - PHHS 05-420-650-4400-6211		126.12	MTM ADMIN FEE NON-FFP 09/13/2022 09/13/2022	IP-00026039	Medical Assistance - MTM Admin	N
	05-420-650-4400-6211		315.30	MTM ADMIN FEE NON-FFP 09/27/2022 09/27/2022	IP-00026043	Medical Assistance - MTM Admin	N
15347	St Louis County - PHHS		441.42	2 Transactions			
10698	Stericycle,Inc 05-420-600-4800-6360		39.73	STERI-SAFE 12/01/2022 12/31/2022	4011366545	Services, Labor, Contracts	6
10698	Stericycle,Inc		39.73	1 Transactions			
9615	WEX BANK - HHS 05-420-600-4800-6335		18.61	IM GAS CHARGES FOR 10/22 10/01/2022 10/31/2022	0481008519233	Gas/Vehicle Fuel Charges	N

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9615	WEX BANK - HHS		18.61		1 Transactions		
420	DEPT Total:		1,787.11	Income Maintenance	13 Vendors	30 Transactions	
430	DEPT			Social Services			
9561	Amazon Business						
	05-430-700-4800-6405		74.20	AGENCY-DYMO LABELWRITER 10/07/2022 10/07/2022	1DD9-HY37-W9W4	Office Supplies	N
	05-430-700-4800-6485		64.77	SS-(JH) LOGITECH WEBCAM 11/12/2022 11/12/2022	1H63-M96N-YDJV	Computer/Technology Supplies	N
9561	Amazon Business		138.97		2 Transactions		
9608	AMAZON CAPITAL SERVICES						
	05-430-700-4800-6405		7.94	ACCTG-(CG) COMP SPEAKERS 11/11/2022 11/11/2022	1369-43HR-X3LP	Office Supplies	N
	05-430-700-4800-6405		18.58	AGENCY-DAWN, BIC HIGHLIGHTERS 11/11/2022 11/11/2022	1369-43HR-X3LP	Office Supplies	N
	05-430-700-4800-6405		11.59	SS-(JS) WIRELESS MOUSE 11/11/2022 11/11/2022	1369-43HR-X3LP	Office Supplies	N
	05-430-700-4800-6405		20.98	AGENCY-STENO PADS 11/06/2022 11/06/2022	1ML3-9GNK-DPTT	Office Supplies	N
	05-430-700-4800-6405		47.65	ACCTG-TONER (CG) 11/06/2022 11/06/2022	1ML3-9GNK-DPTT	Office Supplies	N
	05-430-700-4800-6405		11.19	AGENCY-ENV MOISTENERS 11/05/2022 11/05/2022	1MQD-CXWF-VP1R	Office Supplies	N
	05-430-700-4800-6405		87.77	ACCTG-TONER 11/05/2022 11/05/2022	1MQD-CXWF-VP1R	Office Supplies	N
9608	AMAZON CAPITAL SERVICES		205.70		7 Transactions		
10452	AT&T Mobility						
	05-430-700-4800-6220		1,230.80	SS CELL PHONE 09/26/2022 10/25/2022	287298057356X	Telephone	N
	05-430-700-4800-6220		41.23	HOTSPOT (RI) 09/26/2022 10/25/2022	287298057356X	Telephone	N
	05-430-700-4800-6220		26.32	DIR CELL PHONE 09/26/2022 10/25/2022	287298057356X	Telephone	N
	05-430-700-4800-6220		20.26	AGENCY HOTSPOT 09/26/2022 10/25/2022	287298057356X	Telephone	N
	05-430-700-4800-6220		26.32	ACCT CELL PHONE	287298057356X	Telephone	N

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	05-430-760-3040-6020		76.46	09/26/2022 10/25/2022 IPAD - APS GRANT	287298057356X	APS Assessment/Investigation	N
10452	AT&T Mobility		1,421.39	6 Transactions			
783	Canon Financial Services, Inc 05-430-700-4800-6342		146.70	MAILRM COPIER CONTRACT CHARGE 11/01/2022 11/30/2022	29538419	Office Equipment Rental/Contracts	N
	05-430-700-4800-6342		95.38	OSS COPIER CONTRACT CHARGE 11/01/2022 11/30/2022	29538423	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		242.08	2 Transactions			
9046	Loffler Companies, Inc. 05-430-700-4800-6220		30.25	Nov phone bill 11/01/2022 11/30/2022	IN-80010460137	Telephone	N
	05-430-700-4800-6220		7.56	Nov phone bill 11/01/2022 11/30/2022	IN-80010460137	Telephone	N
	05-430-700-4800-6220		118.88	Nov phone bill 11/01/2022 11/30/2022	IN-80010460137	Telephone	N
9046	Loffler Companies, Inc.		156.69	3 Transactions			
10657	Quadient Finance USA, Inc 05-430-000-0000-1205		2,000.00	POSTAGE 11/01/2022 11/01/2022	9098 110322	Postage Account	N
	05-430-700-4800-6405		88.95	INK FOR POSTAGE MACHINE 10/07/2022 10/07/2022	9098 110322	Office Supplies	N
10657	Quadient Finance USA, Inc		2,088.95	2 Transactions			
4010	Rasley Oil Company 05-430-700-4800-6335		335.89	GAS CHARGES FOR OCT 2022 10/01/2022 10/31/2022	AITCOHSS	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company		335.89	1 Transactions			
10698	Stericycle, Inc 05-430-700-4800-6360		63.81	STERI-SAFE 12/01/2022 12/31/2022	4011366545	Services, Labor, Contracts	6
10698	Stericycle, Inc		63.81	1 Transactions			
9615	WEX BANK - HHS						

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	05-430-700-4800-6335		200.13	SS GAS CHARGES FOR 10/22	0481008519233	Gas/Vehicle Fuel Charges N
				10/01/2022 10/31/2022		
	9615 WEX BANK - HHS		200.13	1 Transactions		
430	DEPT Total:		4,853.61	Social Services	9 Vendors	25 Transactions
5	Fund Total:		8,416.57	Health & Human Services		87 Transactions

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
0	DEPT			Undesignated			
1091	Commissioner Of Revenue 09-000-000-0000-2044		67.98	2ND APPORT. SM 2022	OCT 2022	20% Severed Mineral Tax	N
1091	Commissioner Of Revenue		67.98	1 Transactions			
4580	Mn Dept Of Finance 09-000-000-0000-2022		532.00	DEATH SUR	OCT 2022	Birth/Death Surcharges	N
	09-000-000-0000-2022		116.00	BIRTH SUR	OCT 2022	Birth/Death Surcharges	N
	09-000-000-0000-2024		87.00	CHILD SUR	OCT 2022	St Share Of Birth Cert.-Children	N
	09-000-000-0000-2031		7.50	TORRENS SUR	OCT 2022	Real Estate Assurance (Was 5874 And 6	N
	09-000-000-0000-2036		5,302.50	STATE GEN FUND	OCT 2022	Recording Surcharges (Was 5871 & 6281)	N
	09-000-000-0000-2036		290.00	LEG SUR	OCT 2022	Recording Surcharges (Was 5871 & 6281)	N
	09-000-000-0000-2030		180.00	MARRIAGE FEES	OCT. MARRIAGE	State Fees, Assessments & Surcharges	N
	09-000-000-0000-2031		276.00	REAL ESTATE ASSURANCE-OCT 2022	OCTOBER 2022	Real Estate Assurance (Was 5874 And 6	N
	09-000-000-0000-2051		30.05	TIF ADMIN - OCT 2022	OCTOBER 2022	State Share of TIF Tax	N
4580	Mn Dept Of Finance		6,821.05	9 Transactions			
3375	Mn Dept Of Health 09-000-000-0000-2027		1,190.00	STATE WELL	OCT 2022	State Well Cert Fees (Was 5097 & 6203)	N
3375	Mn Dept Of Health		1,190.00	1 Transactions			
0	DEPT Total:		8,079.03	Undesignated	3 Vendors	11 Transactions	
9	Fund Total:		8,079.03	State		11 Transactions	

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
900	DEPT			Timber Permit Bonds			
10754	Larson Enterprise Of Isle Inc 10-900-000-0000-2300		1,202.25	REFUND BOND	14274	Timber Permit Bonds	Y
10754	Larson Enterprise Of Isle Inc		1,202.25	1 Transactions			
11574	Timber Transport-Curt Raveill 10-900-000-0000-2300		1,761.00	REFUND BOND	14120	Timber Permit Bonds	N
	10-900-000-0000-2300		1,385.37	REFUND BOND	14121	Timber Permit Bonds	N
	10-900-000-0000-2300		738.62	REFUND BOND	14227	Timber Permit Bonds	N
	10-900-000-0000-2300		989.05	REFUND BOND	14268	Timber Permit Bonds	N
11574	Timber Transport-Curt Raveill		4,874.04	4 Transactions			
900	DEPT Total:		6,076.29	Timber Permit Bonds	2 Vendors	5 Transactions	
923	DEPT			Forfeited Tax Sales			
170	Aitkin Motor Company 10-923-000-0000-6590		63.03	LOF 2021 F150	40871	Repair & Maintenance Supplies	N
170	Aitkin Motor Company		63.03	1 Transactions			
195	Aitkin Tire Shop 10-923-000-0000-6590		20.00	TIRE REPAIR	959707	Repair & Maintenance Supplies	Y
195	Aitkin Tire Shop		20.00	1 Transactions			
10452	AT&T Mobility 10-923-000-0000-6220		832.43	CELL PHONES AND TABLETS 09/26/2022 10/25/2022	287302631438X1	Telephone	N
10452	AT&T Mobility		832.43	1 Transactions			
13725	Beartooth True Value 10-923-000-0000-6450		16.99	ROPE AND HARDWARE	B206045	Field Supplies	N
13725	Beartooth True Value		16.99	1 Transactions			
2340	Hyytinen Hardware Hank 10-923-000-0000-6590		11.99	INSPECTIN MIRROR	4073/1	Repair & Maintenance Supplies	N
2340	Hyytinen Hardware Hank		11.99	1 Transactions			
9046	Loffler Companies, Inc. 10-923-000-0000-6220		66.57	Nov phone bill 11/01/2022 11/30/2022	IN-80010460137	Telephone	N

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Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
9046	Loffler Companies, Inc.			66.57		1 Transactions		
4010	Rasley Oil Company							
	10-923-000-0000-6335			2,295.64	OFF ROAD AND NL	AITCOL&PS	Gas/Vehicle Fuel Charges	N
					09/01/2022 10/31/2022			
4010	Rasley Oil Company			2,295.64		1 Transactions		
86235	The Office Shop Inc							
	10-923-000-0000-6405			36.63	FILE FOLDERS, YELLOW PAPER	ACCT #108	Office Supplies	N
86235	The Office Shop Inc			36.63		1 Transactions		
9642	WEX BANK							
	10-923-000-0000-6335			2,617.51	GAS	84979810	Gas/Vehicle Fuel Charges	N
					10/08/2022 11/07/2022			
9642	WEX BANK			2,617.51		1 Transactions		
923	DEPT Total:			5,960.79	Forfeited Tax Sales	9 Vendors	9 Transactions	
10	Fund Total:			12,037.08	Trust		14 Transactions	

11 Forest Development

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
925	DEPT			Resource Management			
9402	Ammala Excavating/Allen 11-925-000-0000-6361		380.00	20 YARDS CLASS #5SHERIFF LAKE	10102022	Road Construction Service	Y
	9402 Ammala Excavating/Allen		380.00	1 Transactions			
14455	Dependable Demolition 11-925-000-0000-6361		19,000.00	CRUSHING 2000 YARDS	595	Road Construction Service	Y
	11-925-000-0000-6361		2,000.00	SIGHT PREP	595	Road Construction Service	Y
	14455 Dependable Demolition		21,000.00	2 Transactions			
9728	Goble/Dustin 11-925-000-0000-6450		145.00	WORK BOOTS 01/01/2022 12/31/2022	11082022	Field Supplies	N
	9728 Goble/Dustin		145.00	1 Transactions			
1842	Gordon/Daniel 11-925-000-0000-6450		145.00	WORK BOOTS 01/01/2022 12/31/2022	11112022	Field Supplies	N
	1842 Gordon/Daniel		145.00	1 Transactions			
10075	Jeff Buttler Mobile Repair 11-925-000-0000-6590		275.00	REPAIR GRADER	313	Repair & Maintenance Supplies	Y
	10075 Jeff Buttler Mobile Repair		275.00	1 Transactions			
10891	Roth Construction 11-925-000-0000-6361		495.00	BLADE THAT DAM ROAD	1142022	Road Construction Service	Y
	11-925-000-0000-6361		1,190.00	5 LAODS GRAVEL JONES ROAD	1182022	Road Construction Service	Y
	10891 Roth Construction		1,685.00	2 Transactions			
13848	WYATT'S TOWING & Recovery 24-7 11-925-000-0000-6590		400.00	BOBCAT WINCHING	22-00237	Repair & Maintenance Supplies	Y
	13848 WYATT'S TOWING & Recovery 24-7		400.00	1 Transactions			
925	DEPT Total:		24,030.00	Resource Management	7 Vendors	9 Transactions	
939	DEPT			County Surveyor			
9046	Loffler Companies, Inc. 11-939-000-0000-6220		4.76	Nov phone bill 11/01/2022 11/30/2022	IN-80010460137	Telephone	N

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Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

11 Forest Development

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	11-939-000-0000-6220		Nov phone bill	IN-80010460137	Telephone	N
			11/01/2022 11/30/2022			
9046	Loffler Companies, Inc.			2 Transactions		
939	DEPT Total:		9.52	County Surveyor	1 Vendors	2 Transactions
11	Fund Total:		24,039.52	Forest Development		11 Transactions

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
930	DEPT 90081			ARDC			
	ARDC						
	12-930-000-0000-2045		185.76	OCT APPORTIONMENT 2022	OCT APPORT	In Lieu	N
	12-930-000-0000-6801		21,054.22	OCT APPORTIONMENT 2022	OCT APPORT	Appropriations	N
	90081 ARDC		21,239.98	2 Transactions			
930	DEPT Total:		21,239.98	ARDC	1 Vendors	2 Transactions	
931	DEPT 5838			Towns			
	Nw Carlton Co Ambulance District						
	12-931-162-0000-2045		426.51	OCT APPORTION 2022	OCT APPORT	Nw Carlton Co Ambulance District	N
	5838 Nw Carlton Co Ambulance District		426.51	1 Transactions			
931	DEPT Total:		426.51	Towns	1 Vendors	1 Transactions	
12	Fund Total:		21,666.49	Townships/Cities/ARDC/Ambulan		3 Transactions	

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 15 Aitkin County Collaborative

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
451	DEPT		Collaborative-Hill City School			
	88401 Hill City Public Schools					
	15-451-000-0000-6231		'22-'23 LCTS ALLOCATION	AITKIN CO	Hill City School Services	N
		9,485.00	11/08/2022 11/08/2022			
	88401 Hill City Public Schools	9,485.00		1 Transactions		
451	DEPT Total:	9,485.00	Collaborative-Hill City School	1 Vendors	1 Transactions	
15	Fund Total:	9,485.00	Aitkin County Collaborative		1 Transactions	

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
521	DEPT 2763			LLCC Administration			
	Countryside Sanitation, LLC 19-521-000-0000-6255		105.30	GARBAGE - NOVEMBER 11/01/2022 11/30/2022	2831	Garbage	Y
	2763 Countryside Sanitation, LLC		105.30	1 Transactions			
521	DEPT Total:		105.30	LLCC Administration	1 Vendors	1 Transactions	
522	DEPT 13725			LLCC Education			
	Beartooth True Value 19-522-000-0000-6431		21.59	A123639 BOG BOOTS, SAMPLE	1075	Educational Supplies	N
	13725 Beartooth True Value		21.59	1 Transactions			
522	DEPT Total:		21.59	LLCC Education	1 Vendors	1 Transactions	
523	DEPT 3810			LLCC Food			
	Paulbeck's County Market 19-523-000-0000-6418		96.52	GROCERIES	7684653-102522	Groceries-Students	N
	3810 Paulbeck's County Market		96.52	1 Transactions			
	10076 PFC Minnesota 19-523-000-0000-6418		1,329.61	GROCERIES	66295405	Groceries-Students	Y
	10076 PFC Minnesota		1,329.61	1 Transactions			
	4761 Sysco Minnesota Inc 19-523-000-0000-6418		1,842.00	GROCERIES	253269923	Groceries-Students	N
	4761 Sysco Minnesota Inc		1,842.00	1 Transactions			
	4968 Upper Lakes Foods, Inc 19-523-000-0000-6418		1,335.85	GROCERIES	192267-00	Groceries-Students	N
	19-523-000-0000-6418		1,569.78	GROCERIES	195932-00	Groceries-Students	N
	19-523-000-0000-6418		608.67	GROCERIES	199362-00	Groceries-Students	N
	4968 Upper Lakes Foods, Inc		3,514.30	3 Transactions			
523	DEPT Total:		6,782.43	LLCC Food	4 Vendors	6 Transactions	
524	DEPT 12106			LLCC Maintenance			
	Antoine Electric						

Aitkin County



Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
12106	Antoine Electric	19-524-000-0000-6590			407.87	ELECTRIC WORK ON SEPTIC PUMP,		20906		Repair & Maintenance Supplies		Y
					407.87		1 Transactions					
13725	Beartooth True Value	19-524-000-0000-6590			38.63	B207307 LIGHTIN' / BUG KILLIN'		1075		Repair & Maintenance Supplies		N
13725	Beartooth True Value				38.63		1 Transactions					
7525	Hometown Bldg Supply	19-524-000-0000-6590			130.48	STUFF FOR CHEF'S GARDEN		2210-071324		Repair & Maintenance Supplies		N
7525	Hometown Bldg Supply				130.48		1 Transactions					
2340	Hyytinen Hardware Hank	19-524-000-0000-6590			51.79	STUFF TO FIX STUFF		ACCT# 2498		Repair & Maintenance Supplies		N
2340	Hyytinen Hardware Hank				51.79		1 Transactions					
15300	MCGREGOR ACE HARDWARE	19-524-000-0000-6590			47.69	TORK SCREW FOR CHEF'S GARDEN		M10041		Repair & Maintenance Supplies		N
15300	MCGREGOR ACE HARDWARE				47.69		1 Transactions					
9694	Midwest Lock & Door, Inc.	19-524-000-0000-6590			3,800.00	DINING HALL DOOR		8445		Repair & Maintenance Supplies		N
9694	Midwest Lock & Door, Inc.				3,800.00		1 Transactions					
9617	Timber Lakes Septic Service, Inc.	19-524-000-0000-6590			1,675.00	DERN BLASTED LIFT PUMP BROKE		32181		Repair & Maintenance Supplies		N
9617	Timber Lakes Septic Service, Inc.				1,675.00		1 Transactions					
524	DEPT Total:				6,151.46	LLCC Maintenance		7 Vendors		7 Transactions		
19	Fund Total:				13,060.78	Long Lake Conservation Center				15 Transactions		

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
520	DEPT			Parks			
3024	Kingsley/Russell Lee 21-520-000-0000-6802	Q	5,270.00	WHITE PINE ATV SOLONA LOOP 11/02/2022 11/08/2022	11102022	Trail Grants-State	Y
3024	Kingsley/Russell Lee		5,270.00	1 Transactions			
3160	Mille Lacs Energy Coop-Albert Lea 21-520-000-0000-6254	B	141.56	BERGLUND ELECTRIC 10/01/2022 11/01/2022	185110602	Utilities-Gas and Electric	N
3160	Mille Lacs Energy Coop-Albert Lea		141.56	1 Transactions			
15211	Quality Disposal Systems Inc 21-520-000-0000-6360		189.92	SNAKE RIVER GARBAGE 10/01/2022 10/31/2022	1187622	Services, Labor, Contracts	N
15211	Quality Disposal Systems Inc		189.92	1 Transactions			
9617	Timber Lakes Septic Service, Inc. 21-520-000-0000-6360	B	130.00	BERGLUND DUMP	32189	Services, Labor, Contracts	N
9617	Timber Lakes Septic Service, Inc.		130.00	1 Transactions			
11507	Waste Management of Minnesota, Inc 21-520-000-0000-6360	B	98.28	AITKIN DUMP 10/01/2022 10/31/2022	6764848-1767-8	Services, Labor, Contracts	N
	21-520-000-0000-6360	B	98.28	JACOBSON DUMP 10/01/2022 10/31/2022	6909954-0412-4	Services, Labor, Contracts	N
11507	Waste Management of Minnesota, Inc		196.56	2 Transactions			
520	DEPT Total:		5,928.04	Parks	5 Vendors	6 Transactions	
21	Fund Total:		5,928.04	Parks		6 Transactions	
	Final Total:		354,107.68	225 Vendors	378 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	134,474.06	General Fund
	2	2,074.62	Reserves Fund
	3	114,846.49	Road & Bridge
	5	8,416.57	Health & Human Services
	9	8,079.03	State
	10	12,037.08	Trust
	11	24,039.52	Forest Development
	12	21,666.49	Townships/Cities/ARDC/Ambulan
	15	9,485.00	Aitkin County Collaborative
	19	13,060.78	Long Lake Conservation Center
	21	5,928.04	Parks
	All Funds	354,107.68	Total

Approved by,

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Aitkin County

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Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

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Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

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2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	DEPT			Commissioners			
86222	Aitkin Independent Age 01-001-000-0000-6230		84.00	AUG 9 SYNOPSIS 08/31/2022 08/31/2022	1254870	Printing, Publishing & Adv	Y
	01-001-000-0000-6230		64.00	RFP AD 09/28/2022 09/28/2022	1259062	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		148.00	2 Transactions			
248	Association of Mn Counties 01-001-000-0000-6241		105.00	DISTRICT 1 MEETING 10/31/2022 10/31/2022	DISTRICT 1	Registration Fee	N
248	Association of Mn Counties		105.00	1 Transactions			
15240	AT&T Mobility 01-001-000-0000-6220		168.29	NOV. CELLPHONE 11/26/2022 12/25/2022	287298817699	Telephone	N
15240	AT&T Mobility		168.29	1 Transactions			
10200	Marcotte/Anne Marie 01-001-000-0000-6339		35.50	FALL POLICY CONFERENCE MEALS 09/10/2022 09/13/2022	FOOD-MARCOTTE	Meals (Overnight)	N
10200	Marcotte/Anne Marie		35.50	1 Transactions			
9048	Napstad/Brian 01-001-000-0000-6339		32.62	BRIAN FOOD SEP/OCT 09/01/2022 10/31/2022	BN FOOD	Meals (Overnight)	N
	01-001-000-0000-6330		1,820.18	NAPSTAD JULY-NOV 2022 (.525/MI 07/01/2022 11/17/2022	BN MILEAGE	Transportation/Travel/Parking	N
	01-001-000-0000-6330		1,188.74	NAPSTAD MAR-JUNE 2022 (.485/MI 03/24/2022 06/30/2022	BN MILEAGE	Transportation/Travel/Parking	N
9048	Napstad/Brian		3,041.54	3 Transactions			
10895	Westerlund/Laurie Ann 01-001-000-0000-6339		19.27	FALL POLICY CONFERENCE - FOOD 09/10/2022 09/14/2022	FOOD - WEST	Meals (Overnight)	N
	01-001-000-0000-6330		138.60	LAURIE- 9/14/22 MLG 264@.525 09/14/2022 09/14/2022	MILEAGE - WEST	Transportation/Travel/Parking	N
	01-001-000-0000-6330		89.24	LAURIE- 6/1/22 MLG 184@.485 06/01/2022 06/01/2022	MILEAGE - WEST	Transportation/Travel/Parking	N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
10895	Westerlund/Laurie Ann		247.11		3 Transactions		
1	DEPT Total:		3,745.44	Commissioners	6 Vendors	11 Transactions	
12	DEPT			Court Administration			
14335	Alberg PhD/Thomas L 01-012-000-0000-6263		3,625.00	01-P4-99-194 01/26/2022	11/18/2022	Contract Legal Services	Y
14335	Alberg PhD/Thomas L		3,625.00		1 Transactions		
11634	Gammello & Pearson PLLC 01-012-000-0000-6263		37.50	01-PR-17-186 11/01/2022	12/2/22	Contract Legal Services	Y
	01-012-000-0000-6263		22.50	01-PR-22-716 11/01/2022	12/2/22	Contract Legal Services	Y
11634	Gammello & Pearson PLLC		60.00		2 Transactions		
12	DEPT Total:		3,685.00	Court Administration	2 Vendors	3 Transactions	
40	DEPT			Auditor			
9561	Amazon Business 01-040-000-0000-6405		239.99	OFFICE SUPPLIES 11/01/2022	11/30/2022	Office Supplies	N
9561	Amazon Business		239.99		1 Transactions		
2386	Information Systems Corp 01-040-000-0000-6360		297.00	2018-2020 VOUCHERS SHRED	25898	Services, Labor, Contracts	N
2386	Information Systems Corp		297.00		1 Transactions		
3195	MCCC LOCKBOX 01-040-000-0000-6266		155.20	Acrobat Pro DC S 11/01/2022	2211045	Data Processing/Computer Services	N
3195	MCCC LOCKBOX		155.20		1 Transactions		
9691	The Master's Touch, LLC 01-040-000-0000-6205		479.58-	POSTAGE CREDIT	83972	Postage	N
9691	The Master's Touch, LLC		479.58-		1 Transactions		

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
40	DEPT Total:		212.61	Auditor	4 Vendors	4 Transactions	
42	DEPT			Treasurer			
10093	Hakes/Mary L 01-042-000-0000-6405		14.54	OFFICE KEYS	11/29/22	Office Supplies	N
10093	Hakes/Mary L		14.54		1 Transactions		
3195	MCCC LOCKBOX 01-042-000-0000-6266		232.80	Acrobat Pro DC S 11/01/2022	2211045 11/30/2022	Data Processing/Computer Services	N
3195	MCCC LOCKBOX		232.80		1 Transactions		
9691	The Master's Touch, LLC 01-042-000-0000-6360		5,573.01	TNT OUTSOURCING	83972	Services, Labor, Contracts	N
9691	The Master's Touch, LLC		5,573.01		1 Transactions		
86235	The Office Shop Inc 01-042-000-0000-6405		49.99	PINK PAPER, BINDERS, INK	324497-0	Office Supplies	N
86235	The Office Shop Inc		49.99		1 Transactions		
14330	US Bank 01-042-000-0000-6342		100.00	US BANK EQUIP 11/01/2022	488410010 11/30/2022	Office Equipment Rental/Contracts	N
14330	US Bank		100.00		1 Transactions		
42	DEPT Total:		5,970.34	Treasurer	5 Vendors	5 Transactions	
43	DEPT			Assessor			
10330	Dangers/Mike 01-043-000-0000-6330		99.75	MILEAGE TO CONTIN. ED CLASS	11/16/22	Transportation/Travel/Parking	N
10330	Dangers/Mike		99.75		1 Transactions		
3195	MCCC LOCKBOX 01-043-000-0000-6405		310.40	Acrobat Pro DC S 11/01/2022	2211045 11/30/2022	Office Supplies	N
3195	MCCC LOCKBOX		310.40		1 Transactions		
13934	The Tire Barn						

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	01-043-000-0000-6302		94.56	2012 ESCAPE XLT-OIL CHG, ETC.	65276	Vehicle Maintenance	N
	01-043-000-0000-6302		876.83	4 TIRES 16 ESCAPE 966694-MN	65385	Vehicle Maintenance	N
13934	The Tire Barn		971.39	2 Transactions			
9934	WEX BANK - Assessors						
	01-043-000-0000-6335		864.15	OCTOBER FUEL AND CAR WASH 10/08/2022 11/07/2022	84967564	Gas/Vehicle Fuel Charges	N
9934	WEX BANK - Assessors		864.15	1 Transactions			
43	DEPT Total:		2,245.69	Assessor	4 Vendors	5 Transactions	
44	DEPT			Central Services			
783	Canon Financial Services, Inc						
	01-044-000-0000-6360		248.78	NOVEMBER COPIER 11/01/2022 11/30/2022	29538415	Services, Labor, Contracts	N
783	Canon Financial Services, Inc		248.78	1 Transactions			
1010	City Of Aitkin						
	01-044-100-0000-6800		7,796.50	2022 TAX ABATEMENT / PAULBECKS	2022	Tax Abatements	N
1010	City Of Aitkin		7,796.50	1 Transactions			
1181	Crow Wing Co Auditor-Treasurer						
	01-044-000-0000-6360		7,823.84-	CMCC RETIREE HLTH 2020 CREDIT 01/01/2020 12/31/2020	5316	Services, Labor, Contracts	N
	01-044-000-0000-6360		5,441.05	CMCC RETIREE HEALTH JUL-DEC 22 07/01/2022 12/31/2022	5316	Services, Labor, Contracts	N
	01-044-000-0000-6360		4,740.62	CMCC RETIREE HEALTH JAN-JUN 22 01/01/2022 06/30/2022	5316	Services, Labor, Contracts	N
1181	Crow Wing Co Auditor-Treasurer		2,357.83	3 Transactions			
89080	Meds-1 Ambulance Service Inc						
	01-044-000-0000-6841		2,620.00	911 CALLS 01/01/2022 11/14/2022	2022	Ambulance Appropriations	N
89080	Meds-1 Ambulance Service Inc		2,620.00	1 Transactions			
8691	Northland Hydraulic Service						
	01-044-100-0000-6800		850.00	2022 TAX ABATEMENT	57-0-002903	Tax Abatements	Y
8691	Northland Hydraulic Service		850.00	1 Transactions			

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
3336	Office Of MN. IT Services 01-044-000-0000-6360		1,338.65	AUGUST WAN 09/12/2022 09/12/2022	DV22080311	Services, Labor, Contracts	N
	01-044-000-0000-6360		1,338.65	OCTOBER WAN 10/01/2022 10/31/2022	DV22100310	Services, Labor, Contracts	N
3336	Office Of MN. IT Services		2,677.30	2 Transactions			
14112	OFFICE OF MN.IT SERVICES 01-044-000-0000-6360		1,338.65	JULY WAN 08/09/2022 08/09/2022	DV22070311	Services, Labor, Contracts	N
14112	OFFICE OF MN.IT SERVICES		1,338.65	1 Transactions			
44	DEPT Total:		17,889.06	Central Services	7 Vendors	10 Transactions	
49	DEPT			Information Technologies			
5398	CDW Government, Inc 01-049-000-0000-6283		4,056.00	RSA MANAGER YEARLY MAINTENANCE	DC03216	Programming, Services, Contracts	N
5398	CDW Government, Inc		4,056.00	1 Transactions			
3195	MCCC LOCKBOX 01-049-000-0000-6266		232.80	Acrobat Pro DC S 11/01/2022 11/10/2023	2211045	Software Fees/License Fees	N
3195	MCCC LOCKBOX		232.80	1 Transactions			
49	DEPT Total:		4,288.80	Information Technologies	2 Vendors	2 Transactions	
52	DEPT			Administration			
15240	AT&T Mobility 01-052-000-0000-6220		98.12	ADMIN CELLPHONE 11/26/2022 12/25/2022	287298817699	Telephone	N
15240	AT&T Mobility		98.12	1 Transactions			
3195	MCCC LOCKBOX 01-052-000-0000-6360		77.60	Acrobat Pro DC S 11/01/2022 11/30/2022	2211045	Services, Labor, Contracts	N
3195	MCCC LOCKBOX		77.60	1 Transactions			
13412	Pemberton, Sorlie, Rufer & Kershner PLLP						

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
		01-052-000-0000-6263			2,395.00	PEMBERTON SEPTEMBER	09/01/2022 09/30/2022	94		Contract Legal Services		Y
13412	Pemberton, Sorlie, Rufer & Kershner PLLP				2,395.00		1 Transactions					
52	DEPT Total:				2,570.72	Administration		3 Vendors		3 Transactions		
53	DEPT					Human Resources						
86222	Aitkin Independent Age	01-053-000-0000-6230			134.65	PRINTING, PUBLISHING & ADV	11/02/2022 11/05/2022	1269868		Printing, Publishing & Adv		Y
		01-053-000-0000-6230			131.65	PRINTING, PUBLISHING & ADV	11/09/2022 11/12/2022	1271579		Printing, Publishing & Adv		Y
86222	Aitkin Independent Age				266.30		2 Transactions					
9561	Amazon Business	01-053-000-0000-6405			56.76	NIKKI - TONER NOTEPADS	11/10/2022 11/10/2022	1H63M96NMQJT		Office Supplies		N
9561	Amazon Business				56.76		1 Transactions					
9032	Henricksen PSG	01-053-000-0000-6405			100.00	NICOLE BOOKSHELF FREIGHT	11/06/2022 11/06/2022	738930		Office Supplies		N
9032	Henricksen PSG				100.00		1 Transactions					
3195	MCCC LOCKBOX	01-053-000-0000-6266			310.40	Acrobat Pro DC S	11/01/2022 11/30/2022	2211045		Data Processing/Computer Services		N
3195	MCCC LOCKBOX				310.40		1 Transactions					
13412	Pemberton, Sorlie, Rufer & Kershner PLLP	01-053-000-0000-6263			2,210.50	OCTOBER LEGAL	10/01/2022 10/31/2022	96		Contract Legal Services		Y
13412	Pemberton, Sorlie, Rufer & Kershner PLLP				2,210.50		1 Transactions					
13243	Shred-N-Go, Inc	01-053-000-0000-6360			74.08	SEPTEMBER SHREDDING	09/10/2022 09/10/2022	140057		Services, Labor, Contracts		N
		01-053-000-0000-6360			74.08	SHREDDING OCTOBER	10/05/2022 10/05/2022	141341		Services, Labor, Contracts		N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13243	Shred-N-Go, Inc		148.16		2 Transactions		
86235	The Office Shop Inc 01-053-000-0000-6405		35.27	SUPPLY CUPBOARD 11/04/2022 11/04/2022	1119175	Office Supplies	N
86235	The Office Shop Inc		35.27		1 Transactions		
9894	Vault Health 01-053-000-0000-6265		112.60	NEW HIRE DRUG SCREEN 11/02/2022 11/02/2022	FL00544442	Background Check Fee	6
9894	Vault Health		112.60		1 Transactions		
53	DEPT Total:		3,239.99	Human Resources	8 Vendors	10 Transactions	
60	DEPT			Elections			
3267	Peysar/Kirk 01-060-000-0000-6205		5.40	POSTAGE / SOS ELECTION REPORTS	11/17/2022	Postage	N
3267	Peysar/Kirk		5.40		1 Transactions		
13243	Shred-N-Go, Inc 01-060-000-0000-6360		84.00	SHREDDING OCTOBER 10/05/2022 10/05/2022	141341	Services, Labor, Contracts	N
13243	Shred-N-Go, Inc		84.00		1 Transactions		
86235	The Office Shop Inc 01-060-000-0000-6405		79.30	VINYL ENVELOPES FOR VRAS	1120105-0	Office Supplies	N
86235	The Office Shop Inc		79.30		1 Transactions		
60	DEPT Total:		168.70	Elections	3 Vendors	3 Transactions	
90	DEPT			Attorney			
783	Canon Financial Services, Inc 01-090-000-0000-6342		326.99	MONTHLY CONTRACT CHARGE 11/01/2022 11/30/2022	29538416	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		326.99		1 Transactions		
14041	Dudeck, RPR/Victoria 01-090-000-0000-6269		80.50	COURT REPORTER SERVICES	1195	Court Reporter Services	N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
14041	Dudeck, RPR/Victoria		80.50		1 Transactions		
9489	Redwood Toxicology Laboratory, Inc 01-090-000-0000-6265		14.28	PRE-TRIAL TESTING DEF'S	122891202210	Drug & Forfeiture MS 387.213	6
9489	Redwood Toxicology Laboratory, Inc		14.28		1 Transactions		
86235	The Office Shop Inc 01-090-000-0000-6405		30.69	OFFICE SUPPLIES	1119308-0	Office Supplies	N
86235	The Office Shop Inc		30.69		1 Transactions		
90	DEPT Total:		452.46	Attorney	4 Vendors	4 Transactions	
100	DEPT			Recorder			
2386	Information Systems Corp 01-100-196-0000-6360		1,045.00	PANASONIC SCANNER MAINT 02/13/2023 02/13/2024	M30537	Services, Labor, Contracts-Recorder's	N
2386	Information Systems Corp		1,045.00		1 Transactions		
6108	MACO 01-100-000-0000-6241		275.00	2023 MACO-WINTER RECORDER CONF	2023 MACO	Registration Fee	N
6108	MACO		275.00		1 Transactions		
3195	MCCC LOCKBOX 01-100-195-0000-6625		155.20	Acrobat Pro DC S 11/01/2022 11/30/2022	2211045	Office & Other Equipment-Compliance	N
3195	MCCC LOCKBOX		155.20		1 Transactions		
86235	The Office Shop Inc 01-100-000-0000-6405		6.67	OFFICE SUPPLIES	1119887	Office Supplies	N
86235	The Office Shop Inc		6.67		1 Transactions		
6101	West Central Indexing 01-100-000-0000-6342		134.40	OCT ICRS	1786	Office Equipment Rental/Contracts	N
	01-100-196-0000-6266		3,992.00	PRODUCT SUPPORT JAN-DEC 2023	1787	Data Processing/Computer Services	N
6101	West Central Indexing		4,126.40		2 Transactions		
100	DEPT Total:		5,608.27	Recorder	5 Vendors	6 Transactions	

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
110	DEPT			Courthouse Maintenance			
9561	Amazon Business						
	01-110-000-0000-6415		83.27	BULBS, GREEN FILM	19RJ-1LCF-1HFF	Operational Supplies	N
	01-110-000-0000-6415		34.69	TAMPER RESISTANT SCREWS, GLASS	1JNX-RJYM-TCMQ	Operational Supplies	N
9561	Amazon Business		117.96	2 Transactions			
15240	AT&T Mobility						
	01-110-000-0000-6220		99.65	JIM CELLPHONE/UPGRADE	287298817699	Telephone	N
				11/26/2022 12/25/2022			
15240	AT&T Mobility		99.65	1 Transactions			
1754	Garrison Disposal Company, Inc						
	01-110-000-0000-6255		458.50	MONTHLY GARBAGE SERVICE	316029	Garbage	N
				11/01/2022 11/30/2022			
1754	Garrison Disposal Company, Inc		458.50	1 Transactions			
2928	Lundberg Plumbing & Heating, Inc						
	01-110-000-0000-6360		1,427.00	TESTING AND REPAIR OF RPZ	19833	Services, Labor, Contracts	N
2928	Lundberg Plumbing & Heating, Inc		1,427.00	1 Transactions			
89765	Minnesota Elevator, Inc						
	01-110-000-0000-6360		344.61	MONTHLY ELEVATOR SERVICE	994919	Services, Labor, Contracts	N
				12/01/2022 12/31/2022			
89765	Minnesota Elevator, Inc		344.61	1 Transactions			
9692	Minnesota Energy Resources Corporation						
	01-110-000-0000-6254		1,740.09	UTILITIES-COURTHOUSE	4375321931	Utilities-Gas and Electric	N
				10/22/2022 11/20/2022			
9692	Minnesota Energy Resources Corporation		1,740.09	1 Transactions			
15205	Nelson Excavating & Landscaping						
	01-110-000-0000-6360		1,905.00	SNOW PLOWING	2041	Services, Labor, Contracts	Y
15205	Nelson Excavating & Landscaping		1,905.00	1 Transactions			
10412	O'Reilly Auto Parts						
	01-110-000-0000-6415		25.58	WIPERS FOR THE PICKUP	1878-136735	Operational Supplies	N
	01-110-000-0000-6415		75.47	GAS CANS AND MIXING OIL	1878-138247	Operational Supplies	N
10412	O'Reilly Auto Parts		101.05	2 Transactions			

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
3950	Public Utilities						
	01-110-000-0000-6254		3,637.57	UTILITIES-GOVT CENTER 10/16/2022 11/16/2022	1430-00	Utilities-Gas and Electric	N
	01-110-000-0000-6254		136.17	GLARCO UTILITIES 10/16/2022 11/16/2022	50186-00	Utilities-Gas and Electric	N
	01-110-000-0000-6254		309.95	UTILITIES-LA TOOL	50188-00	Utilities-Gas and Electric	N
	01-110-000-0000-6254		42.27	UTILITIES-OLD CNTY GARAGE 10/16/2022 11/16/2022	50202-00	Utilities-Gas and Electric	N
	01-110-000-0000-6254		47.03	UTILITIES-JUD'L CENTER 10/16/2022 11/16/2022	509-00	Utilities-Gas and Electric	N
3950	Public Utilities		4,172.99	5 Transactions			
110	DEPT Total:		10,366.85	Courthouse Maintenance	9 Vendors	15 Transactions	
120	DEPT			Veterans Service			
2992	APG Media of MN						
	01-120-000-0000-6230		445.14	AGE - VETS DAY AD 11/09/2022 11/09/2022	1269419	Printing, Publishing & Adv	N
2992	APG Media of MN		445.14	1 Transactions			
3195	MCCC LOCKBOX						
	01-120-000-0000-6360		77.60	Acrobat Pro DC S 11/01/2022 11/30/2022	2211045	Services, Labor, Contracts	N
3195	MCCC LOCKBOX		77.60	1 Transactions			
86235	The Office Shop Inc						
	01-120-000-0000-6405		196.27	CALENDARS, MISC 10/28/2022 10/28/2022	1118865-0	Office Supplies	N
86235	The Office Shop Inc		196.27	1 Transactions			
6097	Verizon Wireless						
	01-120-000-0000-6220		14.45	VERIZON NOV 10/21/2022 11/20/2022	9921073892	Telephone	N
6097	Verizon Wireless		14.45	1 Transactions			
120	DEPT Total:		733.46	Veterans Service	4 Vendors	4 Transactions	
122	DEPT			Planning & Zoning			

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
999999000	Brask/James 01-122-000-0000-6820		50.00	Refund / Incomplete App	2022-008716	Refunds & Reimbursements	N
999999000	Brask/James		50.00	1 Transactions			
15142	Christensen/Charles 01-122-000-0000-6278		80.00	NOV PC MTG	112122	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		76.25	NOV PC MTG MILEAGE	112122	BOA/PC Mileage	Y
15142	Christensen/Charles		156.25	2 Transactions			
2340	Hyytinen Hardware Hank 01-122-000-0000-6405		16.23	CAR KEYS, TAPE MEASURE	5331/5332	Office, Film, & Field Supplies	N
2340	Hyytinen Hardware Hank		16.23	1 Transactions			
999999000	Kohl's Concepts 01-122-029-0000-6304		14,100.00	ISTS Grant / Woodard	2021-008091	MPCA SSTS Upgrade Grant Expenses	N
999999000	Kohl's Concepts		14,100.00	1 Transactions			
14832	Kulifaj / Stephen 01-122-000-0000-6278		80.00	OCT PC MTG	101722	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		71.88	OCT PC MTG MILEAGE	101722	BOA/PC Mileage	Y
14832	Kulifaj / Stephen		151.88	2 Transactions			
11990	Lange/David 01-122-000-0000-6278		80.00	NOV PC MTG	112122	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		58.75	NOV PC MTG MILEAGE	112122	BOA/PC Mileage	Y
11990	Lange/David		138.75	2 Transactions			
3195	MCCC LOCKBOX 01-122-000-0000-6360		543.20	Acrobat Pro DC S 11/01/2022	2211045 11/30/2022	Services, Labor, Contracts	N
3195	MCCC LOCKBOX		543.20	1 Transactions			
5516	Paquette/Jeremy M 01-122-000-0000-6820		800.00	PARTIAL REFUND APP#2022-009779	113022	Refunds & Reimbursements	Y
	01-122-000-0000-6820		20.00	PARTIAL REFUND APP#2022-009779	113022	Refunds & Reimbursements	Y
5516	Paquette/Jeremy M		820.00	2 Transactions			
999999000	Schmitz/Heidi 01-122-000-0000-6820		400.00	Refund / App cancelled	2022-009627	Refunds & Reimbursements	N

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
999999000	Schmitz/Heidi		400.00		1 Transactions		
13424	Sonnee/Dennise J						
	01-122-000-0000-6278		70.00	NOV PC MTG	112122	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		71.25	NOV PC MTG MILEAGE	112122	BOA/PC Mileage	Y
13424	Sonnee/Dennise J		141.25		2 Transactions		
86235	The Office Shop Inc						
	01-122-000-0000-6405		107.39	CALENDARS, POST ITS	11199410	Office, Film, & Field Supplies	N
86235	The Office Shop Inc		107.39		1 Transactions		
122	DEPT Total:		16,624.95	Planning & Zoning	11 Vendors	16 Transactions	
123	DEPT			Coroner			
3987	Ramsey County Medical Examiner						
	01-123-000-0000-6260		1,473.00	D.L. EXAM & TOXIC	MEDEX-032989	Autopsies--Pathologist, Xrays, Etc	N
3987	Ramsey County Medical Examiner		1,473.00		1 Transactions		
123	DEPT Total:		1,473.00	Coroner	1 Vendors	1 Transactions	
200	DEPT			Enforcement			
90762	Aitkin Co License Center						
	01-200-000-0000-6620		2,425.85	REGISTER #217 SQUAD	12022022	Auto, Trailers, Snowmobiles, ATV	N
90762	Aitkin Co License Center		2,425.85		1 Transactions		
86222	Aitkin Independent Age						
	01-200-019-0000-6230		108.45	ABANDONED VEH 97 CARGO TRL	1273526	Printing, Publishing & Adv	Y
	01-200-019-0000-6230		108.45	ABANDONED VEH 07 JEEP CHK	1273560	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		216.90		2 Transactions		
339	Applied Concepts Inc						
	01-200-000-0000-6460		148.00	#225 REMOTE	410640	Deputy Supplies	N
339	Applied Concepts Inc		148.00		1 Transactions		
783	Canon Financial Services, Inc						
	01-200-000-0000-6342		170.74	ADMIN COPIER LEASE	29538420	Office Equipment Rental/Contracts	N
				11/01/2022	11/30/2022		

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1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
783	Canon Financial Services, Inc				170.74							
1775	Galls LLC											
	01-200-000-0000-6460				293.15	209/214 DUTY HOLSTERS		022593132		Deputy Supplies		N
	01-200-000-0000-6180				216.99	#209 WINTER JACKET		022653081		Clothing Allowance		N
1775	Galls LLC				510.14							
4812	JC32 Teamsters H&W Fund											
	01-200-000-0000-6101				5,760.00	EE TEAM H. INS		202211		Salaries-Full Time		N
						11/01/2022	11/30/2022					
	01-200-000-0000-6150				22,050.00	ER TEAM H. INS		202211		Health Insurance-Employer		N
						11/01/2022	11/30/2022					
4812	JC32 Teamsters H&W Fund				27,810.00							
3195	MCCC LOCKBOX											
	01-200-000-0000-6360				155.20	Acrobat Pro DC S		2211045		Services, Labor, Contracts		N
						11/01/2022	11/30/2022					
	01-200-200-0000-6265				155.20	Acrobat Pro DC S		2211045		Programs		N
						11/01/2022	11/30/2022					
3195	MCCC LOCKBOX				310.40							
3950	Public Utilities											
	01-200-000-0000-6254				81.02	EMERG STORAGE UTILITIES		507-00		Utilities-Gas and Electric		N
						10/16/2022	11/16/2022					
3950	Public Utilities				81.02							
13934	The Tire Barn											
	01-200-000-0000-6302				766.48	#212 TIRES		65290		Vehicle Maintenance		N
	01-200-000-0000-6302				821.96	#218 TIRES OIL CHANGE		65386		Vehicle Maintenance		N
13934	The Tire Barn				1,588.44							
9302	WEX Bank											
	01-200-000-0000-6335				9,883.26	DEPUTY GAS		85046584		Gas/Vehicle Fuel Charges		N
9302	WEX Bank				9,883.26							
200	DEPT Total:				43,144.75	Enforcement			10 Vendors		15 Transactions	
202	DEPT					Boat & Water						
	170 Aitkin Motor Company											

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
170	Aitkin Motor Company 01-202-000-0000-6620		17,971.20 17,971.20	#208 SQUAD 1 Transactions	NKE33485	Auto, Trailers, Snowmobiles, ATV	N
3950	Public Utilities 01-202-000-0000-6254		35.41	B&W UTILITIES 10/16/2022	1345-00 1 Transactions	Utilities-Gas and Electric	N
3950	Public Utilities		35.41				
202	DEPT Total:		18,006.61	Boat & Water	2 Vendors	2 Transactions	
203	DEPT 170 Aitkin Motor Company 01-203-000-0000-6620		12,355.20	Snowmobile #208 SQUAD	NKE33485	Auto, Trailers, Snowmobiles, ATV	N
170	Aitkin Motor Company		12,355.20	1 Transactions			
203	DEPT Total:		12,355.20	Snowmobile	1 Vendors	1 Transactions	
204	DEPT 170 Aitkin Motor Company 01-204-000-0000-6620		7,113.60	ATV #208 SQUAD	NKE33485	Auto, Trailers, Snowmobiles, ATV	N
170	Aitkin Motor Company		7,113.60	1 Transactions			
4812	JC32 Teamsters H&W Fund 01-204-000-0000-6101		320.00	EE TEAM H. INS 11/01/2022	202211	Salaries-Full Time	N
	01-204-000-0000-6150		1,225.00	ER TEAM H. INS 11/01/2022	202211	Health Insurance-Employer	N
4812	JC32 Teamsters H&W Fund		1,545.00	2 Transactions			
9302	WEX Bank 01-204-000-0000-6335		624.91	#208 GAS	85046584	Gas/Vehicle Fuel Charges	N
9302	WEX Bank		624.91	1 Transactions			
204	DEPT Total:		9,283.51	ATV	3 Vendors	4 Transactions	
252	DEPT 9561 Amazon Business 01-252-000-0000-6420		28.99	Corrections KITCHEN CART	1TV7-FKVJ-7YQC	Food Service Supplies	N

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9561	Amazon Business		28.99		1 Transactions		
12106	Antoine Electric 01-252-000-0000-6590		148.12	LIGHT-JAIL BATHROOM	20904	Repair & Maintenance Supplies	Y
12106	Antoine Electric		148.12		1 Transactions		
783	Canon Financial Services, Inc 01-252-000-0000-6342		101.52	DISPATCH COPIER LEASE 11/20/2022 12/19/2022	29538424	Tower Lease and Rental/Contracts	N
783	Canon Financial Services, Inc		101.52		1 Transactions		
9145	Correctional Dentistry LLC 01-252-000-0000-6430		1,025.00	J.L. DENTAL APPT	2078	Medical Expense/Supplies - Inmates	6
9145	Correctional Dentistry LLC		1,025.00		1 Transactions		
10084	Correctional Technologies, Inc 01-252-000-0000-6430		1,099.62	SHOWER CURTAINS	137168	Medical Expense/Supplies - Inmates	N
10084	Correctional Technologies, Inc		1,099.62		1 Transactions		
8694	Department of Transportation 01-252-000-0000-6360		3,800.00	TOWER FEES	0000176954	Services, Labor, Contracts	N
8694	Department of Transportation		3,800.00		1 Transactions		
5557	Eddy/Nancy 01-252-000-0000-6180		50.00	EDDY - SHOES	27887	Clothing Allowance	Y
5557	Eddy/Nancy		50.00		1 Transactions		
1775	Galls LLC 01-252-000-0000-6180		109.95	NYLANDER BELT	022544850	Clothing Allowance	N
	01-252-000-0000-6180		154.30	BARTON PANTS	022549840	Clothing Allowance	N
	01-252-000-0000-6180		27.85	JAIL SGTS	022562713	Clothing Allowance	N
	01-252-000-0000-6180		189.95	BARTON S/S SHIRTS	022641214	Clothing Allowance	N
1775	Galls LLC		482.05		4 Transactions		
10074	Gervais/Renee 01-252-000-0000-6180		50.00	GERVAIS - SHOES	11032022	Clothing Allowance	N
10074	Gervais/Renee		50.00		1 Transactions		
2340	Hyytinen Hardware Hank						

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1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
2340	Hyytinen Hardware Hank	01-252-000-0000-6590			938.95	DRYER, STOOL, DOOR BOTTOM,MISC		2063		Repair & Maintenance Supplies		N
					938.95				1 Transactions			
4812	JC32 Teamsters H&W Fund	01-252-000-0000-6101			6,700.00	EE TEAM H. INS	11/01/2022	202211		Salaries-Full Time		N
		01-252-000-0000-6150			24,200.00	ER TEAM H. INS	11/01/2022	202211		Health Insurance-Employer		N
4812	JC32 Teamsters H&W Fund				30,900.00				2 Transactions			
5503	Keefe Supply Company	01-252-000-0000-6418			109.74	PB; SNACK CAKES		1655236		Groceries		N
		01-252-000-0000-6418			86.40	COFFEE		1658239		Groceries		N
5503	Keefe Supply Company				196.14				2 Transactions			
90318	McKesson Medical	01-252-000-0000-6430			44.18	IBUPROFEN		20009415		Medical Expense/Supplies - Inmates		N
		01-252-000-0000-6430			12.12	FLASHLIGHT PEN		20010628		Medical Expense/Supplies - Inmates		N
		01-252-000-0000-6430			195.84	INMATE MEDICAL		20033545		Medical Expense/Supplies - Inmates		N
90318	McKesson Medical				252.14				3 Transactions			
3160	Mille Lacs Energy Coop-Albert Lea	01-252-000-0000-6254			242.14	SHELTER/TOWER		345401501		Utilities-Gas and Electric		N
3160	Mille Lacs Energy Coop-Albert Lea				242.14				1 Transactions			
9692	Minnesota Energy Resources Corporation	01-252-000-0000-6254			134.32	UTILITIES-STG	10/20/2022	4371332845		Utilities-Gas and Electric		N
		01-252-000-0000-6254			428.74	UTILITIES-JAIL	10/20/2022	4371384084		Utilities-Gas and Electric		N
		01-252-000-0000-6254			3,163.17	UTILITIES-JAIL	10/22/2022	4375308158		Utilities-Gas and Electric		N
9692	Minnesota Energy Resources Corporation				3,726.23				3 Transactions			
3426	Morrison County Sheriff's Office	01-252-000-0000-6351			2,310.00	CAA, JAB, AJG, HEH, CJM, DNS		10228		Board Of Prisoners		N
		01-252-000-0000-6430			95.32	MCSO BOARDING MEDICAL		10231		Medical Expense/Supplies - Inmates		N
3426	Morrison County Sheriff's Office				2,405.32				2 Transactions			

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1 General Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
3789	Pan-O-Gold Baking Company						
	01-252-000-0000-6418		77.61	BUNS	10002422321002	Groceries	N
	01-252-000-0000-6418		97.38	BREAD & BUNS	10002422327002	Groceries	N
3789	Pan-O-Gold Baking Company		174.99				
				2 Transactions			
9808	Performance Foodservice						
	01-252-000-0000-6418		2,630.43	GROCERIES	378328	Groceries	N
	01-252-000-0000-6418		2,385.83	GROCERIES	395011	Groceries	N
9808	Performance Foodservice		5,016.26				
				2 Transactions			
3950	Public Utilities						
	01-252-000-0000-6254		6,094.34	NEW JAIL-UTILITIES	1431-00	Utilities-Gas and Electric	N
				10/16/2022	11/16/2022		
	01-252-000-0000-6254		122.48	STS UTILITIES	50109-00	Utilities-Gas and Electric	N
				10/16/2022	11/16/2022		
	01-252-000-0000-6254		919.91	NEW JAIL UTILITIES	512-00	Utilities-Gas and Electric	N
3950	Public Utilities		7,136.73				
				3 Transactions			
11538	RCB Collections Range Credit Bureau Inc						
	01-252-000-0000-6360		45.00	K.W. BACKGROUND	38110	Services, Labor, Contracts	N
11538	RCB Collections Range Credit Bureau Inc		45.00				
				1 Transactions			
84172	Riverwood Healthcare Center						
	01-252-000-0000-6262		210.50	C.J.W. LABS	1010088562	Contract Service or Medical Service	6
	01-252-000-0000-6262		526.00	M.S.L. BACT TEST	1011680422	Contract Service or Medical Service	6
	01-252-000-0000-6262		3,149.68	D.O. 9/14/22	4800666	Contract Service or Medical Service	6
	01-252-000-0000-6262		39.90	M.R. 8/27/22	80002813	Contract Service or Medical Service	6
	01-252-000-0000-6262		171.00	C.A.B, J.D., D.R.W. LAB SPECIM	80002813	Contract Service or Medical Service	6
84172	Riverwood Healthcare Center		4,097.08				
				5 Transactions			
9302	WEX Bank						
	01-252-000-0000-6330		273.01	TRANSPORT GAS	85046584	Prisoner Transportation & Travel	N
9302	WEX Bank		273.01				
				1 Transactions			
252	DEPT Total:		62,189.29	Corrections	22 Vendors	40 Transactions	
253	DEPT			Sentence to Serve			
	86467 Auto Value Aitkin						
	01-253-000-0000-6415		32.99	ADHESIVE CLEANER	40210971	Operational Supplies	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
86467	Auto Value Aitkin			32.99		1 Transactions		
1430	Dotzler Power Equipment							
	01-253-000-0000-6415			129.99	1000 AMP BOOSTER	30360	Operational Supplies	N
1430	Dotzler Power Equipment			129.99		1 Transactions		
4812	JC32 Teamsters H&W Fund							
	01-253-000-0000-6101			335.00	EE TEAM H. INS 11/01/2022	202211	Salaries-Full Time	N
	01-253-000-0000-6150			1,210.00	ER TEAM H. INS 11/01/2022	202211	Health Insurance-Employer	N
4812	JC32 Teamsters H&W Fund			1,545.00		2 Transactions		
13934	The Tire Barn							
	01-253-000-0000-6302			328.47	POWER STEERING PUMP	65289	Vehicle Maintenance	N
13934	The Tire Barn			328.47		1 Transactions		
253	DEPT Total:			2,036.45	Sentence to Serve	4 Vendors	5 Transactions	
254	DEPT				Enhanced 911 System			
14797	Everbridge, Inc							
	01-254-000-0000-6360			6,695.00	EVERBRIDGE	M72972	Services, Labor, Contracts	N
14797	Everbridge, Inc			6,695.00		1 Transactions		
254	DEPT Total:			6,695.00	Enhanced 911 System	1 Vendors	1 Transactions	
257	DEPT				Community Corrections			
6097	Verizon Wireless							
	01-257-257-0000-6215			210.03	AGENT WORK CELL PHONES 10/24/2022	9921350237	Wireless Telephone Services	N
						11/23/2022		
6097	Verizon Wireless			210.03		1 Transactions		
257	DEPT Total:			210.03	Community Corrections	1 Vendors	1 Transactions	
391	DEPT				Solid Waste			
2763	Countryside Sanitation, LLC							
	01-391-060-0000-6360			1,327.00	MONTHLY RECYCLING CONTRACT 09/01/2022	112222	Recycling Contract	Y
						10/31/2022		

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1 General Fund

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
2763	Countryside Sanitation, LLC			1,327.00		1 Transactions		
86235	The Office Shop Inc							
	01-391-000-0000-6405			41.12	CALENDARS	11199410	Office, Film, & Field Supplies	N
86235	The Office Shop Inc			41.12		1 Transactions		
13934	The Tire Barn							
	01-391-000-0000-6302			43.53	2018 ESCAPE - OIL CHANGE	65360	Vehicle Maintenance	N
13934	The Tire Barn			43.53		1 Transactions		
391	DEPT Total:			1,411.65	Solid Waste	3 Vendors	3 Transactions	
392	DEPT				Water Wells			
86235	The Office Shop Inc							
	01-392-000-0000-6405			29.44	CALENDARS	11199410	Office, Film, & Field Supplies	N
86235	The Office Shop Inc			29.44		1 Transactions		
392	DEPT Total:			29.44	Water Wells	1 Vendors	1 Transactions	
500	DEPT				Library And Historical Society			
15003	Groulx/Bruce							
	01-500-500-0000-6278			490.00	ECRL MTGS (14@\$35)	12/01/22	Advisory Board/Committee Per Diem	Y
					12/13/2021 11/14/2022			
15003	Groulx/Bruce			490.00		1 Transactions		
500	DEPT Total:			490.00	Library And Historical Society	1 Vendors	1 Transactions	
711	DEPT				Economic Development			
9561	Amazon Business							
	01-711-000-0000-6405			40.09	NEW BUSINESS SUPPLIES	1H63M96NMQJT	Office Supplies	N
					11/10/2022 11/10/2022			
9561	Amazon Business			40.09		1 Transactions		
15240	AT&T Mobility							
	01-711-000-0000-6220			44.63	JEFFERS CELLPHONE	287298817699	Telephone	N
					11/26/2022 12/25/2022			
15240	AT&T Mobility			44.63		1 Transactions		

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
3195	MCCC LOCKBOX 01-711-000-0000-6266		Acrobat Pro DC S 11/01/2022	2211045	Data Processing/Computer Services	N
3195	MCCC LOCKBOX		1 Transactions			
711	DEPT Total:		162.32 Economic Development	3 Vendors	3 Transactions	
1	Fund Total:		235,289.59 General Fund		179 Transactions	

Aitkin County



3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
0	DEPT			Undesignated			
10088	HAGMANN/DONALD 03-000-000-0000-5505		500.00	DEPOSIT REFUND		Culverts	N
10088	HAGMANN/DONALD		500.00	1 Transactions			
0	DEPT Total:		500.00	Undesignated	1 Vendors	1 Transactions	
301	DEPT			R&B Administration			
783	Canon Financial Services, Inc 03-301-000-0000-6342		192.60	CONTRACT CHARGE	29538421	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		192.60	1 Transactions			
11406	Innovative Office Solutions, LLC 03-301-000-0000-6405		96.28	OFFICE SUPPLIES	IN4008357	Office Supplies	N
11406	Innovative Office Solutions, LLC		96.28	1 Transactions			
3195	MCCC LOCKBOX 03-301-000-0000-6500		310.40	Acrobat Pro DC S 11/01/2022	2211045 11/30/2022	R&B Supplies and Materials	N
3195	MCCC LOCKBOX		310.40	1 Transactions			
3334	MCIT 03-301-000-0000-6352		58.00	INSURANCE	7962	Insurance	N
3334	MCIT		58.00	1 Transactions			
9671	Pitney Bowes 03-301-000-0000-6342		81.30	LEASE	3105812586	Office Equipment Rental/Contracts	N
9671	Pitney Bowes		81.30	1 Transactions			
11605	Shred Right 03-301-000-0000-6405		40.00	DOCUMENT DESTRUCTION	588321	Office Supplies	N
11605	Shred Right		40.00	1 Transactions			
86235	The Office Shop Inc 03-301-000-0000-6405		346.94	CONTRACT	324418-0	Office Supplies	N
86235	The Office Shop Inc		346.94	1 Transactions			
5097	Welle/John Thomas 03-301-000-0000-6332		244.78	LODGING @ CRAGUNS-MNCEA CONFER		Hotel/Motel Lodging	N

Aitkin County



Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
		03-301-000-0000-6339			93.77	MEALS @ CONFERENCE - MNCEA @ C				Meals (Overnight)		N
5097	Welle/John Thomas				338.55		2 Transactions					
301	DEPT Total:				1,464.07	R&B Administration		8 Vendors		9 Transactions		
302	DEPT					R&B Engineering/Construction						
8434	DLT Solutions, Inc	03-302-000-0000-6300			6,118.28	ANNUAL SUBSCRIPTIONS 1/12/23-1		5122779A		Maintenance/Service Contracts		N
8434	DLT Solutions, Inc				6,118.28		1 Transactions					
12500	Frontier Precision, Inc	03-302-000-0000-6550			403.63	TRIMBLE BATTERY CHARGER		265023		R & B Engineer Supplies		N
12500	Frontier Precision, Inc				403.63		1 Transactions					
9028	Thompson/Randall	03-302-000-0000-6181			89.99	WORK BOOTS REIMBURSEMENT		L&M FLEET		Safety Footwear Allowance		N
9028	Thompson/Randall				89.99		1 Transactions					
302	DEPT Total:				6,611.90	R&B Engineering/Construction		3 Vendors		3 Transactions		
303	DEPT					R&B Highway Maintenance						
13620	American Door Works	03-303-000-0000-6417			986.37	AITKIN SHOP REPAIRS		0262755-IN		Shop/Building Maintenance		N
		03-303-000-0000-6417			1,741.50	PALISADE SHOP REPAIRS		0262756-IN		Shop/Building Maintenance		N
13620	American Door Works				2,727.87		2 Transactions					
86467	Auto Value Aitkin	03-303-000-0000-6590			137.99	REPAIR PARTS		40211243		Repair & Maintenance Supplies		N
		03-303-000-0000-6590			14.99	REPAIR PARTS		40211258		Repair & Maintenance Supplies		N
		03-303-000-0000-6590			14.99	REPAIR PARTS		40211279		Repair & Maintenance Supplies		N
		03-303-000-0000-6417			71.82	AITKIN SHOP SUPPLIES		40211341		Shop/Building Maintenance		N
		03-303-000-0000-6417			36.99	MCGREGOR SHOP SUPPLIES		40211504		Shop/Building Maintenance		N
		03-303-000-0000-6417			36.99	JACOBSON SHOP SUPPLIES		40211504		Shop/Building Maintenance		N
		03-303-000-0000-6590			79.16	REPAIR PARTS-FILTERS		40211672		Repair & Maintenance Supplies		N
		03-303-000-0000-6590			207.06	REPAIR PARTS-FILTERS		40212135		Repair & Maintenance Supplies		N
86467	Auto Value Aitkin				570.01		8 Transactions					
163	Charter Communications Holdings LLC											

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	03-303-000-0000-6220		141.51	PHONE: HWY OFFICE	0-022823111922	Telephone	N
163	Charter Communications Holdings LLC		141.51				
				1 Transactions			
14887	Cintas Corporation						
	03-303-000-0000-6360		15.82	SHOP LAUNDRY	4138215361	Services, Labor, Contracts	N
	03-303-000-0000-6360		36.46	SHOP LAUNDRY	4138780183	Services, Labor, Contracts	N
14887	Cintas Corporation		52.28				
				2 Transactions			
8618	Compass Minerals America						
	03-303-000-0000-6518		1,991.67	DE-ICING SALT	1076174	De-icing Salt	N
8618	Compass Minerals America		1,991.67				
				1 Transactions			
13892	COURIER/DON						
	03-303-000-0000-6181		83.99	WORK BOOTS REIMBURSEMENT	L&M FLEET	Safety Footwear Allowance	N
13892	COURIER/DON		83.99				
				1 Transactions			
7935	East Central Energy						
	03-303-000-0000-6254		71.05	OCT/NOV POWER-MCGRATH	35018290	Utilities-Gas and Electric	N
	03-303-000-0000-6254		44.39	OCT/NOV POWER-STREET LIGHT	35018408	Utilities-Gas and Electric	N
7935	East Central Energy		115.44				
				2 Transactions			
11715	Granite Electronics						
	03-303-000-0000-6417		123.98	AITKIN SHOP SUPPLIES	154012572-1	Shop/Building Maintenance	N
11715	Granite Electronics		123.98				
				1 Transactions			
1880	Gravelle Plumbing & Heating, Inc						
	03-303-000-0000-6417		29.67	AITKIN SHOP	91473	Shop/Building Maintenance	N
	03-303-000-0000-6417		192.50	SWATARA SHOP	91538	Shop/Building Maintenance	N
1880	Gravelle Plumbing & Heating, Inc		222.17				
				2 Transactions			
2089	Heartland Tire Inc						
	03-303-000-0000-6590		42.00	REPAIR PARTS	15021298	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		75.00	REPAIR LABOR	15021298	Repair & Maintenance Supplies	N
2089	Heartland Tire Inc		117.00				
				2 Transactions			
9534	Jeff's Mobile Lock & Key						
	03-303-000-0000-6417		76.00	KEYS	0-003992	Shop/Building Maintenance	N
9534	Jeff's Mobile Lock & Key		76.00				
				1 Transactions			

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
12002	Johnson/Carter 03-303-000-0000-6181		89.37	WORK BOOT REIMBURSEMENT	CATFOOTWEAR.CC	Safety Footwear Allowance	N
12002	Johnson/Carter		89.37	1 Transactions			
91187	Lake Country Power 03-303-000-0000-6254		56.85	OCT/NOV CSAH 14	141979801	Utilities-Gas and Electric	N
	03-303-000-0000-6254		55.94	OCT/NOV CSAH 6	141979901	Utilities-Gas and Electric	N
91187	Lake Country Power		112.79	2 Transactions			
15300	MCGREGOR ACE HARDWARE 03-303-000-0000-6417		13.49	MCGREGOR SHOP SUPPLIES	A60664	Shop/Building Maintenance	N
15300	MCGREGOR ACE HARDWARE		13.49	1 Transactions			
12032	Nelson's Agri Structures 03-303-000-0000-6417		3,500.00	MCGREGOR SHOP	WINKLER	Shop/Building Maintenance	N
12032	Nelson's Agri Structures		3,500.00	1 Transactions			
3555	Newman Signs Inc 03-303-000-0000-6516		909.87	RESIDENTIAL E-911 SIGNS	TRFINV044035	Signs & Posts	N
3555	Newman Signs Inc		909.87	1 Transactions			
3950	Public Utilities 03-303-000-0000-6254		56.83	HWY 47 & CR 12	1686-00	Utilities-Gas and Electric	N
	03-303-000-0000-6254		48.52	HWY 210 W & CR 28	59455-00	Utilities-Gas and Electric	N
	03-303-000-0000-6254		75.37	AITKIN SHOP WATER	63335-00	Utilities-Gas and Electric	N
	03-303-000-0000-6254		49.39	HWY 21/169 E & CR 12	63388-00	Utilities-Gas and Electric	N
3950	Public Utilities		230.11	4 Transactions			
13116	Rally Snares 03-303-000-0000-6360		210.00	DAM REMOVAL LABOR	10/10-11/3/22	Services, Labor, Contracts	Y
	03-303-000-0000-6360		1,032.44	MILEAGE	10/10-11/3/22	Services, Labor, Contracts	Y
	03-303-000-0000-6360		52.00	2 STAKES/1 TRAP/1 ROD DESTROYE	10/10-11/3/22	Services, Labor, Contracts	Y
	03-303-000-0000-6360		48.00	1 ROD/1 TRAP DESTROYED	10/10-11/3/22	Services, Labor, Contracts	Y
	03-303-000-0000-6360		46.00	1 ROD DESTROYED	10/10-11/3/22	Services, Labor, Contracts	Y
	03-303-000-0000-6360		1,000.00	BEAVER REMOVAL	10/10-11/3/22	Services, Labor, Contracts	Y
13116	Rally Snares		2,388.44	6 Transactions			
9176	SPARKY'S TOOLS, LLC 03-303-000-0000-6417		45.99	AITKIN SHOP SUPPLIES	D 105778	Shop/Building Maintenance	N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	03-303-000-0000-6417		166.49	AITKIN SHOP SUPPLIES	D 106251	Shop/Building Maintenance	N
9176	SPARKY'S TOOLS, LLC		212.48	2 Transactions			
90805	Temco						
	03-303-000-0000-6521		16.00	MAILBOX SUPPORTS	27429	Maintenance Supplies	Y
	03-303-000-0000-6590		96.90	REPAIR PARTS	27449	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590		120.00	REPAIR LABOR	27449	Repair & Maintenance Supplies	Y
90805	Temco		232.90	3 Transactions			
13934	The Tire Barn						
	03-303-000-0000-6590		690.48	REPAIR PARTS	65462	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		92.00	REPAIR LABOR	65462	Repair & Maintenance Supplies	N
13934	The Tire Barn		782.48	2 Transactions			
9642	WEX BANK						
	03-303-000-0000-6417		7.56	AITKIN SHOP SUPPLIES	84979791	Shop/Building Maintenance	N
	03-303-000-0000-6570		4,892.07	GASOLINE	84979791	Motor Fuel & Lubricants	N
9642	WEX BANK		4,899.63	2 Transactions			
5295	Ziegler Inc						
	03-303-000-0000-6590		1,795.85-	REPAIR PARTS	CM000111035	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		52.34-	REPAIR PARTS	CM000111226	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		3,710.44	REPAIR PARTS	IN000776979	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		80.45	REPAIR PARTS	IN000779031	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		411.00	REPAIR PARTS	IN000780493	Repair & Maintenance Supplies	N
5295	Ziegler Inc		2,353.70	5 Transactions			
303	DEPT Total:		21,947.18	R&B Highway Maintenance	23 Vendors	53 Transactions	
307	DEPT			R&B Capital Infrastructure			
8694	Department of Transportation						
	03-307-000-0000-6269		1,839.14	JOB COST TRANSFERS	P00016330	Professional Services	N
8694	Department of Transportation		1,839.14	1 Transactions			
5128	Widseth Smith & Nolting Inc						
	03-307-000-0000-6269		2,089.00	PROFESSIONAL SERVICES	220443	Professional Services	N
5128	Widseth Smith & Nolting Inc		2,089.00	1 Transactions			

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Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
307	DEPT Total:		3,928.14	R&B Capital Infrastructure	2 Vendors	2 Transactions	
3	Fund Total:		34,451.29	Road & Bridge		68 Transactions	

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
400	DEPT			Public Health Department			
9608	AMAZON CAPITAL SERVICES 05-400-440-0410-6405		3.39	AGENCY-6X9 ENVELOPES 11/17/2022 11/17/2022	11RV-M9XF-4VQL	Office Supplies	N
9608	AMAZON CAPITAL SERVICES		3.39	1 Transactions			
9553	Aramark Uniform Services 05-400-440-0410-6422		7.10	CLEANING SUPPLIES 11/29/2022 11/29/2022	2530079598	Janitorial Supplies	N
9553	Aramark Uniform Services		7.10	1 Transactions			
10855	Culligan Water 05-400-440-0410-6342		19.46	COOLER RENTAL 12/01/2022 12/31/2022	150-10016285-1	Office Equipment Rental/Contracts	N
10855	Culligan Water		19.46	1 Transactions			
2386	Information Systems Corp 05-400-440-0410-6266		1,266.72	APP EXTENDER LICENSE/MAINT 03/01/2023 02/28/2024	M30535	Software Fees/License Fees	N
2386	Information Systems Corp		1,266.72	1 Transactions			
3195	MCCC LOCKBOX 05-400-440-0410-6266		54.32	Acrobat Pro DC S 11/01/2022 11/30/2022	2211045	Software Fees/License Fees	N
	05-400-440-0410-6266		77.60	Acrobat Pro DC S 11/01/2022 11/30/2022	2211045	Software Fees/License Fees	N
3195	MCCC LOCKBOX		131.92	2 Transactions			
89765	Minnesota Elevator, Inc 05-400-440-0410-6300		28.21	ELEVATOR SERVICE-DEC '22 12/01/2022 12/31/2022	994918	Maintenance/Service Contracts	N
89765	Minnesota Elevator, Inc		28.21	1 Transactions			
9692	Minnesota Energy Resources Corporation 05-400-440-0410-6254		96.17	GAS BILL 10/20/2022 11/19/2022	506533565-0001	Utilities-Gas and Electric	N
9692	Minnesota Energy Resources Corporation		96.17	1 Transactions			
9631	Nelson Roofing Inc						

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	05-400-440-0410-6360		74.57	ROOF REPAIR 11/25/2022 11/25/2022	8175	Services, Labor, Contracts	N
9631	Nelson Roofing Inc		74.57	1 Transactions			
9014	PAPER STORM 05-400-440-0410-6360		13.61	PAPER SHREDDING 11/22/2022 11/22/2022	20852	Services, Labor, Contracts	N
9014	PAPER STORM		13.61	1 Transactions			
3810	Paulbeck's County Market 05-400-450-0451-6435	M	18.32	HE-CAPS PLANNING MTG SUPPLY 11/28/2022 11/28/2022	0083	Public Health Program Related Supplies	N
3810	Paulbeck's County Market		18.32	1 Transactions			
3950	Public Utilities 05-400-440-0410-6254		365.92	ELECTRIC BILL 10/16/2022 11/16/2022	1433-00	Utilities-Gas and Electric	N
3950	Public Utilities		365.92	1 Transactions			
86235	The Office Shop Inc 05-400-440-0410-6300		127.47	MAILRM-COPIER CONTRACT IRC5560 11/25/2022 11/25/2022	324417-0	Maintenance/Service Contracts	N
86235	The Office Shop Inc		127.47	1 Transactions			
400	DEPT Total:		2,152.86	Public Health Department	12 Vendors	13 Transactions	
420	DEPT			Income Maintenance			
88284	Aitkin Co Recorder 05-420-650-4800-6800		13.00	MA ESTATE DEATH CERTIFICATE 11/29/2022 11/29/2022	95292	Program Expenses Direct Charge Ffp	N
88284	Aitkin Co Recorder		13.00	1 Transactions			
9608	AMAZON CAPITAL SERVICES 05-420-600-4800-6405		7.98	AGENCY-6X9 ENVELOPES 11/17/2022 11/17/2022	11RV-M9XF-4VQL	Office Supplies	N
	05-420-600-4800-6405		48.99	IM-PRIVACY SCREEN (KD) 11/15/2022 11/15/2022	1GRF-H4T1-6NYG	Office Supplies	N
9608	AMAZON CAPITAL SERVICES		56.97	2 Transactions			

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9553	Aramark Uniform Services 05-420-600-4800-6422		16.72	CLEANING SUPPLIES 11/29/2022 11/29/2022	2530079598	Janitorial Supplies	N
9553	Aramark Uniform Services		16.72	1 Transactions			
10855	Culligan Water 05-420-600-4800-6342		45.87	COOLER RENTAL 12/01/2022 12/31/2022	150-10016285-1	Office Equipment Rental/Contracts	N
10855	Culligan Water		45.87	1 Transactions			
11051	Department of Human Services 05-420-640-4800-6360		21.52	CS MONTHLY FED OFFSET FEES 10/01/2022 10/31/2022	A300C231601	Services, Labor, Contracts	N
	05-420-610-4100-6011		729.62	MAXIS MFIP RECOV STATE 08/01/2022 08/31/2022	A300MX01234I	County Share-Afdc/Mfip	N
	05-420-610-4100-6011		142.37	MAXIS MFIP HOUSING-ST CASH 08/01/2022 08/31/2022	A300MX01234I	County Share-Afdc/Mfip	N
	05-420-620-4100-6011		114.00	MAXIS GA RECOVERIES 08/01/2022 08/31/2022	A300MX01234I	County Share - Ga	N
	05-420-630-4100-6011		69.99	MAXIS FS RECOVERIES 08/01/2022 08/31/2022	A300MX01234I	County Share-Food Support	N
	05-420-630-4100-6011		151.57	MAXIS MFIP FS RECOVERIES 08/01/2022 08/31/2022	A300MX01234I	County Share-Food Support	N
	05-420-610-4100-6011		152.86	MAXIS MFIP RECOV TANF 09/01/2022 09/30/2022	A300MX01235I	County Share-Afdc/Mfip	N
	05-420-610-4100-6011		512.60	MAXIS MFIP RECOV STATE 09/01/2022 09/30/2022	A300MX01235I	County Share-Afdc/Mfip	N
	05-420-610-4100-6011		22.64	MAXIS MFIP HOUSING-ST CASH 09/01/2022 09/30/2022	A300MX01235I	County Share-Afdc/Mfip	N
	05-420-610-4100-6011		291.00	MAXIS DWP RECOV TANF 09/01/2022 09/30/2022	A300MX01235I	County Share-Afdc/Mfip	N
	05-420-620-4100-6011		115.10	MAXIS GRH RECOVERIES 09/01/2022 09/30/2022	A300MX01235I	County Share - Ga	N
	05-420-620-4100-6011		25.00	MAXIS GA RECOVERIES 09/01/2022 09/30/2022	A300MX01235I	County Share - Ga	N
11051	Department of Human Services		2,348.27	12 Transactions			
2386	Information Systems Corp 05-420-600-4800-6266		2,985.84	APP EXTENDER LICENSE/MAINT	M30535	Software Fees/License Fees	N

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
2386	Information Systems Corp		2,985.84	03/01/2023 02/28/2024 1 Transactions			
3195	MCCC LOCKBOX						
	05-420-600-4800-6266		128.04	Acrobat Pro DC S 11/01/2022 11/30/2022	2211045	Software Fees/License Fees	N
	05-420-600-4800-6266		155.20	Acrobat Pro DC S 11/01/2022 11/30/2022	2211045	Software Fees/License Fees	N
	05-420-640-4800-6266		388.00	Acrobat Pro DC S 11/01/2022 11/30/2022	2211045	Software Fees/License Fees	N
3195	MCCC LOCKBOX		671.24	3 Transactions			
89765	Minnesota Elevator, Inc						
	05-420-600-4800-6300		66.50	ELEVATOR SERVICE-DEC '22 12/01/2022 12/31/2022	994918	Maintenance/Service Contracts	N
89765	Minnesota Elevator, Inc		66.50	1 Transactions			
9692	Minnesota Energy Resources Corporation						
	05-420-600-4800-6254		226.70	GAS BILL 10/20/2022 11/19/2022	506533565-0001	Utilities-Gas and Electric	N
9692	Minnesota Energy Resources Corporation		226.70	1 Transactions			
9631	Nelson Roofing Inc						
	05-420-600-4800-6360		175.77	ROOF REPAIR 11/25/2022 11/25/2022	8175	Services, Labor, Contracts	N
9631	Nelson Roofing Inc		175.77	1 Transactions			
9014	PAPER STORM						
	05-420-600-4800-6360		32.08	PAPER SHREDDING 11/22/2022 11/22/2022	20852	Services, Labor, Contracts	N
9014	PAPER STORM		32.08	1 Transactions			
3950	Public Utilities						
	05-420-600-4800-6254		862.52	ELECTRIC BILL 10/16/2022 11/16/2022	1433-00	Utilities-Gas and Electric	N
3950	Public Utilities		862.52	1 Transactions			
86345	Sheriff Anoka County						
	05-420-640-4800-6379		160.00	IV-D SERVICE 001005706901	22005098	Other Iv-D Charges	N

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
86345	Sheriff Anoka County		160.00	11/28/2022 11/28/2022 1 Transactions			
86235	The Office Shop Inc 05-420-600-4800-6300		300.47	MAILRM-COPIER CONTRACT IRC5560 11/25/2022 11/25/2022	324417-0	Maintenance/Service Contracts	N
	05-420-640-4800-6300		94.49	CS-COPIER CONTRACT IRC5550III 11/25/2022 11/25/2022	324417-0	Maintenance/Service Contracts	N
86235	The Office Shop Inc		394.96	2 Transactions			
420	DEPT Total:		8,056.44	Income Maintenance	14 Vendors	29 Transactions	
430	DEPT			Social Services			
9608	AMAZON CAPITAL SERVICES 05-430-700-4800-6405		12.81	AGENCY-6X9 ENVELOPES 11/17/2022 11/17/2022	11RV-M9XF-4VQL	Office Supplies	N
	05-430-700-4800-6405		18.80	SS-GRN TWO POCKET FOLDERS 11/17/2022 11/17/2022	11RV-M9XF-4VQL	Office Supplies	N
	05-430-700-4800-6405		33.42	HCBS- 9X12 ENVELOPES 11/15/2022 11/15/2022	1GRF-H4T1-6NYG	Office Supplies	N
9608	AMAZON CAPITAL SERVICES		65.03	3 Transactions			
9553	Aramark Uniform Services 05-430-700-4800-6422		26.86	CLEANING SUPPLIES 11/29/2022 11/29/2022	2530079598	Janitorial Supplies	N
9553	Aramark Uniform Services		26.86	1 Transactions			
10855	Culligan Water 05-430-700-4800-6342		73.67	COOLER RENTAL 12/01/2022 12/31/2022	150-10016285-1	Office Equipment Rental/Contracts	N
10855	Culligan Water		73.67	1 Transactions			
2386	Information Systems Corp 05-430-700-4800-6266		4,795.44	APP EXTENDER LICENSE/MAINT 03/01/2023 02/28/2024	M30535	Software Fees/License Fees	N
2386	Information Systems Corp		4,795.44	1 Transactions			
3195	MCCC LOCKBOX 05-430-700-4800-6266		205.64	Acrobat Pro DC S	2211045	Software Fees/License Fees	N

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	05-430-700-4800-6266		543.20	11/01/2022 11/30/2022 Acrobat Pro DC S	2211045	Software Fees/License Fees	N
3195	MCCC LOCKBOX		748.84	11/01/2022 11/30/2022 2 Transactions			
89765	Minnesota Elevator, Inc 05-430-700-4800-6300		106.82	ELEVATOR SERVICE-DEC '22 12/01/2022 12/31/2022	994918	Maintenance/Service Contracts	N
89765	Minnesota Elevator, Inc		106.82	1 Transactions			
9692	Minnesota Energy Resources Corporation 05-430-700-4800-6254		364.09	GAS BILL 10/20/2022 11/19/2022	506533565-0001	Utilities-Gas and Electric	N
9692	Minnesota Energy Resources Corporation		364.09	1 Transactions			
9631	Nelson Roofing Inc 05-430-700-4800-6360		282.30	ROOF REPAIR 11/25/2022 11/25/2022	8175	Services, Labor, Contracts	N
9631	Nelson Roofing Inc		282.30	1 Transactions			
9014	PAPER STORM 05-430-700-4800-6360		51.51	PAPER SHREDDING 11/22/2022 11/22/2022	20852	Services, Labor, Contracts	N
9014	PAPER STORM		51.51	1 Transactions			
3950	Public Utilities 05-430-700-4800-6254		1,385.25	ELECTRIC BILL 10/16/2022 11/16/2022	1433-00	Utilities-Gas and Electric	N
3950	Public Utilities		1,385.25	1 Transactions			
86235	The Office Shop Inc 05-430-700-4800-6300		482.59	MAILRM-COPIER CONTRACT IRC5560 11/25/2022 11/25/2022	324417-0	Maintenance/Service Contracts	N
86235	The Office Shop Inc		482.59	1 Transactions			
430	DEPT Total:		8,382.40	Social Services	11 Vendors	14 Transactions	
5	Fund Total:		18,591.70	Health & Human Services		56 Transactions	

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
900	DEPT			Timber Permit Bonds			
10089	Eklund/Clayton 10-900-000-0000-2300		623.92	REFUND BOND	13765	Timber Permit Bonds	N
10089	Eklund/Clayton		623.92	1 Transactions			
12589	Haapoja/George 10-900-000-0000-2300		436.35	REFUND BOND	14287	Timber Permit Bonds	Y
12589	Haapoja/George		436.35	1 Transactions			
4549	Jobe/Daryl 10-900-000-0000-2300		323.20	REFUND BOND	14098	Timber Permit Bonds	N
4549	Jobe/Daryl		323.20	1 Transactions			
3937	Potlatch Corporation 10-900-000-0000-2300		4,014.00	REFUND BOND	14380	Timber Permit Bonds	N
3937	Potlatch Corporation		4,014.00	1 Transactions			
5791	Sappi 10-900-000-0000-2300		2,395.90	REFUND BOND	14224	Timber Permit Bonds	N
	10-900-000-0000-2300		4,327.68	REFUND BOND	14324	Timber Permit Bonds	N
	10-900-000-0000-2300		1,654.80	REFUND BOND	14343	Timber Permit Bonds	N
	10-900-000-0000-2300		4,200.90	REFUND BOND	14362	Timber Permit Bonds	N
5791	Sappi		12,579.28	4 Transactions			
11574	Timber Transport-Curt Raveill 10-900-000-0000-2300		3,000.50	REFUND BOND	14237	Timber Permit Bonds	N
11574	Timber Transport-Curt Raveill		3,000.50	1 Transactions			
900	DEPT Total:		20,977.25	Timber Permit Bonds	6 Vendors	9 Transactions	
923	DEPT			Forfeited Tax Sales			
86222	Aitkin Independent Age 10-923-000-0000-6230		90.00	FTS LAND AUCTION 11/09/2022	1270993 11/16/2022	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		90.00	1 Transactions			
170	Aitkin Motor Company 10-923-000-0000-6590		64.26	2019 F150 LOF	40366	Repair & Maintenance Supplies	N

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Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
170	Aitkin Motor Company			64.26		1 Transactions		
783	Canon Financial Services, Inc 10-923-000-0000-6342			158.21	CONTRACT CHARGE 11/01/2022	11/30/2022 29538417	Office/Equipment-Rental	N
783	Canon Financial Services, Inc			158.21		1 Transactions		
10855	Culligan Water 10-923-000-0000-6342			40.50	WATER SHOP 12/01/2022	12/31/2022 150-10046456-2	Office/Equipment-Rental	N
10855	Culligan Water			40.50		1 Transactions		
14455	Dependable Demolition 10-923-000-0000-6360			22,100.00	227 PACIFIC ST DEMO AND ASBEST	602	Miscellaneous-Services	Y
14455	Dependable Demolition			22,100.00		1 Transactions		
1430	Dotzler Power Equipment 10-923-000-0000-6590			105.48	12-1 QT XP FUEL	30352	Repair & Maintenance Supplies	N
1430	Dotzler Power Equipment			105.48		1 Transactions		
1754	Garrison Disposal Company, Inc 10-923-000-0000-6254			110.30	GARBAGE SHOP 12/01/2022	12/31/2022 316057	Utilities-Gas and Electric	N
1754	Garrison Disposal Company, Inc			110.30		1 Transactions		
7525	Hometown Bldg Supply 10-923-000-0000-6450			28.97	WEATHER STRIP AND JAMB SEAL	A1203	Field Supplies	N
	10-923-000-0000-6450			25.50	CONCRETE MIX	A1203	Field Supplies	N
7525	Hometown Bldg Supply			54.47		2 Transactions		
4549	Jobe/Daryl 10-923-000-0000-6820			530.05	REFUND OVERAPPRAISED	14098	Refunds & Reimbursements	N
4549	Jobe/Daryl			530.05		1 Transactions		
9738	MACLA Treasurer - Nathan Heibel 10-923-000-0000-6240			500.00	2023 MACLC DUES 01/01/2023	12/31/2023 11162022	Membership/Dues/Association Fees	N
9738	MACLA Treasurer - Nathan Heibel			500.00		1 Transactions		

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
3195	MCCC LOCKBOX 10-923-000-0000-6405		310.40	Acrobat Pro DC S 11/01/2022 11/30/2022	2211045	Office Supplies	N
3195	MCCC LOCKBOX		310.40	1 Transactions			
1044	Minnesota Forest Resources Partnership 10-923-000-0000-6240		916.80	2023 MN FOR. RES PART. ASSESSM 01/01/2023 12/31/2023	10312022	Membership/Dues/Association Fees	N
1044	Minnesota Forest Resources Partnership		916.80	1 Transactions			
13934	The Tire Barn 10-923-000-0000-6590		1,231.50	2000 F150 REPAIRS 10/10/2022 10/10/2022	63243	Repair & Maintenance Supplies	N
13934	The Tire Barn		1,231.50	1 Transactions			
11574	Timber Transport-Curt Raveill 10-923-000-0000-6820		1,548.42	REFUND OVERAPPRAISED	14237	Refunds & Reimbursements	N
11574	Timber Transport-Curt Raveill		1,548.42	1 Transactions			
923	DEPT Total:		27,760.39	Forfeited Tax Sales	14 Vendors	15 Transactions	
926	DEPT			Law Library			
5173	Thomson Reuters-West Publishing 10-926-000-0000-6455		1,517.18	ONLINE SUBSCRIPTION 11/01/2022 11/30/2022	847259575	Law Books	N
	10-926-000-0000-6455		1,060.19	LIBRARY PLAN CHARGES 11/01/2022 11/30/2022	847343733	Law Books	N
5173	Thomson Reuters-West Publishing		2,577.37	2 Transactions			
926	DEPT Total:		2,577.37	Law Library	1 Vendors	2 Transactions	
10	Fund Total:		51,315.01	Trust		26 Transactions	

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
925	DEPT			Resource Management			
9705	Johnson/Christopher M 11-925-000-0000-6450		145.00	WORK BOOTS 01/01/2022 12/31/2022	11302022	Field Supplies	N
	9705 Johnson/Christopher M		145.00	1 Transactions			
5511	Milbradt/Kris 11-925-000-0000-6273		1,200.00	6 AC W.P PRUNING 24AC SITE	11212022	Timber Improvement	Y
	5511 Milbradt/Kris		1,200.00	1 Transactions			
925	DEPT Total:		1,345.00	Resource Management	2 Vendors	2 Transactions	
939	DEPT			County Surveyor			
7525	Hometown Bldg Supply 11-939-000-0000-6450		63.25	REBAR	A1203	Supplies	N
	7525 Hometown Bldg Supply		63.25	1 Transactions			
939	DEPT Total:		63.25	County Surveyor	1 Vendors	1 Transactions	
11	Fund Total:		1,408.25	Forest Development		3 Transactions	

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
521	DEPT			LLCC Administration			
9743	Lakes Printing						
	19-521-000-0000-6454		260.00	ORIGINAL LLCC ART	00212736	Commissary Supplies-Non Jail	N
9743	Lakes Printing		260.00	1 Transactions			
3160	Mille Lacs Energy Coop-Albert Lea						
	19-521-000-0000-6254		873.87	ENERGY CENTER	271300502	Utilities-Gas and Electric	N
	19-521-000-0000-6254		943.49	DINING HALL	271300601	Utilities-Gas and Electric	N
	19-521-000-0000-6254		770.83	NORTH STAR LODGE	271300703	Utilities-Gas and Electric	N
	19-521-000-0000-6254		40.83	PARKING LOT	271300801	Utilities-Gas and Electric	N
	19-521-000-0000-6254		90.75	STAFF RESIDENCE	271300901	Utilities-Gas and Electric	N
3160	Mille Lacs Energy Coop-Albert Lea		2,719.77	5 Transactions			
14812	SCI Broadband/Savage Communications						
	19-521-000-0000-6220		685.80	PHONE ON INTERWEBS	024-033167	Telephone	N
				12/01/2022 12/31/2022			
14812	SCI Broadband/Savage Communications		685.80	1 Transactions			
10034	Sorben Honey						
	19-521-000-0000-6454		336.00	HONEY FOR CANTEEN	561753	Commissary Supplies-Non Jail	Y
10034	Sorben Honey		336.00	1 Transactions			
86235	The Office Shop Inc						
	19-521-000-0000-6342		244.61	323615 COPIER CONTRACT	CUST #451	Office Equipment Rental/Contracts	N
				06/07/2022 09/01/2022			
	19-521-000-0000-6405		207.39	322265 DUPLICATE PYMT	CUST #451	Office Supplies	N
	19-521-000-0000-6405		20.27	1116226 - OFFICE SUPPLIES	CUST #451	Office Supplies	N
86235	The Office Shop Inc		57.49	3 Transactions			
9287	The Teehive LLC						
	19-521-000-0000-6454		1,525.00	CANTEEN MERCH	256318	Commissary Supplies-Non Jail	Y
	19-521-000-0000-6454		756.00	T-SHIRTS FOR CANTEEN	257210	Commissary Supplies-Non Jail	Y
9287	The Teehive LLC		2,281.00	2 Transactions			
10930	Tidholm Productions						
	19-521-000-0000-6454		19.95	SCANNING FOR LLCC POSTER	00006352	Commissary Supplies-Non Jail	Y
	19-521-000-0000-6230		114.00	ENVELOPES	28902457	Printing, Publishing & Adv	Y
	19-521-000-0000-6230		114.00	ENVELOPES	28912458	Printing, Publishing & Adv	Y

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Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
10930	Tidholm Productions				247.95							
							3 Transactions					
521	DEPT Total:				6,588.01	LLCC Administration		7 Vendors			16 Transactions	
522	DEPT					LLCC Education						
	9561	Amazon Business										
		19-522-000-0000-6431			83.46	WALKIE TALKIE BATTERIES, ETC.		1649-41KF-R7HH		Educational Supplies		N
		19-522-000-0000-6430			70.67	SCHOOL SUPPLIES		1FH4-CQTQ-C91K		Medical Supplies		N
	9561	Amazon Business			154.13		2 Transactions					
522	DEPT Total:				154.13	LLCC Education		1 Vendors			2 Transactions	
523	DEPT					LLCC Food						
	4761	Sysco Minnesota Inc										
		19-523-000-0000-6418			905.55	GROCERIES		253274374		Groceries-Students		N
		19-523-000-0000-6418			395.28	GROCERIES		253282511		Groceries-Students		N
	4761	Sysco Minnesota Inc			1,300.83		2 Transactions					
523	DEPT Total:				1,300.83	LLCC Food		1 Vendors			2 Transactions	
524	DEPT					LLCC Maintenance						
	10086	Johnson/Andy										
		19-524-000-0000-6590			55.00	RECYCLING OLD TVS		112822		Repair & Maintenance Supplies		N
	10086	Johnson/Andy			55.00		1 Transactions					
	15203	NAPA AUTO PARTS - BAXTER										
		19-524-000-0000-6590			38.98	WINDSHIELD WIPERS		635609		Repair & Maintenance Supplies		N
	15203	NAPA AUTO PARTS - BAXTER			38.98		1 Transactions					
524	DEPT Total:				93.98	LLCC Maintenance		2 Vendors			2 Transactions	
19	Fund Total:				8,136.95	Long Lake Conservation Center					22 Transactions	

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520	DEPT			Parks			
13649	Aitkin Rental Center 21-520-000-0000-6523		155.00	COMPRESSOR RENT VISPO	10856	Misc Bldg & Shop Supplies	1
13649	Aitkin Rental Center		155.00	1 Transactions			
9561	Amazon Business 21-520-000-0000-6523		49.99	HEAT CABLE FOR PIPE FREEZE PRO	1M7Z-1T6R-WFGK	Misc Bldg & Shop Supplies	N
9561	Amazon Business		49.99	1 Transactions			
10285	Duluth Archaeology Center LLC 21-520-000-0000-6808		899.80	NORTHWOODS ATV DAC 22-07	2022-50	State Grant-Other	Y
10285	Duluth Archaeology Center LLC		899.80	1 Transactions			
3950	Public Utilities 21-520-000-0000-6254		49.27	UTILITIES-MISS ACCESS 10/16/2022 11/16/2022	1670-00	Utilities-Gas and Electric	N
	21-520-000-0000-6254		105.35	UTILITIES-MISS SHOWER 10/16/2022 11/16/2022	1671-00	Utilities-Gas and Electric	N
	21-520-000-0000-6254		228.32	UTILITIES-GAS AND ELECTRIC 10/16/2022 11/16/2022	348-00	Utilities-Gas and Electric	N
3950	Public Utilities		382.94	3 Transactions			
13627	Wruck Sewer and Portable Rental 21-520-000-0000-6360		175.00	ROUND LAKE BEACH 10/01/2022 10/31/2022	114427	Services, Labor, Contracts	N
	21-520-000-0000-6360		85.00	JACOBSON 10/01/2022 10/31/2022	114427	Services, Labor, Contracts	N
	21-520-000-0000-6360		85.00	CITY OF MCGRATH SOOLINE 10/01/2022 10/31/2022	114427	Services, Labor, Contracts	N
	21-520-000-0000-6360		85.00	PORTABLE TOILET RENTAL 10/01/2022 10/31/2022	114427	Services, Labor, Contracts	N
	21-520-000-0000-6360		85.00	BLIND LAKE 10/01/2022 10/31/2022	114427	Services, Labor, Contracts	N
	21-520-000-0000-6360		85.00	AXTELL RIDING AREA 10/01/2022 10/31/2022	114427	Services, Labor, Contracts	N
	21-520-000-0000-6360		85.00	MCGREGOR TRAILHEAD 10/01/2022 10/31/2022	114427	Services, Labor, Contracts	N
	21-520-000-0000-6360		85.00	LAWLER TRAILHEAD 10/01/2022 10/31/2022	114427	Services, Labor, Contracts	N

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 12/6/22 10:54AM
 21 Parks

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	21-520-000-0000-6360		LONE LAKE BEACH	114427	Services, Labor, Contracts	N
			10/01/2022 10/31/2022			
13627	Wruck Sewer and Portable Rental			9 Transactions		
520	DEPT Total:		2,607.73	Parks	5 Vendors	15 Transactions
21	Fund Total:		2,607.73	Parks		15 Transactions

Aitkin County



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
716	DEPT		American Rescue Plan - COVID			
2386	Information Systems Corp					
	22-716-000-0000-6818		2,396.00 MAINT-CAS-ECMTOOLB	25897	Category: Revenue Replacement	N
	22-716-000-0000-6818		3,000.00 SERVICE-TRAINING	25897	Category: Revenue Replacement	N
	22-716-000-0000-6818		8,500.00 AP/WARRANT PROCESSING DEVELOP	25897	Category: Revenue Replacement	N
	22-716-000-0000-6818		6,656.00 CAS-ECMTOOLBOX	25897	Category: Revenue Replacement	N
2386	Information Systems Corp		20,552.00		4 Transactions	
10081	Lakes Area United Way					
	22-716-000-0000-6802		1,000.00 COMMUNITY GRANT PROGRAM	11102022	Category: Negative Economic Impacts	N
			11/10/2022 11/10/2022			
10081	Lakes Area United Way		1,000.00		1 Transactions	
716	DEPT Total:		21,552.00	American Rescue Plan - COVID	2 Vendors	5 Transactions
22	Fund Total:		21,552.00	Coronavirus Relief Fund		5 Transactions
	Final Total:		373,352.52	246 Vendors	374 Transactions	

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	235,289.59	General Fund
3	34,451.29	Road & Bridge
5	18,591.70	Health & Human Services
10	51,315.01	Trust
11	1,408.25	Forest Development
19	8,136.95	Long Lake Conservation Center
21	2,607.73	Parks
22	21,552.00	Coronavirus Relief Fund
All Funds	373,352.52	Total

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11/17/22 8:01AM

Aitkin County

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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 11/17/22 8:01AM

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	10080 United States Treasury 01-053-000-0000-6800		8,776.82	Q1 2022 PENALTY CHARGES 01/01/2022 03/31/2022	CP220	Miscellaneous Disputed Charges	N
	10080 United States Treasury		8,776.82	1 Transactions			
1 Fund Total:			8,776.82	General Fund	1 Vendors	1 Transactions	
Final Total:			8,776.82	1 Vendors	1 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	8,776.82	General Fund
	All Funds	8,776.82	Total

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11/30/22

1:06PM

Aitkin County

2G



Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

Page 1

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Explode Dist. Formulas?: N

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on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
49	DEPT				Information Technologies			
14071	Marco Technologies LLC 01-049-000-0000-6283			4,724.80	ZIX SMB HOSTED GATEWAY	INV10399958	Programming, Services, Contracts	N
14071	Marco Technologies LLC			4,724.80	1 Transactions			
49	DEPT Total:			4,724.80	Information Technologies	1 Vendors	1 Transactions	
200	DEPT				Enforcement			
10087	Atwater Chevrolet Buick GMC 01-200-000-0000-6620			19,068.50	#224 SQUAD	1472	Auto, Trailers, Snowmobiles, ATV	Y
10087	Atwater Chevrolet Buick GMC			19,068.50	1 Transactions			
200	DEPT Total:			19,068.50	Enforcement	1 Vendors	1 Transactions	
1	Fund Total:			23,793.30	General Fund		2 Transactions	

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
307	DEPT			R&B Capital Infrastructure			
9457	Marvin Tretter, Inc 03-307-000-0000-6262		8,578.50	Partial Payment #1	20228	Contract Payments	N
9457	Marvin Tretter, Inc		8,578.50	1 Transactions			
9641	S & R REINFORCING, INC. 03-307-000-0000-6262		8,314.63	Final Payment #10	20212	Contract Payments	N
9641	S & R REINFORCING, INC.		8,314.63	1 Transactions			
307	DEPT Total:		16,893.13	R&B Capital Infrastructure	2 Vendors	2 Transactions	
3	Fund Total:		16,893.13	Road & Bridge		2 Transactions	
	Final Total:		40,686.43	4 Vendors	4 Transactions		

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	23,793.30	General Fund
	3	16,893.13	Road & Bridge
All Funds		40,686.43	Total

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Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

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on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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 11/17/22 12:01PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	8410 Bremer Bank 01-122-000-0000-5840		720.00	Stop Payment.State of MN		Misc Receipts	N
	8410 Bremer Bank		720.00	1 Transactions			
1 Fund Total:			720.00	General Fund	1 Vendors	1 Transactions	
Final Total:			720.00	1 Vendors	1 Transactions		

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	720.00	General Fund
All Funds	720.00	Total

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Aitkin County

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Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS

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1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
43	DEPT			Assessor			
5462	Bremer Bank (Elan ACH)						
33	01-043-000-0000-6360		658.00	Greater Lakes Realtors-dues		Services, Labor, Contracts, GIS Mapping	N
	5462 Bremer Bank (Elan ACH)		658.00		1 Transactions		
43	DEPT Total:		658.00	Assessor	1 Vendors	1 Transactions	
44	DEPT			Central Services			
5462	Bremer Bank (Elan ACH)						
48	01-044-000-0000-6800		7,403.46-	Elan paid 10.13.22		ELAN - Statement Payment	N
	5462 Bremer Bank (Elan ACH)		7,403.46-		1 Transactions		
44	DEPT Total:		7,403.46-	Central Services	1 Vendors	1 Transactions	
53	DEPT			Human Resources			
5462	Bremer Bank (Elan ACH)						
10	01-053-000-0000-6199		75.00	Target - Emp Rec (DJ)		Employee Recognition	N
12	01-053-000-0000-6268		95.00	EDUI- N.K. training		Staff Training, Development	N
11	01-053-000-0000-6405		60.00	Target - Brit WFH supplies		Office Supplies	N
39	01-053-000-0000-6360		315.50	ApplicantStack		Services, Labor, Contracts	N
	5462 Bremer Bank (Elan ACH)		545.50		4 Transactions		
53	DEPT Total:		545.50	Human Resources	1 Vendors	4 Transactions	
90	DEPT			Attorney			
5462	Bremer Bank (Elan ACH)						
32	01-090-000-0000-6268		105.00	National Distr Attorn Assoc		Staff Training, Development	N
31	01-090-000-0000-6405		71.83	Amazon.com - office supplies		Office Supplies	N
	5462 Bremer Bank (Elan ACH)		176.83		2 Transactions		
90	DEPT Total:		176.83	Attorney	1 Vendors	2 Transactions	
110	DEPT			Courthouse Maintenance			
5462	Bremer Bank (Elan ACH)						
23	01-110-000-0000-6335		81.50	Holiday - gas pickup		Gas/Vehicle Fuel Charges	N
24	01-110-000-0000-6570		15.83	Holiday - gas equip		Motor Fuel & Lubricants	N

Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5462	Bremer Bank (Elan ACH)		97.33		2 Transactions		
110	DEPT Total:		97.33	Courthouse Maintenance	1 Vendors	2 Transactions	
122	DEPT			Planning & Zoning			
5462	Bremer Bank (Elan ACH)						
43	01-122-000-0000-6360		14.99	Zoom - subscription 10/22/2022 11/21/2022		Services, Labor, Contracts	N
42	01-122-000-0000-6405		653.98	Bad Elf.com - GNSS Surveyor		Office, Film, & Field Supplies	N
5462	Bremer Bank (Elan ACH)		668.97		2 Transactions		
122	DEPT Total:		668.97	Planning & Zoning	1 Vendors	2 Transactions	
200	DEPT			Enforcement			
5462	Bremer Bank (Elan ACH)						
20	01-200-000-0000-6335		25.03	Holiday - Deputy gas 221		Gas/Vehicle Fuel Charges	N
21	01-200-000-0000-6335		46.50	Holiday - Deputy gas 227		Gas/Vehicle Fuel Charges	N
14	01-200-000-0000-6405		58.21	Amazon - lithium batteries		Office Supplies	N
17	01-200-000-0000-6405		106.77	Amazon - privacy screens		Office Supplies	N
18	01-200-000-0000-6405		54.74	Amazon - Hazmat suits		Office Supplies	N
19	01-200-000-0000-6405		23.22	Amazon - Hazmat coverall		Office Supplies	N
15	01-200-000-0000-6460		31.55	Amazon - overshoe boots		Deputy Supplies	N
16	01-200-000-0000-6460		42.24	Amazon - Galaxy S20fe case		Deputy Supplies	N
22	01-200-200-0000-6268		105.81	Covert Media - VCET training		Training, Development	N
5462	Bremer Bank (Elan ACH)		494.07		9 Transactions		
200	DEPT Total:		494.07	Enforcement	1 Vendors	9 Transactions	
252	DEPT			Corrections			
5462	Bremer Bank (Elan ACH)						
34	01-252-000-0000-6420		7.69	Amazon - kitchen timer		Food Service Supplies	N
35	01-252-000-0000-6430		92.28	Amazon - Propel pkts		Medical Expense/Supplies - Inmates	N
13	01-252-003-0000-6241		327.20	Profile Eval - Jaquie train		School Registration Fee	N
36	01-252-252-0000-6465		109.04	Amazon - cornhole set		Inamte Welfare Supplies	N
37	01-252-252-0000-6465		24.97	Peterson's Hunting - subscr		Inamte Welfare Supplies	N
38	01-252-252-0000-6465		30.99	Amazon - scoreboard		Inamte Welfare Supplies	N
5462	Bremer Bank (Elan ACH)		592.17		6 Transactions		

Aitkin County



Vendor Name		Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
252	DEPT Total:		592.17	Corrections	1 Vendors	6 Transactions
257	DEPT		Community Corrections			
	5462 Bremer Bank (Elan ACH)					
44	01-257-000-0000-6332		112.19	Drury Plaza - MACCAC lodge	Hotel / Motel Lodging	N
45	01-257-000-0000-6339		17.49	Shake Shack - MACCAC meal	Meals (Overnight)	N
46	01-257-000-0000-6405		42.99	Amazon - office supplies	Office Supplies	N
47	01-257-000-0000-6405		239.99-	Amazon return -	Office Supplies	N
	5462 Bremer Bank (Elan ACH)		67.32-		4 Transactions	
257	DEPT Total:		67.32-	Community Corrections	1 Vendors	4 Transactions
391	DEPT		Solid Waste			
	5462 Bremer Bank (Elan ACH)					
40	01-391-000-0000-6332		547.47	Holiday Inn - SSTS (AC)	Hotel / Motel Lodging	N
41	01-391-000-0000-6335		33.70	Holiday - fuel SSTS	Gas/Vehicle Fuel Charges	N
	5462 Bremer Bank (Elan ACH)		581.17		2 Transactions	
391	DEPT Total:		581.17	Solid Waste	1 Vendors	2 Transactions
1	Fund Total:		3,656.74-	General Fund		33 Transactions

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
400	DEPT			Public Health Department			
5462	Bremer Bank (Elan ACH)						
8	05-400-440-0410-6480		140.00	Tradeshow Booth Exhibit 11/01/2022		Small Furniture/Equipment	N
9	05-400-440-0410-6480		73.50	Tradeshow Booth Exhibit 11/01/2022		Small Furniture/Equipment	N
6	05-400-450-0451-6360		14.95	SHIP-Eats WIX Website Domain 10/26/2022		Services, Labor, Contracts	N
3	05-400-450-0451-6435		45.34	HE-MAC-Paulbeck's Food Supply 10/26/2022		Public Health Program Related Supplies	N
4	05-400-450-0451-6435		9.14	HE-MAC-Paulbeck's Food Supply 10/26/2022		Public Health Program Related Supplies	N
5	05-400-450-0451-6435		56.27	HE-MAC-Paulbeck's Food Supply 11/02/2022		Public Health Program Related Supplies	N
	5462 Bremer Bank (Elan ACH)		339.20	6 Transactions			
400	DEPT Total:		339.20	Public Health Department	1 Vendors	6 Transactions	
420	DEPT			Income Maintenance			
5462	Bremer Bank (Elan ACH)						
7	05-420-600-4800-6332		625.32	MFWCAA Conf Lodging 09/07/2022		Hotel/Lodging	N
8	05-420-600-4800-6480		330.00	Tradeshow Booth Exhibit 11/01/2022		Small Furniture/Equipment	N
9	05-420-600-4800-6480		173.25	Tradeshow Booth Exhibit 11/01/2022		Small Furniture/Equipment	N
	5462 Bremer Bank (Elan ACH)		1,128.57	3 Transactions			
420	DEPT Total:		1,128.57	Income Maintenance	1 Vendors	3 Transactions	
430	DEPT			Social Services			
5462	Bremer Bank (Elan ACH)						
8	05-430-700-4800-6480		530.00	Tradeshow Booth Exhibit 11/01/2022		Small Furniture/Equipment	N
9	05-430-700-4800-6480		278.24	Tradeshow Booth Exhibit 11/01/2022		Small Furniture/Equipment	N
2	05-430-700-4800-6805		30.50	MH Init-Trans Bus Ticket 10/28/2022	100561072	Mh Init - Transportation	N
				10/28/2022			

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Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

5 Health & Human Services

Vendor	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
1	05-430-700-4800-6805		55.50	MH Init-Trans Bus Ticket 10/26/2022 10/26/2022	100575068	Mh Init - Transportation N
	5462 Bremer Bank (Elan ACH)		894.24	4 Transactions		
430	DEPT Total:		894.24	Social Services	1 Vendors	4 Transactions
5	Fund Total:		2,362.01	Health & Human Services		13 Transactions

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 10 Trust

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
923	DEPT			Forfeited Tax Sales			
	5462 Bremer Bank (Elan ACH)						
30	10-923-000-0000-6254		199.98	Spectrum -internet	45857102022	Utilities-Gas and Electric	N
	5462 Bremer Bank (Elan ACH)		199.98	1 Transactions			
923	DEPT Total:		199.98	Forfeited Tax Sales	1 Vendors	1 Transactions	
10	Fund Total:		199.98	Trust		1 Transactions	

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Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

11 Forest Development

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
925	DEPT		Resource Management			
	5462 Bremer Bank (Elan ACH)					
29	11-925-000-0000-6590		Ziegler - Edge	000743815	Repair & Maintenance Supplies	N
	5462 Bremer Bank (Elan ACH)			1 Transactions		
925	DEPT Total:		Resource Management	1 Vendors	1 Transactions	
11	Fund Total:		Forest Development		1 Transactions	

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
521	DEPT			LLCC Administration			
	5462 Bremer Bank (Elan ACH)						
27	19-521-000-0000-6268		250.00	MNA - Conference Reg		Staff Training, Development	N
26	19-521-000-0000-6454		12.22	Discountmugs.com		Commissary Supplies-Non Jail	N
28	19-521-000-0000-6454		367.18	Deluxe - mugs		Commissary Supplies-Non Jail	N
	5462 Bremer Bank (Elan ACH)		629.40		3 Transactions		
521	DEPT Total:		629.40	LLCC Administration	1 Vendors	3 Transactions	
524	DEPT			LLCC Maintenance			
	5462 Bremer Bank (Elan ACH)						
25	19-524-000-0000-6335		64.59	Palisade One stop - fuel		Gas/Vehicle Fuel Charges	N
	5462 Bremer Bank (Elan ACH)		64.59		1 Transactions		
524	DEPT Total:		64.59	LLCC Maintenance	1 Vendors	1 Transactions	
19	Fund Total:		693.99	Long Lake Conservation Center		4 Transactions	
	Final Total:		0.00	17 Vendors	52 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	-3,656.74	General Fund
	5	2,362.01	Health & Human Services
	10	199.98	Trust
	11	400.76	Forest Development
	19	693.99	Long Lake Conservation Center
	All Funds	0.00	Total

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4 - Vendor Name

Explode Dist. Formulas?: Y

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D - Detailed Audit List
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Save Report Options?: N

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Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	8410 Bremer Bank					
2	01-044-904-0000-6360		416.68	Dep Care FSA Claims 2022	11.22.2022	Flex Plan Withdrawals N
3	01-044-904-0000-6360		2.01	Med FSA Claims 2022	11.22.2022	Flex Plan Withdrawals N
	8410 Bremer Bank		418.69	2 Transactions		
1 Fund Total:			418.69	General Fund	1 Vendors	2 Transactions

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Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

9 State

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	8410 Bremer Bank 09-000-000-0000-2058			10,467.47	State General Tax	Oct Apport	State General Tax-Education	N
	8410 Bremer Bank			10,467.47	1 Transactions			
9 Fund Total:				10,467.47	State	1 Vendors	1 Transactions	
Final Total:				10,886.16	2 Vendors	3 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	418.69	General Fund
	9	10,467.47	State
All Funds		10,886.16	Total

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Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

KMR1
 11/23/22 9:57AM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	8410 Bremer Bank 01-044-904-0000-6360		566.63	Med FSA Claims 2022	11.23.2022	Flex Plan Withdrawals	N
	8410 Bremer Bank		566.63	1 Transactions			
1 Fund Total:			566.63	General Fund	1 Vendors	1 Transactions	
Final Total:			566.63	1 Vendors	1 Transactions		

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	566.63	General Fund
All Funds	566.63	Total

Approved by,

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KMR1
11/28/22 3:00PM

Aitkin County

2L



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

KMR1
 11/28/22 3:00PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	8410 Bremer Bank						
1	01-044-904-0000-6360		17.04	Med FSA Claims 2022	11.28.2022	Flex Plan Withdrawals	N
2	01-044-904-0000-6379		582.25	Participant Fees - October	1629182	Flex Services, Labor, Etc.	N
	8410 Bremer Bank		599.29	2 Transactions			
1 Fund Total:			599.29	General Fund	1 Vendors	2 Transactions	
Final Total:			599.29	1 Vendors	2 Transactions		

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	599.29	General Fund
All Funds	599.29	Total

Approved by,

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Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

WLC1
 11/30/22 8:55AM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	8410 Bremer Bank 01-044-904-0000-6360		44.92	Med FSA Claims 11.25.22		Flex Plan Withdrawals	N
	8410 Bremer Bank		44.92	1 Transactions			
1 Fund Total:			44.92	General Fund	1 Vendors	1 Transactions	
Final Total:			44.92	1 Vendors	1 Transactions		

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	44.92	General Fund
All Funds	44.92	Total

Approved by,

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KMR1
12/1/22

3:40PM

Aitkin County

2N



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

KMR1
 12/1/22 3:40PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	8410 Bremer Bank 01-044-904-0000-6360		73.14	Med FSA Claims 2022	12.01.2022	Flex Plan Withdrawals	N
	8410 Bremer Bank		73.14	1 Transactions			
1 Fund Total:			73.14	General Fund	1 Vendors	1 Transactions	
Final Total:			73.14	1 Vendors	1 Transactions		

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	73.14	General Fund
All Funds	73.14	Total

Approved by,

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Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

WLC1
 12/2/22 12:37PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	8410 Bremer Bank 01-044-904-0000-6360			223.03	Med FSA Claims 12.2.22		Flex Plan Withdrawals	N
	8410 Bremer Bank			223.03	1 Transactions			
1 Fund Total:				223.03	General Fund	1 Vendors	1 Transactions	
Final Total:				223.03	1 Vendors	1 Transactions		

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	223.03	General Fund
All Funds	223.03	Total

Approved by,

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KMR1
12/5/22

1:40PM

Aitkin County

2P



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 1

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

KMR1
12/5/22 1:40PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	8410 Bremer Bank 01-044-904-0000-6360			881.77	Med FSA Claims 2022	12.05.2022	Flex Plan Withdrawals	N
	8410 Bremer Bank			881.77	1 Transactions			
1 Fund Total:				881.77	General Fund	1 Vendors	1 Transactions	

KMR1
 12/5/22 1:40PM
 19 Long Lake Conservation Cen

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
2	8410 Bremer Bank 19-522-000-0000-6267		64.01	Credit Card Fees-November 2022		Credit Card Fees	N
	8410 Bremer Bank		64.01	1 Transactions			
19 Fund Total:			64.01	Long Lake Conservation Center	1 Vendors	1 Transactions	
Final Total:			945.78	2 Vendors	2 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	881.77	General Fund	
	19	64.01	Long Lake Conservation Center	
	All Funds	945.78	Total	Approved by,
			
			

KMR1
12/6/22

2:20PM



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

KMR1
12/6/22 2:20PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	8410 Bremer Bank						
1	01-044-904-0000-6360		416.68	Med FSA Claims 2022	12.06.2022	Flex Plan Withdrawals	N
2	01-044-904-0000-6360		17.67	Med FSA Claims 2022	12.06.2022	Flex Plan Withdrawals	N
	8410 Bremer Bank		434.35	2 Transactions			
1 Fund Total:			434.35	General Fund	1 Vendors	2 Transactions	
Final Total:			434.35	1 Vendors	2 Transactions		

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	434.35	General Fund
All Funds	434.35	Total

Approved by,

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Board of County Commissioners Agenda Request

2R
Agenda Item #

Requested Meeting Date: December 13, 2022

Title of Item: Re-authorization of Agreement for Prosecution Services

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: James Ratz		Department: County Attorney
Presenter (Name and Title): James Ratz		Estimated Time Needed:
Summary of Issue: Re-authorization of Agreement for Prosecution Services Between the City of Aitkin and the Aitkin County Attorney's Office.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

JAMES P. RATZ
AITKIN COUNTY ATTORNEY
209 SECOND STREET N.W., ROOM 268
AITKIN, MINNESOTA 56431

TELEPHONE (218) 927-7347
TOLL FREE 1-888-422-7347
FAX (218) 927-7365

SENIOR ASSISTANT COUNTY ATTORNEY
LISA ROGGENKAMP RAKOTZ

ASSISTANT COUNTY ATTORNEYS
SARAH WINGE
SEBASTIAN MESA

PARALEGALS
TAMMY K. MILLER
SONDRA L. SWANSON

CRIME VICTIM COORDINATOR
GABREA ANDERSON
TELEPHONE (218) 927-7446

MEMORANDUM

TO: Aitkin County Board

FROM: James P. Ratz, County Attorney 

DATE: December 6, 2022

RE: **Agreement for Prosecution Services Between the City of Aitkin and the Aitkin County Attorney's Office**

Attached please find the Consent Agenda Request and the Agreement for Prosecution Services Between the City of Aitkin and the Aitkin County Attorney's Office. Please have the County Board Chair and County Administrator Jessica Seibert sign the agreement. Please provide me with a copy once complete. Thank you.

JPR:tkm

**AGREEMENT FOR PROSECUTION SERVICES BETWEEN THE
CITY OF AITKIN AND THE AITKIN COUNTY ATTORNEY'S OFFICE**

THIS AGREEMENT is made by and entered into between the City of Aitkin ("City"), a municipal corporation organized under the laws of the State of Minnesota, and the County of Aitkin ("County"), a political subdivision of the State of Minnesota through its County Attorney's Office, for the prosecution of statutory gross misdemeanor, misdemeanor, and petty misdemeanor violations, along with the corresponding civil forfeitures, and also for the prosecution of municipal ordinance violations.

WHEREAS, Minnesota Statutes section 484.87, subdivision 3, provides that statutory gross misdemeanors, misdemeanors, petty misdemeanors, and municipal ordinance violations must be prosecuted by the attorney of the statutory or home rule charter city where the violation is alleged to have occurred;

WHEREAS, Minnesota Statutes section 484.87, subdivision 3, also provides that the statutory or home rule charter city may enter into an agreement with the county board and the county attorney to provide prosecution services for statutory gross misdemeanors, misdemeanors, petty misdemeanors, and municipal ordinance violations;

WHEREAS, the City of Aitkin wishes to enter into an agreement with the Aitkin County Board and the Aitkin County Attorney's Office to provide prosecution services for statutory gross misdemeanors, misdemeanors, petty misdemeanors, and municipal ordinance violations;

NOW, THEREFORE, in consideration of the covenants contained herein, it is hereby agreed by and between the City of Aitkin, through its Council, the County of Aitkin, through the Board of Commissioners and the Aitkin County Attorney's Office, to the following:

1. Enabling Authority

Minnesota Statutes section 484.87, subdivision 3, authorizes the City of Aitkin to enter into an agreement with the County of Aitkin and the Office of the Aitkin County Attorney to provide for prosecution services for criminal offenses.

2. Services

The Aitkin County Attorney's Office shall prosecute statutory gross misdemeanors, misdemeanors, petty misdemeanors, and criminal municipal ordinance violations, as well as all municipal traffic and parking ordinance violations allegedly occurring within the jurisdiction of the municipality. Prosecution services also include criminal appeals, forfeitures of motor vehicles, crime victim services and notifications, preparation and/or review of search warrants during traditional business hours, weekends and holidays, and telephone calls for

consultation, or for approval of probable cause to detain on weekends, holidays, and after traditional business hours.

3. Term

Prosecution services shall be rendered by the Aitkin County Attorney's Office commencing January 1, 2023, and extending through December 31, 2024.

4. Payment for Services

4.1 In consideration for the prosecution services being rendered the County Attorney's Office shall collect \$1,933.34 dollars per month from the City of Aitkin.

4.2 The Aitkin County Attorney's Office shall receive the statutory proceeds distributed to the prosecuting authority for handling forfeitures. In the event the current relevant forfeiture statutes are repealed or modified by official action, the coverage of forfeitures and the corresponding compensation for said forfeitures shall be subject to re-negotiation.

4.3 The City of Aitkin shall continue to receive all of funds statutorily allocated to it pursuant to Minnesota Statutes section 484.90, subdivision 6.

4.4 The City of Aitkin shall reimburse the Aitkin County Attorney's Office for out-of-pocket costs including, but not limited to, court filing fees, appellate brief copying and binding, service of subpoenas, recording fees, significant postage costs, and mileage.

5. City Ordinances

The City shall forward all current City ordinances to the Aitkin County Attorney's Office along with each and every ordinance's corresponding MNCIS offense code tables (required by the state's Local Ordinance Validation Project). The City shall immediately inform the Aitkin County Attorney's Office of any changes or amendments to any of the City's ordinances and provide its updated corresponding MNCIS offense code table.

6. Data

All data collected, created, received, maintained, or disseminated in any form for any purposes by the activities of this Agreement is governed by the Minnesota Data Practices Act or the applicable Rules of Court, and shall only be shared pursuant to the laws governing that particular data.

7. Audit

Pursuant to Minnesota Statutes section 16C.05, subdivision 5, the parties agree that the State Auditor or any duly authorized representative at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine,

audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures related to the Agreement. All such records shall be maintained for a period of six (6) years from the date of termination of this Agreement.

8. Indemnification

Each party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorneys' fees which the other party, its officers and employees may hereafter sustain, incur, or be required to pay, arising out of or by reason of any act or mission of the party, its officers or employees, in the execution or performance or failure to adequately perform its obligations pursuant to this Agreement.

Each party agrees to promptly notify the other party if it knows or becomes aware of any facts or allegations reasonably giving rise to actual or potential liability, claims, causes of action, judgments, damages, losses, costs or expenses, including attorney fees, involving or reasonably likely to involve the other party, and arising out of acts or missions related to this Agreement.

9. Governing Law

This Agreement shall be governed by the laws of the State of Minnesota.

10. Termination

This Agreement shall terminate of its own accord without further action taken or by notice given by either party on or before October 31, 2024.

Either party may terminate this Agreement with or without cause by giving thirty (30) days written notice to the other party. In such event, the Aitkin County Attorney's Office shall be entitled to compensation from the City for the services provided up until the effective date of the termination.

11. Merger and Modification

It is understood and agreed that the entire Agreement between the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof. All items referred to in this Agreement are incorporated, or attached and are deemed to be part of this Agreement.

Any alterations, variations, modifications, or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement and signed by the parties hereto.

CITY OF AITKIN

By: 
Mayor

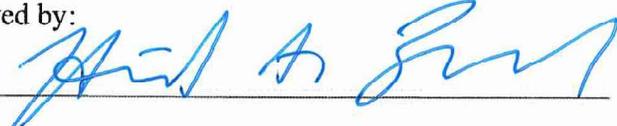
Date: 12/5/2022

Attest: 

Date: 12/6/2022

City Administrator

Approved by:

By: 

Date: 12/6/2022

Counsel for City of Aitkin

COUNTY OF AITKIN

By: _____

Date: _____

Chairperson/Aitkin County Board of Commissioners

Attest: _____

Date: _____

Aitkin County Administrator

Approved by:

By: _____

Date: _____

James P. Ratz, Aitkin County Attorney



Board of County Commissioners Agenda Request

2S
Agenda Item #

Requested Meeting Date: 12/13/2022

Title of Item: Bremer Bank Authorized Signers

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Carli Goble	Department: H&HS
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Presenter (Name and Title): Carli Goble, Fiscal Supervisor	Estimated Time Needed:
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Summary of Issue:

To update the authorized signers of signature cards and handling of depository accounts for Health & Human Services at Bremer Bank.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Recommend authorization to update signers.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 13, 2022

By Commissioner: xx

20221213-xxx

Authorized Account Signers – Bremer Bank

BE IT HEREBY RESOLVED, the Aitkin County Auditor shall be authorized to sign signature cards and handle the following depository accounts for Health and Human Services at Bremer Bank: #8604100012 – Social Welfare Fund.

BE IT FURTHER RESOLVED, the Aitkin County Health and Human Services Director or Aitkin County Chief Financial Officer shall be authorized to sign signature cards and handle the following depository accounts for Health and Human Services at Bremer Bank: #8604100012 – Social Welfare Fund.

BE IT FURTHER RESOLVED, the Aitkin County Health and Human Services Fiscal Supervisor shall be authorized to sign signature cards and handle the following depository accounts for Health and Human Services at Bremer Bank: #8604100012 – Social Welfare Fund.

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 13th day of December 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 13th day of December 2022

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2T
Agenda Item #

Requested Meeting Date: 12/13/2022

Title of Item: Security State Bank Authorized Signers

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Carli Goble	Department: H&HS
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Presenter (Name and Title): Carli Goble, Fiscal Supervisor	Estimated Time Needed:
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Summary of Issue:

To update the authorized signers of signature cards and handling of depository accounts for Health & Human Services at Security State Bank.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Recommend authorization to update signers.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 13, 2022

By Commissioner: xx

20221213-xxx

Authorized Account Signers – Security State Bank

BE IT HEREBY RESOLVED, the Aitkin County Auditor shall be authorized to sign signature cards and handle the following depository accounts for Health and Human Services at Security State Bank: #6802004 – General Assistance Emergency Revolving Fund.

BE IT FURTHER RESOLVED, the Aitkin County Health and Human Services Director or Aitkin County Chief Financial Officer shall be authorized to sign signature cards and handle the following depository accounts for Health and Human Services at Security State Bank: #6802004 – General Assistance Emergency Revolving Fund.

BE IT FURTHER RESOLVED, the Aitkin County Health and Human Services Fiscal Supervisor shall be authorized to sign signature cards and handle the following depository accounts for Health and Human Services at Security State Bank: #6802004 – General Assistance Emergency Revolving Fund.

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 13th day of December 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 13th day of December 2022

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2U
Agenda Item #

Requested Meeting Date: December 13, 2022

Title of Item: Ron Nielsen application to repurchase tax-forfeited property

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: DJ Thompson	Department: Land
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Presenter (Name and Title): DJ Thompson, Land Commissioner	Estimated Time Needed: NA
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Summary of Issue:

S 282.241 allows application to repurchase tax-forfeited property by an owner/heir/mortgagee/representative of heirs of a vested interest in the property at the time of forfeiture, have the privilege to make written application to the Aitkin County Board requesting to be allowed to repurchase this property.

Ron Nielsen, owner at the time of forfeiture, has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax-forfeited land:

Parcel # 60-1-014900 Sect: 22 Twp: 49 Rge: 25
 Lots Thirteen (13), Fourteen (14), and Fifteen (15) of Block Eight (8) of the plat of Palisade

Property will revert to the owner at the time of forfeiture.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
 Adopt resolution allowing repurchase of tax forfeited property

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



AITKIN COUNTY LAND DEPARTMENT

502 Minnesota Ave N.
Aitkin, MN 56431

acld@co.aitkin.mn.us
phone: 218-927-7364

November 15, 2022

Ron Nielsen
P.O. Box 113
Palisade, MN. 56469

RE: PID 60-1-014900

The above property forfeited to Aitkin County on 8/11/2022 for the nonpayment of real estate taxes. The property is now owned by Aitkin County and is the responsibility of this department.

You, as an **owner/heir/mortgagee/representative of heirs** of a vested interest in the property at the time of forfeiture, have the privilege to make written application to the Aitkin County Board **requesting to be allowed to repurchase** this property.

Prior to the County Board considering a repurchase request, the following must be received in this office:

1. A copy of any document, preferably the deed, that shows you have a legal interest in this property and what type of ownership you hold on the property, whether it be previous owner, mortgagee, heir or representative of heir. If you do not have title to the property, we will not be able to accept an application from you.
2. Original fully completed, notarized and signed repurchase application form (enclosed).
3. Certified check or money order for the full amount of the repurchase made payable to Aitkin County. The repurchase amount due on Parcel #60-1-014900 is **\$9,486.81**. This amount includes the real estate taxes that have not been paid and all repurchase costs. These are due before 12/1/2022 to be eligible to put in a repurchase application for this amount. An application received after this date will need to be refigured for the cost.

FULLY complete the enclosed application. This is the only information the County Board of Commissioners has as to why they should approve the repurchase. The County Board can approve the repurchase only if it is determined that:

- An undue hardship or injustice resulting from the forfeiture will be corrected by the repurchase.
- The repurchase will promote the use of such lands that will best serve the public interest.

After the completed application and full payment of the repurchase amount has been received in this office, the application will be submitted to the Aitkin County Board for consideration. If the County Board approves the repurchase of the property, the property will go back into the same status as before any forfeiture. In other words, if there are any liens on the property they will all be reinstated. The fees that you are paying here cover only the forfeiture and real estate tax costs. The money that you send to us will be cashed if the County Board approves the repurchase. If they do not approve the repurchase, the money will be returned to you.

If you have any questions, please feel free to contact me.

Dennis Thompson
Land Commissioner
Aitkin County Land Department
502 Minnesota Ave North
Aitkin, MN 56431
acld@co.aitkin.mn.us
218-927-7364

To the Honorable Board of County Commissioners of
AITKIN County, Minnesota.

I, the undersigned owner-mortgagee-heir-representative of heirs _____, at the time of forfeiture of the parcel of land situated in the County of Aitkin, State of Minnesota, described as follows, to-wit:

Deed ENCLOSED

do hereby make application for the purchase of said parcel... of land from the State of Minnesota, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

In support of this application for the repurchase of said land I make the following statement:

(a) That hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:

I HAVE WORKED WITH THE KIDS IN THE PALISADE AREA FOR 20 YEARS. AN ORGANIZATION BOUGHT US A FIREWOOD PROCESSOR TO SUPPORT US AND THE BUSINESS HAS NOT TAKEN OFF YET. BECAUSE OF A LACK OF MOVIES OF THE FAMILIES I WORK WITH I SUPPORT OUR PROGRAMS BY FUNDING ALL ACTIVITIES THAT WE DO

(b) That the repurchase of said land by me will promote and best serve the public interest, because THIS IS MY ONLY PROPERTY WE OWN AND IT SERVES AS OUR HOME.

[Handwritten Signature]

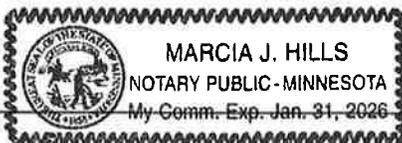
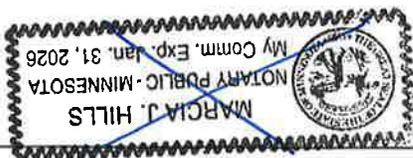
Owner-Mortgagee-Heir-Representative of Heirs

State of Minnesota
County of AITKIN

The foregoing instrument was acknowledged before me this 29th day of NOVEMBER, 2022 by RON NIELSEN

Notarial Seal

[Handwritten Signature]
Signature of person taking acknowledgement



Filed in my office this _____
day of _____, 19____

County Auditor

=====
Resolution authorizing repurchase adopted
this ___ day of _____, 19____

County Auditor

=====
Repurchase made this ___ day of
_____, 19____.

County Auditor

=====
Certificate of purchase forwarded to
Commissioner of Taxation this ___ day of
_____, 19____

County Auditor

402765

FILED NOV 05 '10 AT 9:11 AM

Diane M. Lafferty, County Recorder

Corporation to Joint Tenants WARRANTY DEED

No delinquent taxes and transfer entered; Certificate of Real Estate Value (filed () not required)
 Certificate of Real Estate Value No. 39427
Nov 5, 2010

Kirk Payson
 County Auditor

by Elizabeth Harmon
 Deputy

STATE DEED TAX DUE HEREON: \$132.00

Date: October 7, 2010

FOR VALUABLE CONSIDERATION, North Winds Rental Company, Inc., a corporation, under the laws of Minnesota, Grantor, hereby conveys and warrants to Ronald Nielsen, Grantees as joint tenants, real property in Aitkin County, Minnesota, described as follows:

→ Lots Thirteen (13), Fourteen (14), and Fifteen (15), of Block Eight (8) of the plat of "Palisade", according to the filed plat thereof.

→ Grantor certifies that there are no wells on the property described herein.

together with all hereditaments and appurtenances belonging thereto, subject to the following exceptions:

- (a) Covenants, conditions, restrictions, declarations and easements of record, if any;
- (b) Reservations of minerals or mineral rights, if any;
- (c) Building, zoning and subdivision laws and regulations; and
- (d) Any liens or encumbrances suffered or permitted by the Grantees subsequent to April 14, 2000.

AITKIN COUNTY DEED TAX
 No 1574 Date 11-5-10 Affix Deed Tax Stamp Here
132.00 Dollars Paid
Loni Evans
 County Treasurer
Blake Deputy

NORTH WINDS RENTAL COMPANY, INC.

Richard Ladd
 By: Richard Ladd
 Its: Chief Executive Officer

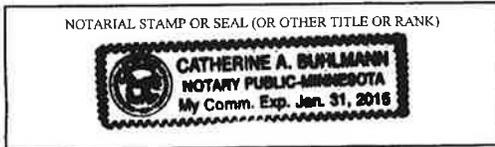
Larry Ladd
 By: Larry Ladd
 Its: Secretary

STATE OF Minnesota

COUNTY OF Aitkin

} ss.

The foregoing instrument was acknowledged before me this 5th day of Nov October, 2010, by Richard Ladd and Larry Ladd, the Chief Executive Officer and Secretary, respectively, of North Winds Rental Company, Inc., a corporation under the laws of Minnesota, on behalf of the corporation.



Catherine A. Buhlmann
 SIGNATURE OF PERSON TAKING ACKNOWLEDGMENT

Tax Statements for the real property described in this instrument should be sent to (Include name and address of Grantee):

THIS INSTRUMENT WAS DRAFTED BY (NAME AND ADDRESS)

Jeffrey J. Haberkorn
 Haberkorn Law Offices, LTD.
 122 2nd Street N.W.
 Aitkin, MN 56431
 (218) 927-6913

Ronald Nielsen
200 S 2nd St PO Bx 79
PALISADE MN 56466

Ronald Nielsen
200 South 3rd St
Palisade, MN 56469

1-11-08
200

RECORDED
TRACT INDEX 11
GRANTOR _____
GRANTEE _____
COMPARED _____

11-5-9

OFFICE OF COUNTY RECORDER
AITKIN COUNTY, MN
 WELL CERTIFICATE RECEIVED
 WELL CERTIFICATE NOT REQUIRED

МА СОВЕТЪ ЕХР 21 2012
ПОДАВА БУЛГО-МИНЕВОЛУ
САГНЕРИНЕ А ВУНГЛАМИ

COUNTY RECORDER
AITKIN COUNTY, MINNESOTA
FILED
NOV 05 2010 9A M

Diane J. Jeffrey
As Dist. Rec.

402765

Nielsen, Ron
 November 15, 2022
 60-1-014900

Interest calc November 30, 2022
 (Subject to change)

Year	Tax	Cost	Interest	Penalty	Total
2013	\$ 1,002.00	\$ 20.00	\$ 1,000.63	\$ 100.20	\$ 2,122.83
2014	\$ 1,492.00		\$ 1,299.28	\$ 149.20	\$ 2,940.48
2015	\$ 1,125.76		\$ 856.52	\$ 112.58	\$ 2,094.86
2016	\$ -		\$ -	\$ -	\$ -
2017	\$ -		\$ -	\$ -	\$ -
2018	\$ -		\$ -	\$ -	\$ -
2019	\$ -		\$ -	\$ -	\$ -
2020	\$ 424.00		\$ 88.17	\$ 36.04	\$ 548.21
2021	\$ 532.00		\$ 52.91	\$ 45.22	\$ 630.13
2022	\$ 616.00		\$ -	\$ 36.96	\$ 652.96
Total:	\$ 5,191.76	\$ 20.00	\$ 3,297.52	\$ 480.20	\$ 8,989.48

Total:	8989.48
St Deed Tax	29.67
For Proc Cost	100.00
Well Cert	
Sheriff Cost	40.00
Deed	25.00
Land Dept Cost	200.00
Rec Fee	46.00
Crt Letter Fee-Auditor	6.67
Insurance	50.00
Total:	\$ 9,486.81

THIS DOCUMENT HAS A MICRO-PRINT SIGNATURE LINE, AUTHENTIC WATERMARK, AND CHLOROSTAIN PAPER; ABSENCE OF THESE FEATURES WILL INDICATE A COPY.



VOID AFTER 90 DAYS

CASHIERS CHECK

No. 238662

Date: 11-30-2022

AMOUNT: Nine Thousand Four Hundred Eighty-Six and 81/100*****

AMOUNT
\$9,486.81

PAY TO THE ORDER OF AITKIN COUNTY

Memo Information:

Janet Voed

⑈ 238662⑈ ⑆ 291973454⑆

11297⑈

By Commissioner: xxx

20221213-xxx

Nielsen Repurchase Tax – Forfeited Land

WHEREAS, Ron Nielsen, Owner at the time of forfeiture. (Applicant)

WHEREAS, the Applicant has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax-forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, of amended, which land is situated in the County of Aitkin, Minnesota and described as follows, to-wit:

Parcel # 60-1-014900 Section 22 Township 49 Range 25
Lots Thirteen (13), Fourteen (14), and Fifteen (15) of Block Eight (8) of the plat of Palisade

and WHEREAS, said Applicants has set forth in his application that:

A. Hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:

I have worked with the kids in the Palisade area for 20 years. An organization bought us a firewood processor to support us and the business has not taken off yet. Because of a lack of monies of the families I work with, I support our programs by funding all activities that we do.

B. That the repurchase of said land by me will promote and best serve the public interest because:

This is my only property we own and it serves as our home.

and WHEREAS, the Applicants have made payment of all delinquent taxes of properties

and WHEREAS, this board is of the opinion that said applications should be granted for such reasons,

NOW, THEREFORE BE IT RESOLVED, That the application of Ron Nielsen for the purchase of the above-described parcel of tax-forfeited land be and the same is hereby granted and the County Auditor is hereby authorized and directed to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 13th day of December 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 13^h day of December 2022

Jessica Seibert – County Administrator

J. Mark Wedel – County Board Chair

Kirk Peysar – County Auditor



Board of County Commissioners Agenda Request

2V
Agenda Item #

Requested Meeting Date: December 13, 2022

Title of Item: LG220 Application for Exempt Permit - Wealthwood Rod and Gun Club

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
--	---	---

Submitted by: Kathleen Ryan	Department: Auditor
---------------------------------------	-------------------------------

Presenter (Name and Title): N/A	Estimated Time Needed: N/A
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Summary of Issue:

LG220 Application for Exempt Permit - Wealthwood Rod and Gun Club

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

See attached Proposed Resolution

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 13, 2022

By Commissioner: xx

20221213-xxx

Wealthwood LG220 Permit

BE IT RESOLVED, The Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – of the Wealthwood Rod & Gun Club, at the following location – Wealthwood Rod & Gun Club, which has an address of 23573 420th Place, Aitkin, MN 56431 – Hazelton Township. (Note: Date of activity for Raffle – October 6, 2023)

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 13th day of December 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 13th day of December 2022

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2W

Agenda Item #

Requested Meeting Date: December 2022 (as your schedule allows)

Title of Item: Mississippi River - Grand Rapids Unit One Watershed One Plan MOA

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
--	--	---

Submitted by: Janet Smude	Department: Aitkin County SWCD
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Presenter (Name and Title): Janet Smude SWCD District Manager	Estimated Time Needed: 8 minutes
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Summary of Issue:

The Mississippi River - Grand Rapids Unit has received a One Watershed One Plan (1W1P), Planning Grant from the Minnesota Board of Water and Soil Resources. This watershed includes Big Sandy, Minnewawa, and Hill Lakes Aitkin County. It also includes several other lakes, streams and rivers, and other water quality protection / restoration opportunities.

This 1 Watershed 1 Plan MOA starts the planning portion of the watershed management effort that started with Watershed Restoration and Protection Strategies (WRAPS). It will complement our Local Water Plan and will provide funding for the County and SWCD to implement water quality projects.

We are mindful that these efforts require County Board and staff time commitments. The Mississippi River - Grand Rapids 1W1P will require policy and technical efforts. State funding coming to Aitkin County for implementation will be the result of participation in the watershed plan.

At this time, you are requested to sign the attached MOA stating that Aitkin County will work with partners to develop and adopt this watershed plan. The County Attorney has reviewed this document and found it to be appropriate as to form and content. In the future you will be asked to appoint 1 County Board representative to the Policy Committee plus 1 Alternate for the same committee.

Alternatives, Options, Effects on Others/Comments:

Not participating is an option, but would result in lost revenue for water quality projects in the future.

Recommended Action/Motion:

The Aitkin County SWCD recommends actively participating in the 1W1P Planning Process and other watershed activities.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$ County Board and SWCD Board time serving on a Policy Committee

Is this budgeted? Yes No *Please Explain:*

Some County Commissioner, County staff, SWCD Board, and SWCD staff time will be required as the Plan is developed.

By Commissioner: xxx

20221213-xxx

Mississippi River - Grand Rapids Unit One Watershed One Plan MOA

This Agreement (Agreement) is made and entered into by and between:

The Counties of Aitkin, Carlton, Cass, Itasca and St. Louis by and through their respective County Board of Commissioners, and The Aitkin, Carlton, Cass, Itasca, N. St. Louis and S. St. Louis Soil and Water Conservation Districts, by and through their respective Soil and Water Conservation District Board of Supervisors

Collectively referred to as the "Parties."

WHEREAS, the Counties of this Agreement are political subdivisions of the State of Minnesota, with authority to carry out environmental programs and land use controls, pursuant to Minnesota Statutes Chapter 375 and as otherwise provided by law; and

WHEREAS, the Soil and Water Conservation Districts (SWCDs) of this Agreement are political subdivisions of the State of Minnesota, with statutory authority to carry out erosion control and other soil and water conservation programs, pursuant to Minnesota Statutes Chapter 103C and as otherwise provided by law; and

WHEREAS, the parties to this Agreement have a common interest and statutory authority to prepare, adopt, and assure implementation of a comprehensive watershed management plan in the Mississippi River-Grand Rapids Watershed to conserve soil and water resources through the implementation of practices, programs, and regulatory controls that effectively control or prevent erosion, sedimentation, siltation and related pollution in order to protect natural resources, ensure continued soil productivity, protect water quality, reduce damages caused by floods, preserve wildlife, protect the tax base, and protect public lands and waters; and

WHEREAS, with matters that relate to coordination of water management authorities pursuant to Minnesota Statutes Chapters 103B, 103C, and 103D with public drainage systems pursuant to Minnesota Statutes Chapter 103E, this Agreement does not change the rights or obligations of the public drainage system authorities:

WHEREAS, the Parties have formed this Agreement for the specific goal of developing a plan pursuant to Minnesota Statutes § 103B.801, Comprehensive Watershed Management Planning, also known as *One Watershed, One Plan*.

NOW, THEREFORE, the Parties hereto agree as follows:

1. **Purpose:** The Parties to this Agreement recognize the importance of partnerships to plan and implement protection and restoration efforts for the Mississippi River-Grand Rapids Watershed. The purpose of this Agreement is to collectively develop and adopt, as local government units, a coordinated watershed management plan for implementation per the provisions of the Plan. Parties signing this Agreement will be collectively referred to as Mississippi River-Grand Rapids Watershed Collaboration.
2. **Term:** This Agreement is effective upon signature of all Parties in consideration of the Board of Water and Soil Resources (BWSR) Operating Procedures for One Watershed, One Plan; and will remain in effect until adoption of the plan by all parties unless canceled according to the provisions of this Agreement or earlier terminated by law.

3. **Adding Additional Parties:** A qualifying party desiring to become a member of this Agreement shall indicate its intent by adoption of a board resolution prior to a date that is six months from the BWSR One Watershed, One Plan Planning Grant Agreement execution. The party agrees to abide by the terms and conditions of the Agreement; including but not limited to the bylaws, policies and procedures adopted by the Policy Committee.
4. **Withdrawal of Parties:** A party desiring to leave the membership of this Agreement shall indicate its intent in writing to the Policy Committee in the form of an official board resolution. Notice must be made at least 30 days in advance of leaving the Agreement.
5. **General Provisions:**
 - a. **Compliance with Laws/Standards:** The Parties agree to abide by all federal, state, and local laws; statutes, ordinances, rules and regulations now in effect or hereafter adopted pertaining to this Agreement or to the facilities, programs, and staff for which the Agreement is responsible.
 - b. **Indemnification:** Each party to this Agreement shall be liable for the acts of its officers, employees or agents and the results thereof to the extent authorized or limited by law and shall not be responsible for the acts of any other party, its officers, employees or agents. The provisions of the Municipal Tort Claims Act, Minnesota Statute Chapter 466 and other applicable laws govern liability of the Parties. To the full extent permitted by law, actions by the Parties, their respective officers, employees, and agents pursuant to this Agreement are intended to be and shall be construed as a “cooperative activity.” It is the intent of the Parties that they shall be deemed a “single governmental unit” for the purpose of liability, as set forth in Minnesota Statutes § 471.59, subd. 1a(a). For purposes of Minnesota Statutes § 471.59, subd. 1a(a) it is the intent of each party that this Agreement does not create any liability or exposure of one party for the acts or omissions of any other party.
 - c. **Records Retention and Data Practices:** The Parties agree that records created pursuant to the terms of this Agreement will be retained in a manner that meets their respective entity’s records retention schedules that have been reviewed and approved by the State in accordance with Minnesota Statutes § 138.17. The Parties further agree that records prepared or maintained in furtherance of the Agreement shall be subject to the Minnesota Government Data Practices Act. At the time this Agreement expires, all records will be turned over to Todd County for continued retention.
 - d. **Timeliness:** The Parties agree to perform obligations under this Agreement in a timely manner and keep each other informed about any delays that may occur.
 - e. **Extension:** The Parties may extend the termination date of this Agreement upon Agreement by all Parties.
 - f. **Amendment of Memorandum of Agreement:** This MOA may be amended by recommendation of the Advisory Committee and approval of the amendment(s) by the Policy Committee with final Approval by the Aitkin, Carlton, Cass, Itasca, and St. Louis County Boards of Commissioners and Aitkin, Carlton, Cass, Itasca, N. St. Louis and S. St. Louis Soil and Water Conservation District Supervisors.

6. **Administration:**

- a. **Establishment of Committees for Development of the Plan.** The Parties agree to designate one representative, who must be an elected or appointed member of the governing board, to a Policy Committee for development of the watershed-based plan and may appoint one or more technical representatives to a Technical Advisory Committee for development of the plan in consideration of the BWSR Operating Procedures for One Watershed, One Plan.
 - i. The Policy Committee will meet as needed to decide on the content of the plan, serve as a liaison to their respective boards, and act on behalf of their Board. Each representative shall have one vote.
 - ii. Each governing board may choose one alternate to serve on the Policy Committee as needed in the absence of the designated member.
 - iii. The Policy Committee will establish bylaws within 90 days of the execution of the Memorandum of Agreement to describe the functions and operations of the committee(s).
 - iv. The Steering Committee will be comprised of staff from local agencies formally participating in 1W1P by signing the MOA and BWSR staff acting as advisors. The Steering Committee will provide the logistical organization of the planning process and associated meetings. They may make recommendations to the Technical Advisory Committee and to the Policy Committee.
 - v. The Technical Advisory Committee will meet monthly or as needed to assist and provide technical support and make recommendations to the Policy Committee on the development and content of the plan.
 - b. **Submittal of the Plan.** The Policy Committee will recommend the plan to the Parties of this Agreement. The Policy Committee will be responsible for initiating a formal review process for the watershed-based plan conforming to Minnesota Statutes Chapters 103B and 103D, including public hearings. Upon completion of local review and comment, and approval of the plan for submittal by each party, the Policy Committee will submit the watershed-based plan jointly to BWSR for review and approval.
 - c. **Adoption of the Plan.** The Parties agree to adopt and begin implementation of the plan within 120 days of receiving notice of state approval, and provide notice of plan adoption pursuant to Minnesota Statutes Chapters 103B and 103D.
7. **Fiscal Agent:** Itasca SWCD will act as the fiscal agent for the purposes of this Agreement and agrees to:
- a. Accept all responsibilities associated with the implementation of the BWSR grant agreement for developing a watershed-based plan.
 - b. Perform financial transactions as part of grant agreement and contract implementation.
 - c. Annually provide a full and complete audit report.
 - d. Provide the Policy Committee with the records necessary to describe the financial condition of the BWSR grant agreement.

- e. Retain fiscal records consistent with the agent's records retention schedule until termination of the Agreement (at that time, records will be turned over to the Board of Water Soil Resources.
8. **Grant Administration:** Itasca SWCD will act as the grant administrator for the purposes of this Agreement and agrees to provide the following services:
- a. Accept all day-to-day responsibilities associated with the implementation of the BWSR grant agreement for developing a watershed-based plan, including being the primary BWSR contact for the *One Watershed, One Plan* Grant Agreement and being responsible for BWSR reporting requirements associated with the grant agreement.
 - b. Provide the Policy Committee with the records necessary to describe the planning condition of the BWSR grant agreement.
9. The following parties agree to provide the following services:
- a. Grant Administration/Fiscal Agent: Itasca SWCD
 - b. Policy and Advisory Committee Coordination: Itasca SWCD
 - c. Outreach Coordinator: Aitkin SWCD
 - d. Public Notice Requirements: Itasca County

In the event of a vacancy of the above listed roles, the party responsible for the role will determine if there is adequate capacity within the organization to fulfil the listed role. If it is determined by the partner agency they no longer have capacity and would like to relinquish their duties they must inform the Steering Committee. The Steering Committee will then reassign the service to another party with the capacity to fulfil the grant agreement.

10. **Multiple Counterparts:** The Parties may sign multiple counterparts of this Agreement. Each signed counterpart shall be deemed an original, but all of them together represent the same Agreement.
11. **Authorized Representatives:** The following persons will be the primary contacts for all matters concerning this Agreement:

Aitkin County
 Andrew Carlstrom or successor
 Environmental Services P&Z Director
 307 2nd St. NW, Room 219
 Aitkin, MN 56431
 Telephone: 218-927-7342

Aitkin SWCD
 Sam Seybold or successor
 District Technician
 307 2nd St. NW, Room 216
 Aitkin, MN 56431
 Telephone: 218-927-7284

Carlton County
 Karola Dalen or successor
 Resource and Recycling Coordinator
 301 Walnut Ave
 Carlton, MN 56401
 Telephone: 218-384-9178

Carlton SWCD
 Melanie Bomier or successor
 Water Resources Manager
 808 3rd St.
 Carlton, MN 55718
 Telephone: 218-384-3891

Cass County
 Jeff Woodford or successor
 Environmental Services Director
 303 Minnesota Ave. W.,
 Walker, MN 56484
 Telephone: 218-547-7428

Cass SWCD
 Kelly Condiff or successor
 District Manager
 303 Minnesota Ave. W.,
 Walker, MN 56484
 Telephone: 218-820-9165

Itasca County
Daniel Swenson or successor
Environmental Services Director
123 NE 4th St
Grand Rapids, MN 55744
Telephone: ***

Itasca SWCD
Matt Gutzmann or successor
Water Resources Specialist
1895 W. Hwy 2
Grand Rapids, MN 55744
Telephone: 218-999-4435

St. Louis County
*** or successor
*** Title
*** Address
***, MN
Telephone: ***

N. St. Louis SWCD
Phil Norvitch or successor
Resource Conservationist
503 3rd St. N., Suite A
Virginia, MN 55792
Telephone: 218-288-6145

S. St. Louis SWCD
R.C. Boheim
District Manager
4215 Enterprise Circle
Duluth, MN 55811
Telephone: 218-723-4629

IN TESTIMONY WHEREOF the Parties have duly executed this Agreement by their duly authorized officers.

PARTNER: Aitkin County

APPROVED:

BY: _____
Board Chair Date

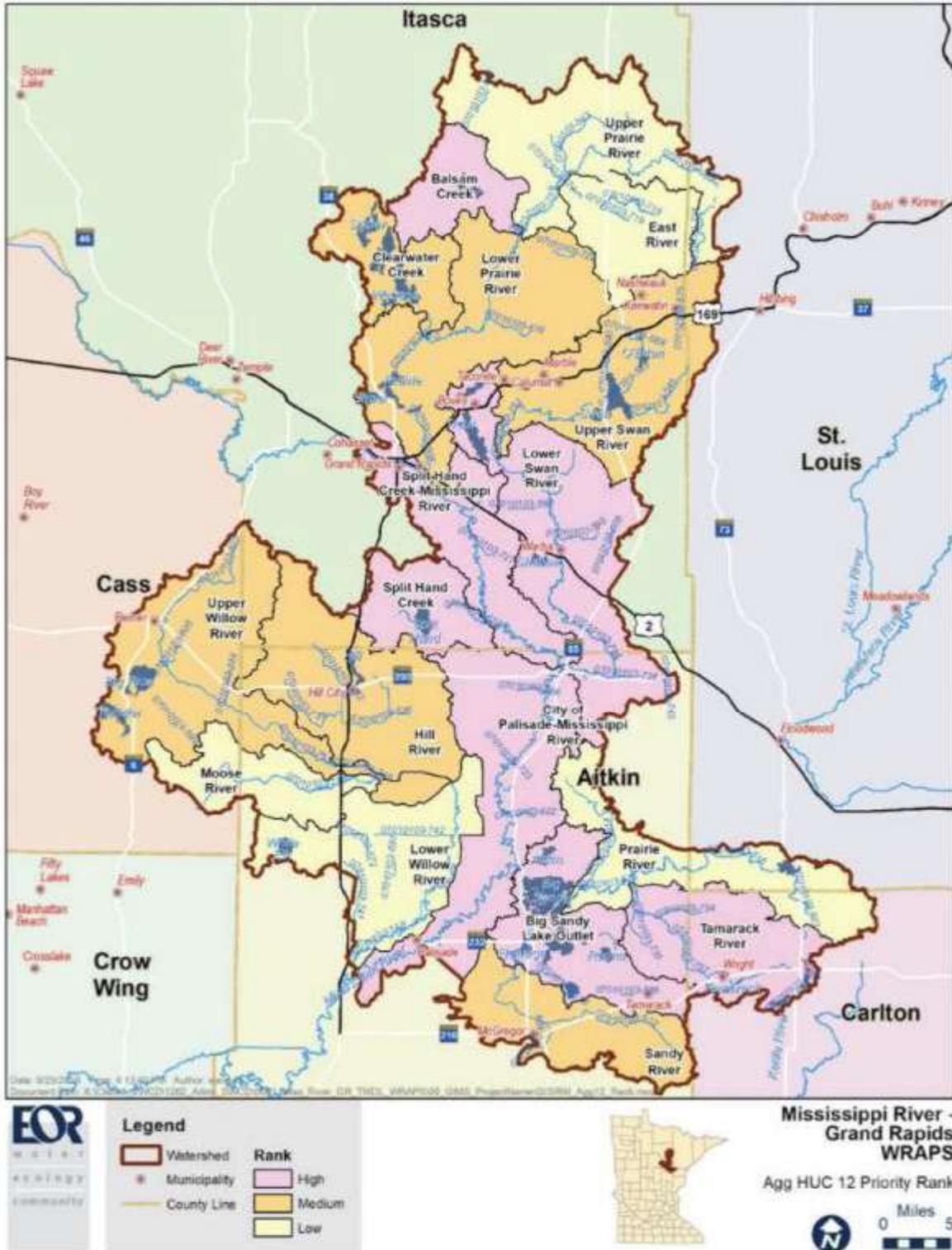
BY: _____
District Manager/Administrator Date

APPROVED AS TO FORM

BY: _____
County Attorney Date

Attachment A

Mississippi River- Grand Rapids Watershed Planning Boundary Hydrologic Unit Code (07010103)



Attachment B

Scope of Services Provided by Individual Parties

Entity Itasca SWCD	Name Matt Gutzmann	Project/Notification Coordinator	Point person for all 1W1P activities, orchestrates the planning process, develops public notifications and works directly with the consultant.
		Participant	Attend Meetings, provide input, other duties as assigned
		Participant	Attend Meetings, provide input, other duties as assigned
		Participant	Attend Meetings, provide input, other duties as assigned
		Participant	Attend Meetings, provide input, other duties as assigned
Aitkin SWCD	Sam Seybold	Outreach Coordinator	Develops materials and strategies for public outreach, gathers information and assures all parties are represented well.
		Meeting Facilitator	Works directly with the Project Coordinator. Conducts an efficient, organized meeting, assures all voices are heard. Utilized for meetings before consultant is hired or where the consultant is determined not to be needed.
		Participant	Attend Meetings, provide input, other duties as assigned
		Participant	Attend Meetings, provide input, other duties as assigned
Itasca SWCD	Matt Gutzmann	Fiscal Agent/Data Collector	Develops a draft budget, maintains the grant account balance, makes payments, and collects in kind match information. Takes inventory of all existing data sources, works directly with consultant implementing data into the plan.
		Participant	Attend Meetings, provide input, other duties as assigned
Carlton SWCD	Melanie Bomier	Plan Writer	Writes the plan based on information received, develops maps, and conducts modeling, formatting and design of plan.
		Plan Facilitator	Works directly with the Project Coordinator. Conducts an efficient, organized meeting, assures all voices are heard.
Aitkin SWCD	Janet Smude	Note Taker	Take meetings notes and draft minutes for review. Utilized for meetings before consultant is hired or where the consultant is determined not to be needed.



Board of County Commissioners Agenda Request

2X
Agenda Item #

Requested Meeting Date: December 13, 2022

Title of Item: Designate Polling Place - Unorganized Townships

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Kathleen Ryan	Department: Auditor
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Presenter (Name and Title):	Estimated Time Needed:
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Summary of Issue:

Per MN State Statute 204B.16 POLLING PLACES; DESIGNATION.

Subdivision 1. Authority; location.

(a) By December 31 of each year, the governing body of each municipality and of each county with precincts in unorganized territory must designate by ordinance or resolution a polling place for each election precinct.

Please see the attached resolution to adopt the polling place for unorganized townships.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Adopt resolution

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

By Commissioner: xx

20221213-xxx

NE Unorganized Towns (51-22, 52-22, 52-24), Unorganized Towns 45-24, 47-24, 48-27, 51-27 and NW Unorganized Towns (52-25, 52-27, 49-27, 50-27, 50-26, 50-25, 51-25)
Aitkin County, Minnesota
AND Mail Balloting Townships and Municipalities

**RESOLUTION DESIGNATING ANNUAL
POLLING PLACE (Mail Balloting)**

WHEREAS, it is important that citizens exercise their right to vote at their local polling place;

WHEREAS, Minn. Stat. § 204B.16 requires the county board to designate its local polling place for elections annually;

WHEREAS, the Unorganized Townships located within AITKIN County, Minnesota adopted mail balloting as provided under Minn. Stat. § 204B.45 for State, Federal, Town elections.

WHEREAS, other townships and municipalities within AITKIN County, Minnesota adopted mail balloting as provided under Minn. Stat. § 204B.45 for State, Federal, Town elections.

NOW, THEREFORE, BE IT RESOLVED, that as required by Minn. Stat. § 204B.45, the county board of Aitkin County, Minnesota does hereby designate:

Aitkin County Auditor's Office
Aitkin County Government Center
307 2nd Street NW, Room 121
Aitkin, Minnesota in Aitkin County

As its mail balloting polling place for all state and federal, town elections in 2023.

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 13th day of December 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 13th day of December 2022

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2Y
Agenda Item #

Requested Meeting Date: December 13, 2022

Title of Item: County Liquor and 3.2% Malt Liquor Licenses for 2023

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Kathleen Ryan	Department: Auditor
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Presenter (Name and Title): N/A	Estimated Time Needed: N/A
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Summary of Issue:

Applications for County Liquor Licenses for 2023 and
 Renewal of 3.2% Malt Liquor License Applications
 subject to completion of all paperwork and all signatures that are required.

(Current listing of establishments will be presented at the board meeting)

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Resolution to approve Liquor Licenses,
 subject to completion of all documents and required signatures.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request

2Z
Agenda Item #

Requested Meeting Date: 12/13/2022

Title of Item: FRF Request - HHS IT/Computer Equipment

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Carli Goble	Department: HHS
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Presenter (Name and Title): Carli Goble	Estimated Time Needed:
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Summary of Issue:

Aitkin County Health and Human Services is requesting \$35,250 from Fiscal Recovery Funds (FRF) to cover IT/Computer equipment expenses during the 2022 budget year. This transfer was approved in the 2022 budget.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Approved transfer of Fiscal Recovery Funds to Health & Human Services for IT/Computer Equipment

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

This transfer of funds was included in the approved 2022 budget.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 13, 2022

By Commissioner: xx

20221213-0xx

Coronavirus Fiscal Recovery Fund Transfer

BE IT RESOLVED, that the County Auditor is hereby ordered to transfer the following sums of money from the Coronavirus Relief Fund account to the Health & Human Services fund. Monies to be transferred from the Coronavirus Relief Fund as given below. Purpose of this transfer is to cover the computer equipment expenses incurred for remote work responding to the COVID-19 pandemic.

Transfer from Coronavirus Relief Fund – Fund 22

Computer Equipment \$35,250

Total to Health & Human Services – Fund 05 \$35,250

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 13th day of December 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 13th day of December 2022

Jessica Seibert
County Administrator

Aitkin County Fiscal Recovery Funds

Strategic Investment Project

Project Identification: [Project Name]

Funding amount: [Funding amount]

Project Expenditure Category: [Category number, Category Name]

Project overview

- *A description of the project that includes an overview of the main activities of the project, the approximate timeline, primary delivery mechanisms and partners, if applicable, intended outcomes and briefly describe the goals of the project:*

- **EC 1.8 \$35,250:** HHS purchased IT equipment i.e. laptops for staff to continue to work remotely to help mitigate the spread of COVID-19, computer equipment costs incurred from 01/01/22-11/30/22.

- *Identify the dollar amount of the total project spending that is allocated towards evidence-based interventions for each project in the Public Health (EC 1), Negative Economic Impacts (EC 2), Services to Disproportionately Impacted Communities (EC 3), Infrastructure (EC 5) Revenue Replacement (EC 6) and Administrative (EC 7) Expenditure Categories. Attach all quotes, invoices, etc.*

- **EC 1.8 \$35,250:** (see attached computer/IT equipment IFS report, detailed invoices are available upon request) Health & Human Services is requesting \$35,250 as approved during 2022 budget preparation.

Table of Expenses by Expenditure Category

	Category	Funding Requested for Project	Funding Approved for Project
1	Expenditure Category: Public Health		
1.1	COVID-19 Vaccination		
1.2	COVID-19 Testing		
1.3	COVID-19 Contact Tracing		
1.4	Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, etc.)		
1.5	Personal Protective Equipment		
1.6	Medical Expenses (including Alternative Care Facilities)		
1.7	Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency		
1.8	Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)	\$35,250	
1.9	Payroll Costs for Public Health, Safety, and Other Public Sector Staff Responding to COVID-19		
1.10	Mental Health Services		
1.11	Substance Use Services		
1.12	Other Public Health Services		
2	Expenditure Category: Negative Economic Impacts		
2.1	Household Assistance: Food Programs		
2.2	Household Assistance: Rent, Mortgage, and Utility Aid		
2.3	Household Assistance: Cash Transfers		
2.4	Household Assistance: Internet Access Programs		
2.5	Household Assistance: Eviction Prevention		
2.6	Unemployment Benefits or Cash Assistance to Unemployed Workers		
2.7	Job Training Assistance (e.g., Sectoral job-training, Subsidized Employment, Employment Supports or Incentives)		
2.8	Contributions to UI Trust Funds*		
2.9	Small Business Economic Assistance (General)		
2.10	Aid to nonprofit organizations		
2.11	Aid to Tourism, Travel, or Hospitality		
2.12	Aid to Other Impacted Industries		
2.13	Other Economic Support		

Category		Funding Requested for Project	Funding Approved for Project
2.14	Rehiring Public Sector Staff		
3	Expenditure Category: Services to Disproportionately Impacted Communities		
3.1	Education Assistance: Early Learning		
3.2	Education Assistance: Aid to High-Poverty Districts		
3.3	Education Assistance: Academic Services		
3.4	Education Assistance: Social, Emotional, and Mental Health Services		
3.5	Education Assistance: Other		
3.6	Healthy Childhood Environments: Child Care		
3.7	Healthy Childhood Environments: Home Visiting		
3.8	Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System		
3.9.	Healthy Childhood Environments: Other		
3.10	Housing Support: Affordable Housing		
3.11	Housing Support: Services for Unhoused persons		
3.12	Housing Support: Other Housing Assistance		
3.13	Social Determinants of Health: Other		
3.14	Social Determinants of Health: Community Health Workers or Benefits Navigators		
3.15	Social Determinants of Health: Lead Remediation		
3.16	Social Determinants of Health: Community Violence Interventions		
4	Expenditure Category: Premium Pay		
4.1	Public Sector Employees		
4.2	Private Sector: Grants to other employers		
5	Expenditure Category: Infrastructure		
5.1	Clean Water: Centralized wastewater treatment		
5.2	Clean Water: Centralized wastewater collection and conveyance		
5.3	Clean Water: Decentralized wastewater		
5.4	Clean Water: Combined sewer overflows		
5.5	Clean Water: Other sewer infrastructure		
5.6	Clean Water: Stormwater		
5.7	Clean Water: Energy conservation		
5.8	Clean Water: Water conservation		
5.9	Clean Water: Nonpoint source		
5.10	Drinking water: Treatment		
5.11	Drinking water: Transmission & distribution		

Category		Funding Requested for Project	Funding Approved for Project
5.12	Drinking water: Transmission & distribution: lead remediation		
5.13	Drinking water: Source		
5.14	Drinking water: Storage		
5.15	Drinking water: Other water infrastructure		
5.16	Broadband: "Last Mile" projects		
5.17	Broadband: Other projects		
6	Expenditure Category: Revenue Replacement		
6.1	Provision of Government Services		
7	Administrative and Other		
7.1	Administrative Expenses		
7.2	Evaluation and data analysis		
7.3	Transfers to Other Units of Government		
7.4	Transfers to Nonentitlement Units (States and Territories only)		

Signature of Applicant; Carli Boble

Date; 12/06/2022

Reviewed by Economic Development Coordinator;

Signature; [Signature]

Date; 12 / 07 / 2022

Approval by County Administrator;

Signature; Jessica Seibert

Date; 12 / 07 / 2022

(Approval by County Administrator allows request to be presented to the Board of Commissioners for final approval.)

AccountNumber	VENDORNAME	VENDORNUMBER	AUDITDATE	RECORWARNRBR	AMOUNT	TRANSDSCRIPTION	INVOICENUMBER	SERVICESTARTDATE	SERVICEENDDATE
05-430-700-4800-6485	Dell Marketing L.P.	1333	2/25/2022 0:00	87413	2,720.80	DELL LAT 5520 & DOCK (TL, JH)	10543129593	12/10/2022 0:00	12/10/2022 0:00
05-400-410-0413-6485	Dell Marketing L.P.	1333	3/4/2022 0:00	87436	1,587.77	DELL LAT 5520 & DOCK (ES)	10543354013	12/10/2021 0:00	12/10/2021 0:00
05-400-440-0410-6485	Dell Marketing L.P.	1333	3/4/2022 0:00	87436	3,175.54	DELL LAT 5520 & DOCK (HC, NI)	10543354013	12/10/2021 0:00	12/10/2021 0:00
05-420-600-4800-6485	Dell Marketing L.P.	1333	3/4/2022 0:00	87436	6,351.08	DELL 5520&DOCK (LB,JG,DJ,CH)	10543354013	12/10/2021 0:00	12/10/2021 0:00
05-430-700-4800-6485	Dell Marketing L.P.	1333	3/4/2022 0:00	87436	4,763.31	DELL 5520 & DOCK (JA,BC,RP)	10543354013	12/10/2021 0:00	12/10/2021 0:00
05-430-700-4800-6480	AMAZON CAPITAL SERVICES	9608	4/1/2022 0:00	7372	256.92	SS-PLANTRONICS HEADSET (KH)	14KR-Y6DL-TCFG	3/6/2022 0:00	3/6/2022 0:00
05-430-700-4800-6485	Bremer Bank (Elan ACH)	5462	4/28/2022 0:00	7526	199.99	Amazon.com; Monitor			
05-400-440-0410-6485	Amazon Business	9561	4/29/2022 0:00	7478	5.11	HHS- TV IN HHS WINDOW CONF RM	1C16-KXPX-FPXC	4/7/2022 0:00	4/7/2022 0:00
05-420-600-4800-6485	Amazon Business	9561	4/29/2022 0:00	7478	12.04	HHS- TV IN HHS WINDOW CONF RM	1C16-KXPX-FPXC	4/7/2022 0:00	4/7/2022 0:00
05-420-600-4800-6485	AMAZON CAPITAL SERVICES	9608	4/29/2022 0:00	7479	17.95	IM-SPEAKERS (KM)	1FTN-K3JG-7HRR	4/18/2022 0:00	4/18/2022 0:00
05-430-700-4800-6485	Amazon Business	9561	4/29/2022 0:00	7478	19.33	HHS- TV IN HHS WINDOW CONF RM	1C16-KXPX-FPXC	4/7/2022 0:00	4/7/2022 0:00
05-400-440-0410-6485	Bremer Bank (Elan ACH)	5462	6/9/2022 0:00	7719	149.95	B&H Photo - Conference Speaker	893540170	5/22/2022 0:00	
05-400-440-0410-6480	AMAZON CAPITAL SERVICES	9608	6/10/2022 0:00	7675	42.48	PH-PLANTRONICS ADAPTER (EM)	1Y9W-67Y6-QP33	5/29/2022 0:00	5/29/2022 0:00
05-430-700-4800-6485	Amazon Business	9561	7/8/2022 0:00	7869	449.00	PH-PLANTRONICS HEADSET (EM)	1MDF-XV19-94X9	6/3/2022 0:00	6/3/2022 0:00
05-420-600-4800-6485	Amazon Business	9561	7/12/2022 0:00	7922	391.52	IM-HP PRINTER L1 M404DN (UG)	1GK4-I6L3-CXG6	6/27/2022 0:00	6/27/2022 0:00
05-430-700-4800-6480	Bremer Bank (Elan ACH)	5462	8/18/2022 0:00	8097	95.39	Staples - Dymo LabelWriter 550	IHWV-CNQK-YC7F	7/29/2022 0:00	
05-400-440-0410-6485	Datacomm Computers & Networks Inc	88880	9/2/2022 0:00	88737	150.50	OSS-DESKTOP COMP (KS)	15201	8/18/2022 0:00	8/18/2022 0:00
05-400-440-0410-6485	AMAZON CAPITAL SERVICES	9608	9/2/2022 0:00	204312	149.99	PH-HEADSET (LP)	311235483	8/12/2022 0:00	8/12/2022 0:00
05-420-600-4800-6485	Datacomm Computers & Networks Inc	88880	9/2/2022 0:00	88737	354.75	OSS-DESKTOP COMP (KS)	15201	8/18/2022 0:00	8/18/2022 0:00
05-430-700-4800-6485	Datacomm Computers & Networks Inc	88880	9/2/2022 0:00	88737	569.75	OSS-DESKTOP COMP (KS)	15201	8/18/2022 0:00	8/18/2022 0:00
05-400-440-0410-6480	Amazon Business	9561	9/16/2022 0:00	8168	94.22	OSS-HEADSET& 2-MONITORS (UF)	1VFC-14YN-JWDR	9/4/2022 0:00	9/4/2022 0:00
05-420-600-4800-6480	Amazon Business	9561	9/16/2022 0:00	8168	765.80	PH-MONITOR/HEADSET (SD)	1TNX-FMVG-TW4K	8/21/2022 0:00	8/21/2022 0:00
05-400-440-0410-6485	Amazon Business	9561	9/16/2022 0:00	8168	222.08	OSS-HEADSET& 2-MONITORS (UF)	1VFC-14YN-JWDR	9/4/2022 0:00	9/4/2022 0:00
05-430-700-4800-6480	Amazon Business	9561	9/16/2022 0:00	8168	356.67	OSS-HEADSET& 2-MONITORS (UF)	1VFC-14YN-JWDR	9/4/2022 0:00	9/4/2022 0:00
05-400-440-0410-6485	Amazon Business	9561	9/30/2022 0:00	8214	51.24	OSS-VIEWSONIC MONITORS (JF)	1RPT-PFGV-MDM2	9/20/2022 0:00	9/20/2022 0:00
05-400-440-0410-6485	Dell Marketing L.P.	1333	9/30/2022 0:00	88927	419.62	ACCTG-DELL LATITUDE (SM, KD)	10613665264	9/9/2022 0:00	9/9/2022 0:00
05-420-600-4800-6485	Amazon Business	9561	9/30/2022 0:00	8214	120.77	OSS-VIEWSONIC MONITORS (JF)	1RPT-PFGV-MDM2	9/20/2022 0:00	9/20/2022 0:00
05-420-600-4800-6485	Dell Marketing L.P.	1333	9/30/2022 0:00	88927	4,495.92	IM-DELL LATITUDE (DJ, WW, DJ)	10613665264	9/9/2022 0:00	9/9/2022 0:00
05-430-700-4800-6485	Amazon Business	9561	9/30/2022 0:00	88927	989.10	ACCTG-DELL LATITUDE (SM, KD)	10613665264	9/9/2022 0:00	9/9/2022 0:00
05-430-700-4800-6485	Amazon Business	9561	9/30/2022 0:00	8214	193.96	OSS-VIEWSONIC MONITORS (JF)	1RPT-PFGV-MDM2	9/20/2022 0:00	9/20/2022 0:00
05-430-700-4800-6485	Dell Marketing L.P.	1333	9/30/2022 0:00	88927	1,588.56	ACCTG-DELL LATITUDE (SM, KD)	10613665264	9/9/2022 0:00	9/9/2022 0:00
05-430-700-4800-6485	Dell Marketing L.P.	1333	9/30/2022 0:00	88927	5,994.56	SS-DELL LATITUDE (KK, MJ, M, R)	10613665264	9/9/2022 0:00	9/9/2022 0:00
05-400-440-0410-6480	Amazon Business	9561	10/14/2022 0:00	8272	(28.00)	OSS-VIEWSONIC MONITOR RTN	173D-PRDN-NDWR	10/4/2022 0:00	10/4/2022 0:00
05-420-600-4800-6480	Amazon Business	9561	10/14/2022 0:00	8272	(66.00)	OSS-VIEWSONIC MONITOR RTN	173D-PRDN-NDWR	10/4/2022 0:00	10/4/2022 0:00
05-430-700-4800-6480	Amazon Business	9561	10/14/2022 0:00	8272	(105.99)	OSS-VIEWSONIC MONITOR RTN	173D-PRDN-NDWR	10/4/2022 0:00	10/4/2022 0:00
05-430-700-4800-6485	Amazon Business	9561	11/23/2022 0:00	8511	64.77	SS-(IH) LOGITECH WEBCAM	1H63-M95N-YDIV	11/12/2022 0:00	11/12/2022 0:00



Board of County Commissioners Agenda Request

2AA

Agenda Item #

Requested Meeting Date: 12-13-22

Title of Item: Federal Participation in Construction Agreement (MnDOT No. 1052140)

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: John Welle	Department: Highway
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Presenter (Name and Title): NA	Estimated Time Needed: NA
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Summary of Issue:
 The current Federal Participation in Construction Agreement between Aitkin County and MnDOT has been in place since 2003 with updates in 2011 and 2018. This agreement is needed to allow MnDOT to act as the County's agent in accepting federal funds for use on Aitkin County Highway projects.

Attached is the 2022 revision of the agreement (MnDOT Contract #1052140) language that has been supplied by MnDOT and reviewed by the County Attorney. Following is the resolution authorizing execution of the agreement.

BE IT RESOLVED, that pursuant to Minnesota Statute Sec. 161.36, the Commissioner of Transportation be appointed as Agent of the County of Aitkin to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the Aitkin County Board Chairman and the Aitkin County Administrator are hereby authorized and directed for and on behalf of Aitkin County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 1052140, a copy of which said agreement was before the County Board and which is made a part hereof by reference.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
 Authorize by resolution.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 13, 2022

By Commissioner: xx

20221213-xxx

Federal Participation in Construction Agreement MnDOT No. 1052140

BE IT RESOLVED, that pursuant to Minnesota Statute Sec. 161.36, the Commissioner of Transportation be appointed as Agent of the County of Aitkin to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the Aitkin County Board Chairman and the Aitkin County Administrator are hereby authorized and directed for and on behalf of Aitkin County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 1052140, a copy of which said agreement was before the County Board and which is made a part hereof by reference.

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 13th day of December 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 13th day of December 2022

Jessica Seibert
County Administrator



STATE OF MINNESOTA

AGENCY AGREEMENT

for

FEDERAL PARTICIPATION IN CONSTRUCTION

This Agreement is entered into by and between Aitkin County (“Local Government”) and the State of Minnesota acting through its Commissioner of Transportation (“MnDOT”).

RECITALS

1. Pursuant to Minnesota Statutes Section 161.36, the Local Government desires MnDOT to act as the Local Government’s agent in accepting federal funds on the Local Government’s behalf for the construction, improvement, or enhancement of transportation financed either in whole or in part by Federal Highway Administration (“FHWA”) federal funds, hereinafter referred to as the “Project(s)”; and
2. This Agreement is intended to cover all federal aid projects initiated by the Local Government and therefore has no specific State Project number associated with it, and
 - 2.1. The Assistance Listing Number (ALN) is 20.205, 20.224, 20.933 or another Department of Transportation ALN as listed on SAM.gov and
 - 2.2. This project is for construction, not research and development.
 - 2.3. MnDOT requires that the terms and conditions of this agency be set forth in an agreement.

AGREEMENT TERMS

1. Term of Agreement; Prior Agreement

- 1.1. **Effective Date.** This Agreement will be effective on the date that MnDOT obtains all required signatures under Minn. Stat. §16C.05, Subd. 2. This Agreement will remain effective until it is superseded or terminated pursuant to section 14.
- 1.2. **Prior Agreement.** This Agreement supersedes the prior agreement between the parties, MnDOT Contract Number 1030001.

2. Local Government’s Duties

- 2.1. **Designation.** The Local Government designates MnDOT to act as its agent in accepting federal funds on its behalf made available for the Project(s). Details on the required processes and procedures are available on the State Aid Website.
- 2.2. **Staffing.**
 - 2.2.1. The Local Government will furnish and assign a publicly employed and licensed engineer, (“Project Engineer”), to be in responsible charge of the Project(s) and to supervise and direct the work to be performed under any construction contract let for the Project(s). In the alternative, where the Local Government elects to use a private consultant for construction engineering services, the Local Government will provide a qualified, full-time public employee of the Local Government to be in responsible charge of the Project(s). The services of the Local Government to be performed hereunder may not be assigned, sublet, or transferred unless the Local Government is notified in writing by MnDOT that such action is permitted under 23 CFR 1.33 and 23 CFR 635.105 and state law. This

written consent will in no way relieve the Local Government from its primary responsibility for performance of the work.

2.2.2. During the progress of the work on the Project(s), the Local Government authorizes its Project Engineer to request in writing specific engineering and/or technical services from MnDOT, pursuant to Minnesota Statutes Section 161.39. Such services may be covered by other technical service agreements. If MnDOT furnishes the services requested, and if MnDOT requests reimbursement, then the Local Government will promptly pay MnDOT to reimburse the state trunk highway fund for the full cost and expense of furnishing such services. The costs and expenses will include the current MnDOT labor additives and overhead rates, subject to adjustment based on actual direct costs that have been verified by audit. Provision of such services will not be deemed to make MnDOT a principal or co-principal with respect to the Project(s).

2.3. **Pre-letting.** The Local Government will prepare construction contracts in accordance with Minnesota law and applicable Federal laws and regulations.

2.3.1. The Local Government will solicit bids after obtaining written notification from MnDOT that the FHWA has authorized the Project(s). Any Project(s) advertised prior to authorization **without permission** will not be eligible for federal reimbursement.

2.3.2. The Local Government will prepare the Proposal for Highway Construction for the construction contract, which will include all federal-aid provisions supplied by MnDOT.

2.3.3. The Local Government will prepare and publish the bid solicitation for the Project(s) as required by state and federal laws. The Local Government will include in the solicitation the required language for federal-aid construction contracts as supplied by MnDOT. The solicitation will state where the proposals, plans, and specifications are available for the inspection of prospective bidders and where the Local Government will receive the sealed bids.

2.3.4. The Local Government may not include other work in the construction contract for the authorized Project(s) without obtaining prior notification from MnDOT that such work is allowed by FHWA. Failure to obtain such notification may result in the loss of some or all of the federal funds for the Project(s). All work included in a federal contract is subject to the same federal requirements as the federal project.

2.3.5. The Local Government will prepare and sell the plan and proposal packages and prepare and distribute any addenda, if needed.

2.3.6. The Local Government will receive and open bids.

2.3.7. After the bids are opened, the Local Government will consider the bids and will award the bid to the lowest responsible bidder or reject all bids. If the construction contract contains a goal for Disadvantaged Business Enterprises (DBEs), the Local Government will not award the bid until it has received certification of the Disadvantaged Business Enterprise participation from the MnDOT Office of Civil Rights.

2.3.8. The Local Government must disclose in writing any potential conflict of interest to the Federal awarding agency or MnDOT in accordance with applicable FHWA policy.

2.4. **Contract Administration.**

2.4.1. The Local Government will prepare and execute a construction contract with the lowest responsible bidder, hereinafter referred to as the "Contractor," in accordance with the special provisions and the latest edition of MnDOT's Standard Specifications for Construction when the contract is awarded and all amendments thereto. All contracts between the Local Government and third parties or subcontractors must contain all applicable provisions of this Agreement, including the applicable

federal contract clauses, which are identified in Appendix II of 2 CFR 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, and as identified in Section 18 of this Agreement.

- 2.4.2. The Project(s) will be constructed in accordance with the plans, special provisions, and standard specifications of each Project. The standard specifications will be the latest edition of MnDOT Standard Specifications for Highway Construction and all amendments thereto. The plans, special provisions, and standard specifications will be on file at the Local Government Engineer's Office. The plans, special provisions, and specifications are incorporated into this Agreement by reference as though fully set forth herein.
- 2.4.3. The Local Government will furnish the personnel, services, supplies, and equipment necessary to properly supervise, inspect, and document the work for the Project(s). The services of the Local Government to be performed hereunder may not be assigned, sublet, or transferred unless the Local Government is notified in writing by MnDOT that such action is permitted under 23 CFR 1.33 and 23 CFR 635.105 and state law. This written consent will in no way relieve the Local Government from its primary responsibility for performance of the work.
- 2.4.4. The Local Government will document quantities in accordance with the guidelines set forth in the Construction Section of the Electronic State Aid Manual that are in effect at the time the work was performed.
- 2.4.5. The Local Government will test materials in accordance with the Schedule of Materials Control in effect at the time each Project was let. The Local Government will notify MnDOT when work is in progress on the Project(s) that requires observation by the Independent Assurance Inspector, as required by the Independent Assurance Schedule.
- 2.4.6. The Local Government may make changes in the plans or the character of the work, as may be necessary to complete the Project(s), and may enter into Change Order(s) with the Contractor. The Local Government will not be reimbursed for any costs of any work performed under a change order unless MnDOT has notified the Local Government that the subject work is eligible for federal funds and sufficient federal funds are available.
- 2.4.7. The Local Government will request approval from MnDOT for all costs in excess of the amount of federal funds previously approved for the Project(s) prior to incurring such costs. Failure to obtain such approval may result in such costs being disallowed for reimbursement.
- 2.4.8. The Local Government will prepare reports, keep records, and perform work so as to meet federal requirements and to enable MnDOT to collect the federal aid sought by the Local Government. Required reports are listed in the MnDOT State Aid Manual, Delegated Contract Process Checklist, available from MnDOT's authorized representative. The Local Government will retain all records and reports and allow MnDOT or the FHWA access to such records and reports for six years.
- 2.4.9. Upon completion of the Project(s), the Project Engineer will determine whether the work will be accepted.

2.5. Limitations.

- 2.5.1. The Local Government will comply with all applicable Federal, State, and local laws, ordinances, and regulations.
- 2.5.2. **Nondiscrimination.** It is the policy of the Federal Highway Administration and the State of Minnesota that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance (42 U.S.C. 2000d). Through expansion of the mandate

for nondiscrimination in Title VI and through parallel legislation, the proscribed bases of discrimination include race, color, sex, national origin, age, and disability. In addition, the Title VI program has been extended to cover all programs, activities and services of an entity receiving Federal financial assistance, whether such programs and activities are Federally assisted or not. Even in the absence of prior discriminatory practice or usage, a recipient in administering a program or activity to which this part applies is expected to take affirmative action to assure that no person is excluded from participation in, or is denied the benefits of, the program or activity on the grounds of race, color, national origin, sex, age, or disability. It is the responsibility of the Local Government to carry out the above requirements.

2.5.3. **Utilities.** The Local Government will treat all public, private or cooperatively owned utility facilities which directly or indirectly serve the public and which occupy highway rights of way in conformance with 23 CFR 645 "Utilities", which is incorporated herein by reference.

2.6. **Maintenance.** The Local Government assumes full responsibility for the operation and maintenance of any facility constructed or improved under this Agreement.

3. MnDOT's Duties

3.1. **Acceptance.** MnDOT accepts designation as Agent of the Local Government for the receipt and disbursement of federal funds and will act in accordance herewith.

3.2. Project Activities.

3.2.1. MnDOT will make the necessary requests to the FHWA for authorization to use federal funds for the Project(s) and for reimbursement of eligible costs pursuant to the terms of this Agreement.

3.2.2. MnDOT will provide to the Local Government copies of the required Federal-aid clauses to be included in the bid solicitation and will provide the required Federal-aid provisions to be included in the Proposal for Highway Construction.

3.2.3. MnDOT will review and certify the DBE participation and notify the Local Government when certification is complete. If certification of DBE participation (or good faith efforts to achieve such participation) cannot be obtained, then Local Government must decide whether to proceed with awarding the contract. Failure to obtain such certification will result in the Project becoming ineligible for federal assistance, and the Local Government must make up any shortfall.

3.2.4. MnDOT will provide the required labor postings.

3.3. **Authority.** MnDOT may withhold federal funds, where MnDOT or the FHWA determines that the Project(s) was not completed in compliance with federal requirements.

3.4. **Inspection.** MnDOT, the FHWA, or duly authorized representatives of the state and federal government will have the right to audit, evaluate and monitor the work performed under this Agreement. The Local Government will make all books, records, and documents pertaining to the work hereunder available for a minimum of six years following the closing of the construction contract.

4. Time

4.1. The Local Government must comply with all time requirements described in this Agreement. In the performance of this Agreement, time is of the essence.

4.2. The period of performance is defined as beginning on the date of federal authorization and ending on the date defined in the federal financial system or federal agreement ("end date"). **No work completed** after the **end date** will be eligible for federal funding. Local Government must submit all contract close out paperwork to MnDOT at least twenty-four months prior to the **end date**.

5. Payment

- 5.1. **Cost.** The entire cost of the Project(s) is to be paid from federal funds made available by the FHWA and by other funds provided by the Local Government. The Local Government will pay any part of the cost or expense of the Project(s) that is not paid by federal funds. MnDOT will receive the federal funds to be paid by the FHWA for the Project(s), pursuant to Minnesota Statutes § 161.36, Subdivision 2. MnDOT will reimburse the Local Government, from said federal funds made available to each Project, for each partial payment request, subject to the availability and limits of those funds.
- 5.2. **Indirect Cost Rate Proposal/Cost Allocation Plan.** If the Local Government seeks reimbursement for indirect costs and has submitted to MnDOT an indirect cost rate proposal or a cost allocation plan, the rate proposed will be used on a provisional basis. At any time during the period of performance or the final audit of a Project, MnDOT may audit and adjust the indirect cost rate according to the cost principles in 2 CFR Part 200. MnDOT may adjust associated reimbursements accordingly.
- 5.3. **Reimbursement.** The Local Government will prepare partial estimates in accordance with the terms of the construction contract for the Project(s). The Project Engineer will certify each partial estimate. Following certification of the partial estimate, the Local Government will make partial payments to the Contractor in accordance with the terms of the construction contract for the Project(s).
- 5.3.1. Following certification of the partial estimate, the Local Government may request reimbursement for costs eligible for federal funds. The Local Government's request will be made to MnDOT and will include a copy of the certified partial estimate.
- 5.3.2. Upon completion of the Project(s), the Local Government will prepare a final estimate in accordance with the terms of the construction contract for the Project(s). The Project Engineer will certify the final estimate. Following certification of the final estimate, the Local Government will make the final payment to the Contractor in accordance with the terms of the construction contract for the Project(s).
- 5.3.3. Following certification of the final estimate, the Local Government may request reimbursement for costs eligible for federal funds. The Local Government's request will be made to MnDOT and will include a copy of the certified final estimate along with the required records.
- 5.3.4. Upon completion of the Project(s), MnDOT will perform a final inspection and verify the federal and state eligibility of all payment requests. If the Project is found to have been completed in accordance with the plans and specifications, MnDOT will promptly release any remaining federal funds due the Local Government for the Project(s). If MnDOT finds that the Local Government has been overpaid, the Local Government must promptly return any excess funds.
- 5.3.5. In the event MnDOT does not obtain funding from the Minnesota Legislature or other funding source, or funding cannot be continued at a sufficient level to allow for the processing of the federal aid reimbursement requests, the Local Government may continue the work with local funds only, until such time as MnDOT is able to process the federal aid reimbursement requests.
- 5.4. **Matching Funds.** Any cost sharing or matching funds required of the Local Government in this Agreement must comply with 2 CFR 200.306.
- 5.5. **Federal Funds.** Payments under this Agreement will be made from federal funds. The Local Government is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for failure to comply with any federal requirements including, but not limited to, 2 CFR Part 200. If, for any reason, the federal government fails to pay part of the cost or expense incurred by the Local Government, or in the event the total amount of federal funds is not available, the Local Government will be responsible for any and all costs or expenses incurred under this Agreement. The Local Government further

agrees to pay any and all lawful claims arising out of or incidental to the performance of the work covered by this Agreement in the event the federal government does not pay the same.

- 5.6. **Closeout.** The Local Government must liquidate all obligations incurred under this Agreement for each Project and submit all financial, performance, and other reports as required by the terms of this Agreement and the Federal award at least twenty-four months prior to the **end date** of the period of performance for each Project. MnDOT will determine, at its sole discretion, whether a closeout audit is required prior to final payment approval. If a closeout audit is required, final payment will be held until the audit has been completed. Monitoring of any capital assets acquired with funds will continue following project closeout.
6. **Conditions of Payment.** All services provided by Local Government under this Agreement must be performed to MnDOT's satisfaction, as determined at the sole discretion of MnDOT's Authorized Representative, and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Local Government will not receive payment for work found by MnDOT to be unsatisfactory or performed in violation of federal, state, or local law.
7. **Authorized Representatives**
- 7.1. MnDOT's Authorized Representative is:
- Name: Kristine Elwood, or her successor.
- Title: State Aid Engineer
- Phone: 651-366-4831
- Email: Kristine.elwood@state.mn.us
- MnDOT's Authorized Representative has the responsibility to monitor Local Government's performance and the authority to accept the services provided under this Agreement. If the services are satisfactory, MnDOT's Authorized Representative will certify acceptance on each invoice submitted for payment.
- 7.2. The Local Government's Authorized Representative is:
- Name: John Welle or their successor.
- Title: Aitkin County Engineer
- Phone: 218-927-3741
- Email: jwelle@co.aitkin.mn.us
- If the Local Government's Authorized Representative changes at any time during this Agreement, the Local Government will immediately notify MnDOT.
8. **Assignment Amendments, Waiver, and Agreement Complete**
- 8.1. **Assignment.** The Local Government may neither assign nor transfer any rights or obligations under this Agreement without the prior written consent of MnDOT and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.
- 8.2. **Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.
- 8.3. **Waiver.** If MnDOT fails to enforce any provision of this Agreement, that failure does not waive the provision or MnDOT's right to subsequently enforce it.
- 8.4. **Agreement Complete.** This Agreement contains all negotiations and agreements between MnDOT and the

Local Government. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

- 8.5. **Severability.** If any provision of this Agreement, or the application thereof, is found to be invalid or unenforceable to any extent, the remainder of the Agreement, including all material provisions and the application of such provisions, will not be affected and will be enforceable to the greatest extent permitted by the law.
- 8.6. **Electronic Records and Signatures.** The parties agree to contract by electronic means. This includes using electronic signatures and converting original documents to electronic records.
- 8.7. **Certification.** By signing this Agreement, the Local Government certifies that it is not suspended or debarred from receiving federal or state awards.

9. Liability and Claims

- 9.1. **Tort Liability.** Each party is responsible for its own acts and omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of any others and the results thereof. The Minnesota Tort Claims Act, Minnesota Statutes Section 3.736, governs MnDOT liability.
- 9.2. **Claims.** The Local Government acknowledges that MnDOT is acting only as the Local Government's agent for acceptance and disbursement of federal funds, and not as a principal or co-principal with respect to the Project. The Local Government will pay any and all lawful claims arising out of or incidental to the Project including, without limitation, claims related to contractor selection (including the solicitation, evaluation, and acceptance or rejection of bids or proposals), acts or omissions in performing the Project work, and any *ultra vires* acts. To the extent permitted by law, the Local Government will indemnify, defend (to the extent permitted by the Minnesota Attorney General), and hold MnDOT harmless from any claims or costs arising out of or incidental to the Project(s), including reasonable attorney fees incurred by MnDOT. The Local Government's indemnification obligation extends to any actions related to the certification of DBE participation, even if such actions are recommended by MnDOT.

10. Audits

- 10.1. Under Minn. Stat. § 16C.05, Subd.5, the books, records, documents, and accounting procedures and practices of the Local Government, or any other party relevant to this Agreement or transaction, are subject to examination by MnDOT and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later. The Local Government will take timely and appropriate action on all deficiencies identified by an audit.
- 10.2. All requests for reimbursement are subject to audit, at MnDOT's discretion. The cost principles outlined in 2 CFR 200.400-.476 will be used to determine whether costs are eligible for reimbursement under this Agreement.
- 10.3. If Local Government expends \$750,000 or more in Federal Funds during the Local Government's fiscal year, the Local Government must have a single audit or program specific audit conducted in accordance with 2 CFR Part 200.

11. **Government Data Practices.** The Local Government and MnDOT must comply with the Minnesota Government Data Practices Act, [Minn. Stat. Ch. 13](#), as it applies to all data provided by MnDOT under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Local Government under this Agreement. The civil remedies of [Minn. Stat. §13.08](#) apply to the release of the data referred to in this clause by either the Local Government or MnDOT.

12. **Workers Compensation.** The Local Government certifies that it is in compliance with [Minn. Stat. §176.181](#), Subd. 2, pertaining to workers' compensation insurance coverage. The Local Government's employees and agents will

not be considered MnDOT employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way MnDOT's obligation or responsibility.

- 13. Governing Law, Jurisdiction, and Venue.** Minnesota law, without regard to its choice-of-law provisions, governs this Agreement. Venue for all legal proceedings out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.
- 14. Termination; Suspension**
- 14.1. Termination by MnDOT.** MnDOT may terminate this Agreement with or without cause, upon 30 days written notice to the Local Government. Upon termination, the Local Government will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.
- 14.2. Termination for Cause.** MnDOT may immediately terminate this Agreement if MnDOT finds that there has been a failure to comply with the provisions of this Agreement, that reasonable progress has not been made, that fraudulent or wasteful activity has occurred, that the Local Government has been convicted of a criminal offense relating to a state agreement, or that the purposes for which the funds were granted have not been or will not be fulfilled. MnDOT may take action to protect the interests of MnDOT of Minnesota, including the refusal to disburse additional funds and/or requiring the return of all or part of the funds already disbursed.
- 14.3. Termination for Insufficient Funding.** MnDOT may immediately terminate this Agreement if:
- 14.3.1. It does not obtain funding from the Minnesota Legislature; or
- 14.3.2. If funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Local Government. MnDOT is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Local Government will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. MnDOT will not be assessed any penalty if the Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. MnDOT will provide the Local Government notice of the lack of funding within a reasonable time of MnDOT's receiving that notice.
- 14.4. Suspension.** MnDOT may immediately suspend this Agreement in the event of a total or partial government shutdown due to the failure to have an approved budget by the legal deadline. Work performed by the Local Government during a period of suspension will be deemed unauthorized and undertaken at risk of non-payment.
- 15. Data Disclosure.** Under [Minn. Stat. § 270C.65](#), Subd. 3, and other applicable law, the Local Government consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to MnDOT, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Local Government to file state tax returns and pay delinquent state tax liabilities, if any.
- 16. Fund Use Prohibited.** The Local Government will not utilize any funds received pursuant to this Agreement to compensate, either directly or indirectly, any contractor, corporation, partnership, or business, however organized, which is disqualified or debarred from entering into or receiving a State contract. This restriction applies regardless of whether the disqualified or debarred party acts in the capacity of a general contractor, a subcontractor, or as an equipment or material supplier. This restriction does not prevent the Local Government from utilizing these funds to pay any party who might be disqualified or debarred after the Local Government's contract award on this Project.

17. Discrimination Prohibited by Minnesota Statutes §181.59. The Local Government will comply with the provisions of Minnesota Statutes §181.59 which requires that every contract for or on behalf of the State of Minnesota, or any county, city, town, township, school, school district or any other district in the state, for materials, supplies or construction will contain provisions by which Contractor agrees: 1) That, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no Contractor, material supplier or vendor, will, by reason of race, creed or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; 2) That no Contractor, material supplier, or vendor, will, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause 1 of this section, or on being hired, prevent or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed or color; 3) That a violation of this section is a misdemeanor; and 4) That this contract may be canceled or terminated by the state of Minnesota, or any county, city, town, township, school, school district or any other person authorized to contracts for employment, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of the terms or conditions of this Agreement.

18. Federal Contract Clauses

- 18.1. Appendix II 2 CFR Part 200.** The Local Government agrees to comply with the following federal requirements as identified in 2 CFR 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, and agrees to pass through these requirements to its subcontractors and third-party contractors, as applicable. In addition, the Local Government shall have the same meaning as “Contractor” in the federal requirements listed below.
- 18.1.1. Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.
- 18.1.2. All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.
- 18.1.3. Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of “federally assisted construction contract” in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 CFR part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”
- 18.1.4. Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision

- for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.
- 18.1.5. Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.
- 18.1.6. Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.
- 18.1.7. Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended - Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
- 18.1.8. Debarment and Suspension (Executive Orders 12549 and 12689) - A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.
- 18.1.9. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) - Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must

also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

18.1.10. Local Government will comply with 2 CFR § 200.323.

18.1.11. Local Government will comply with 2 CFR § 200.216.

18.1.12. Local Government will comply with 2 CFR § 200.322.

18.2. **Drug-Free Workplace.** The Local Government will comply with the Drug-Free Workplace requirements under subpart B of 49 C.F.R. Part 32.

18.3. **Title VI/Non-discrimination Assurances.** The Local Government hereby agrees that, as a condition of receiving any Federal financial assistance under this Agreement, it will comply with Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. § 2000d), related nondiscrimination statutes (i.e., 23 U.S.C. § 324, Section 504 of the Rehabilitation Act of 1973 as amended, and the Age Discrimination Act of 1975), and applicable regulatory requirements to the end that no person in the United States shall, on the grounds of race, color, national origin, sex, disability, or age be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity for which the Local Government receives Federal financial assistance.

The Local Government hereby agrees to comply with all applicable US DOT Standard Title VI/Non-Discrimination Assurances contained in DOT Order No. 1050.2A, and in particular Appendices A and E, which can be found at: https://edocs-public.dot.state.mn.us/edocs_public/DMResultSet/download?docId=11149035. If federal funds are included in any contract, the Local Government will ensure the appendices and solicitation language within the assurances are inserted into contracts as required. State may conduct a review of the Local Government's compliance with this provision. The Local Government must cooperate with State throughout the review process by supplying all requested information and documentation to State, making Local Government staff and officials available for meetings as requested, and correcting any areas of non-compliance as determined by State.

18.4. **Buy America.** The Local Government must comply with the Buy America domestic preferences contained in the Build America, Buy America Act (Sections 70901-52 of the Infrastructure Investment and Jobs Act, Public Law 117-58) and as implemented by US DOT operating agencies.

18.5. **Federal Funding Accountability and Transparency Act (FFATA)**

18.5.1. This Agreement requires the Local Government to provide supplies and/or services that are funded in whole or in part by federal funds that are subject to FFATA. The Local Government is responsible for ensuring that all applicable requirements, including but not limited to those set forth herein, of FFATA are met and that the Local Government provides information to the MnDOT as required.

a. Reporting of Total Compensation of the Local Government's Executives.

b. The Local Government shall report the names and total compensation of each of its five most highly compensated executives for the Local Government's preceding completed fiscal year, if in the Local Government's preceding fiscal year it received:

i. 80 percent or more of the Local Government's annual gross revenues from Federal procurement contracts and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

ii. \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and

- iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <https://www.sec.gov/answers/execomp.htm>).

Executive means officers, managing partners, or any other employees in management positions.

- c. Total compensation means the cash and noncash dollar value earned by the executive during the Local Government's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)):
 - i. Salary and bonus.
 - ii. Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
 - iii. Earnings for services under non-equity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
 - iv. Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.
 - v. Above-market earnings on deferred compensation which is not tax qualified.
- 18.5.2. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.
- 18.5.3. The Local Government must report executive total compensation described above to the MnDOT by the end of the month during which this Agreement is awarded.
- 18.5.4. The Local Government will obtain a Unique Entity Identifier number and maintain this number for the term of this Agreement. This number shall be provided to MnDOT on the plan review checklist submitted with the plans for each Project.
- 18.5.5. The Local Government's failure to comply with the above requirements is a material breach of this Agreement for which the MnDOT may terminate this Agreement for cause. The MnDOT will not be obligated to pay any outstanding invoice received from the Local Government unless and until the Local Government is in full compliance with the above requirements.

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Aitkin County

Local Government certifies that the appropriate person(s) have executed the contract on behalf of the Local Government as required by applicable articles, bylaws, resolutions or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

By: _____

Title: _____

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____

Date: _____



Board of County Commissioners Agenda Request

3A

Agenda Item #

Requested Meeting Date:

Title of Item:

<p>REGULAR AGENDA</p> <p>CONSENT AGENDA</p> <p>INFORMATION ONLY</p>	<p>Action Requested:</p> <p style="margin-left: 20px;">Approve/Deny Motion</p> <p style="margin-left: 20px;">Adopt Resolution (attach draft)</p> <p style="margin-left: 40px;"><i>*provide copy of hearing notice that was published</i></p>	<p>Direction Requested</p> <p style="margin-left: 20px;">Discussion Item</p> <p style="margin-left: 20px;">Hold Public Hearing*</p>
Submitted by:		Department:
Presenter (Name and Title):		Estimated Time Needed:
<p>Summary of Issue:</p>		
<p>Alternatives, Options, Effects on Others/Comments:</p>		
<p>Recommended Action/Motion:</p>		
<p>Financial Impact:</p> <p><i>Is there a cost associated with this request?</i> Yes No</p> <p><i>What is the total cost, with tax and shipping? \$</i></p> <p><i>Is this budgeted?</i> Yes No <i>Please Explain:</i></p>		



AITKIN COUNTY ASSESSOR

Aitkin County Government Center
307 2nd Street NW, Room 120
Aitkin, MN 56431

assessor@co.aitkin.mn.us
Phone: 218-927-7327
Fax: 218-927-7379

MEMO

December 6, 2022

To: County Board of Commissioners
Jessica Seibert, County Administrator

From: Mike Dangers, County Assessor

Re: Pictometry EagleView Aerial Photography

Pictometry was purchased in 2019, flown and delivered in 2020 and now has been in use ever since. Today, I am requesting that Aitkin County purchase a new flight in spring 2023. Attached to this memo is a copy of the contract in draft form.

Pictometry aerial photography consists of two components. The three dimensional imagery where you can see the sides of structures is one part and the regular straight down aerial photography is the other. As of early October 2022, the 3D imagery has been viewed over 22,000 times by county staff. Only county staff have access to the 3D imagery with the Assessor staff, SWCD, and the Land Department as the three main users of that component. The straight down aerial photography is constantly used by both the staff and public and is the default image on both the public and internal LINK GIS website. Every time someone uses this website, they view that photography.

Regarding specific county benefits of Pictometry, Assessor staff have located structures that were not permitted or visible from the road using this software on multiple occasions. This has added to the County tax base. The staff appraisers literally use these images hundreds of times per day when they are reviewing the valuation of land. They can see the size of trees, the presence of brush and grass, and if a field has been mowed recently or not. This is critical information that affects value decisions that can change values and taxes by thousands of dollars on single properties. When we have Board of Appeal and Equalization meetings, these images have helped property owners and boards quickly identify locations and comparable properties. It provides needed efficiency when we have a room full of property owners appealing. Appraisers continue to find discrepancies in the dimensions of buildings with this software and this leads to the improvement of data accuracy.

Dan Haasken, GIS Coordinator, has said that it cuts the time it takes for him to assign an address in half because driveway entrances are more visible than on other imagery data sets due to its high resolution and leaf off imagery. It also aids in locating easements which helps with addressing and road mapping for E-911. This high resolution imagery also helps with tax parcel mapping. He's also received numerous compliments on the clarity and zero complaints about privacy issues. Without a new flight in 2023, he would have to spend more time in the field which means less time answering public and staff questions in the office.

The SWCD finds this imagery valuable and the imagery saves a staff member from having to make trips out to properties to conduct buffer inspections. It also helps in viewing property for lakeshore restorations and forestry plan writing. The SWCD has expressed interest in helping fund Pictometry this time and have committed \$20,000 towards funding this flight.

The Land Department foresters didn't know if this would help them in 2019 but since we got the product, the foresters and survey crew are requesting that we get this updated. Surveyors have especially found this valuable to locate the best route to various locations, like unmarked trails to monuments or other survey features. Land Department has also expressed interest in helping fund this in the future, but likely not for this flight.

Environmental Services staff uses this product to better evaluate the presence of wetlands, building setback distances, land alterations, and possible violations such as unpermitted structures or wetland violations.

The new quote for a spring 2023 flight is 3 annual payments of \$82,670. These are interest free payments. This compares to 3 payments of about \$54,000 paid in 2020, 2021, and 2022 for the previous flight. The Recorder's Compliance Fund was utilized for the last flight and could continue to be used for the next flight. The balance of this Fund as of 8/31/22 was \$345,767.63. The estimated annual income this fund receives is around \$55,000 depending on recording volume.

The increase in cost for this project is not just due to inflation. The particular resolution of the images that we currently have is not available for the new flight. This means that we can either go one step lower or higher on image quality. The new price is with the one step higher image quality. Specifically, this is a 6 inch resolution photo for both imagery types and 3 inch resolution for the area around the City of Aitkin and Big Sandy Lake.

Pictometry, along with other tools, has been used to temporarily replace field inspections for tax assessment of property in metro counties. While this is legal in Minnesota, that is not the intention of this proposal. I believe that the interaction with the public at their property is a valuable public relations opportunity.

The request for the Board is to pass a motion to purchase a new Pictometry flight as indicated in 2023.

Please contact me with any questions.



CUSTOMER NAME: Aitkin County, MN
CUSTOMER ADDRESS: 307 2nd Street NW, Room #120, Aitkin, Minnesota 56431
CUSTOMER PHONE: (218) 927-7283
CUSTOMER E-MAIL: mike.dangers@co.aitkin.mn.us

MASTER SERVICES AGREEMENT

This Master Service Agreement (“Agreement”) is entered into by and between the Customer identified above (“Customer”) and Pictometry International Corp. dba EagleView, a corporation formed under the laws of the State of Delaware, with its principal place of business at 25 Methodist Hill Drive, Rochester, NY 14623 (“EagleView”). This Agreement is effective as of the date Customer signs the Order Form and will remain in effect during the Term, as defined below or until terminated as provided in this Agreement. In the event of a conflict between the terms of this Agreement and an Order Form, the Order Form shall prevail. Customer and EagleView may be referred to individually as “Party” and/or collectively as “Parties”. EagleView shall provide the Product(s) and/or Service(s) in accordance with and subject to the conditions of this Agreement during the applicable Term as defined below.

GENERAL TERMS AND CONDITIONS

1. DEFINITIONS

1.1. “Account” means an account created for Customer by EagleView for the purpose of providing access to the Product(s) and/or Service(s).

1.2. “Authorized User” means: (i) any employee or elected or appointed official of the Customer authorized by Customer to use the Service; (ii) any additional users as may be defined in an Order Form (such as governmental subdivisions and their employees or elected or appointed officials if the Order Form indicates that governmental subdivisions are included) all of whom are considered to be agents of Customer for the purposes of Section 1.3; or (iii) a contractor of Customer (so long as Customer gives written notice of its intent to use such contractor to EagleView prior to being granted access to the Service and, unless EagleView expressly waives such requirement for any individual, has entered into a written agreement with EagleView authorizing such access).

1.3. “Confidential Information” means any non-public information that is identified as or would be reasonably understood to be confidential and/or proprietary as disclosed by a Party (“Discloser”) to another Party (“Recipient”). Confidential Information of EagleView includes, but is not limited to: (a) the Product(s) and/or Service(s) including any related software code and Documentation; (b) the terms of this Agreement including all Order Forms and statements of work as applicable and related pricing, to the extent Customer is not required to disclose this information under a Freedom of Information Act type obligation, and (c) EagleView’s roadmaps, product plans, product designs, architecture, technology and technical information, security audit reviews, business and marketing plans, and business processes, however disclosed. Confidential Information shall not include information that was (a) at the time of disclosure, through no fault of the Recipient, already known and generally available to the public; (b) at the time of disclosure to Recipient already rightfully known to the Recipient without any obligation of confidentiality; (c) disclosed to the Recipient by a third party who had the right to make the disclosure without any confidentiality restrictions; or (d) independently developed by the Recipient without access to or use of the Discloser’s Confidential Information.

1.4. “Documentation” means the materials describing the features and functions of the Product(s) and/or Service(s) as may be updated from time to time by EagleView.

1.5. “Fee” means the fees charged by EagleView for the Product(s) and/or Service(s) as identified in an Order Form or an invoice issued by EagleView.



1.6. **“Intellectual Property Rights”** means all worldwide intellectual property rights whether registered or unregistered including copyrights, patents, patent applications, trademarks, service marks, trade secrets, and all other proprietary rights.

1.7. **“Malware”** means any software program or code intended to harm, destroy, interfere with, corrupt, or cause undesired effects on program files, data, or other information, executable code, or application software macros.

1.8. **“Order Form”** means a mutually agreeable order describing the Product(s) and/or Service(s) purchased by Customer. The Parties may enter into several Order Forms with each Order Form made part of this Agreement.

1.9. **“Products and/or Services”** means EagleView’s proprietary products and/or services and/or content identified in an Order Form and developed and owned by EagleView, its Affiliates (its directors, officers, employees, agents, representatives, advisors, and persons or entities which are controlled by or are under common control with EagleView) and/or their licensors.

2. ACCESS AND USE OF THE PRODUCT(S) AND/OR SERVICE(S)

2.1. **Access to the Product(s) and/or Service(s).** Subject to Customer’s compliance with the terms of this Agreement, EagleView hereby grants to Customer the right to access and use the Product(s) and/or Service(s) identified on an Order Form(s) for its internal business purpose on a limited, revocable, non-exclusive, non-transferable basis in accordance with the scope of use identified in the Order Form. Unless a different term of the license grant to a Product is set forth in an Order Form, the right to access and use the Product(s) and Service(s) for its internal business purpose during the term of any Order Form(s) is the only right granted to Customer under this Agreement and any Order Form(s). EagleView will have no liability for any loss or damage arising from Customer’s failure to comply with the terms of this Agreement. EagleView will provide Customer a primary Administrator Account for managing and granting access to its Authorized Users. Customer shall be responsible for activating Authorized Users through use of the Account. Customer and its Authorized Users are responsible for maintaining the confidentiality of all passwords.

2.2. **Access Restrictions.** Access by Customer and its Authorized Users to the Service is subject to the following conditions:

2.2.1. Customer shall not access the Product(s), Service(s) or Confidential Information of EagleView in a way that might adversely affect the security, stability, performance, or functions of the Service.

2.2.2. Customer will not directly or indirectly: (a) resell or sublicense the Product(s) and/or Service(s), (b) modify, disassemble, decompress, reverse compile, reverse assemble, reverse engineer, or translate any portion of the software related to the Product(s) and/or Service(s); (c) create derivative works from the Product(s) or Service(s); (d) use the Product(s) and/or Service(s) in violation of applicable law or the rights of others; (e) perform any vulnerability or penetration testing of the Service; (f) cause harm in any way to the Product(s) and/or Service(s) or cause Malware to harm the Products and/or Service(s); (g) work around the Product(s) and/or Service(s) technical limitations; (h) remove any proprietary notices from the Application, documentation or any other EagleView materials furnished or made available hereunder; (i) access the Application in order to build a competitive product or service; or (j) copy any features, functions or graphics of the Application.

2.2.3. Customer will not use the Product(s) and/or Service(s) in connection with any data that: (a) may create a risk of harm or loss to any person or property; (b) constitutes or contributes to a crime or tort; (c) is illegal, unlawful, harmful, pornographic, defamatory, infringing, or invasive of personal privacy or publicity rights; (d) contains any information that Customer does not have the right to use; or (e) use the Application or associated documentation or Data Products in violation of export control laws and regulations.



2.2.4. EagleView may suspend the Product(s) and/or Service(s) if EagleView determines, in its reasonable discretion, that suspension is necessary to protect Customer or the Service from operational, security, or other material risk, or if the suspension is ordered by a court or other tribunal. In such event(s), EagleView will provide notice of suspension to Customer as soon as reasonably practicable.

2.3. **Account Use.** Customer is responsible for maintaining and keeping confidential its Account information, including passwords, usernames, and email addresses. If Customer becomes aware of: (i) any violation of the terms of this Agreement by an Authorized User or unauthorized access to an Account, or (ii) any compromise to an Account including unauthorized access to or disclosure of any Account information, passwords, usernames or login credentials, Customer must promptly suspend such access or Authorized User and notify EagleView.

2.4. **Reservation of Rights.** Except for the limited rights expressly granted herein, EagleView and its Affiliates retain all right, title and interest in all Intellectual Property Rights and technology related to EagleView's proprietary Products and Services. Customer shall preserve and keep intact all EagleView copyright, patent, and/or trademark notices presented in connection with the Products and Services. Customer shall not assert any implied rights in or to any of EagleView's Intellectual Property Rights. From time to time, Customer may provide suggestions, ideas, enhancement requests, or other information on their use of the Products or Services ("Feedback"). Customer agrees that EagleView shall have all right, title, and interest to use such Feedback without any restrictions and without any payment to Customer.

3. PAYMENT

3.1. **Fees.** Customer shall pay the Fees within thirty (30) days of receipt of invoice. EagleView shall have the right to assess a late payment charge on any overdue amounts equal to the higher of: (i) one and one-half percent (1.5%) per month; or (ii) the rate allowed by applicable law. Additional payment terms may be set forth in the Order Form. All Fees paid pursuant to this Agreement and any applicable Order Form are non-refundable and all Product(s) and/or Service(s) ordered pursuant to an Order Form are non-cancelable, unless expressly stated to the contrary. In the event that EagleView seeks legal recourse for the collection of any unpaid Fees from Customer, Customer shall be responsible for all of EagleView's costs of such collection action if EagleView is the prevailing party. If any Fees are overdue by more than thirty (30) days, EagleView may, without limiting its other rights and remedies, suspend the Product(s) and/or Service(s) until such amounts are paid in full, provided that, EagleView will give Customer at least ten (10) days' prior notice that its account is overdue.

3.2. **Pricing Changes.** EagleView shall have the option to adjust the pricing for any Products and/or Services upon any renewal or extension of an Order Form by providing one hundred and eighty (180) days' written notice of such pricing change to Customer prior to the date for such renewal or extension.

3.3. **Taxes.** The Fees do not include any levies, duties excise, sales, use, value added or other taxes, tariffs, or duties that may apply to the Product(s) and/or Service(s) ("Taxes"). Customer is responsible for paying all Taxes associated with its purchases hereunder. If EagleView has the legal obligation to collect Taxes from Customer, Customer will pay that amount to EagleView unless Customer provides EagleView with a valid tax exemption certificate authorized by the applicable taxing authority prior to billing. For clarity, EagleView is solely responsible for taxes assessable against it based on its income, property, and employees.

4. TERM AND TERMINATION

4.1. **Term.** The term of this Agreement will commence on the date Customer signs an Order Form under this Agreement and will end upon the expiration date of the Order Form, or upon the expiration date of any subsequent or renewal Order Form(s) ("Term"). After expiration Customer shall not have any access to content, Product(s) or Service(s). Unless either Party gives notice of its intent not to renew the Product(s) and/or Service(s) and/or Content at least one hundred and twenty (120) days prior to the end of the then current Term, access to the Services will automatically renew.

4.2. **Termination.** Either Party may terminate this Agreement upon written notice to the other Party if: (i) the non-terminating Party materially breaches this Agreement and fails to cure such breach within thirty (30) days of



delivery of written notice; or (ii) if the other Party becomes the subject of a petition in bankruptcy or any other proceeding relating to insolvency, receivership, liquidation, or assignment for the benefit of creditors. EagleView may suspend the Product(s) and/or Service(s) in the event Customer is in material breach of this Agreement and such breach has not been cured within thirty (30) days' written notice to Customer. In the event of suspension due to Customer's material breach of this Agreement, Customer will remain liable for all Fees applicable to the Term that would have been paid had the Product(s) and/or Service(s) not been suspended.

4.3. Effect of Termination on Fees: EagleView Breach. In the event this Agreement is terminated by Customer for a material breach by EagleView, (a) where EagleView has fully delivered imagery to Customer, no refund of fees shall be made, or (b) where customer is accessing on-line imagery and data access and/or an application, EagleView will refund any unused prorated, prepaid fees for the Product(s) and/or Service(s).

4.4. Effect of Termination on Fees: Customer Breach. In the event this Agreement is terminated by EagleView for a material breach by Customer, Customer shall be responsible for all fees under any current Order Form(s).

4.5. Survival. Upon any expiration of the Product(s) and/or Services or termination of this Agreement, the following sections shall survive: 2.4 (Reservation of Rights), 3 (Payment), 5 (Confidentiality), 7 (Indemnification), 8 (Limitation of Liability), and 9 (General Provisions).

5. CONFIDENTIALITY

5.1. Obligations. Each Party will hold the other Party's Confidential Information in confidence with at least as much care as it holds its own Confidential Information, and neither Party will disclose any of the other Party's Confidential Information to any third party. Each Party may use the Confidential Information solely for purposes of its performance under this Agreement, and may disclose such information to its employees, subcontractors and professional advisors only on a need-to-know basis, provided that such employees, subcontractors and professional advisors are bound by obligations of confidentiality at least as restrictive as those set forth in this Agreement.

5.2. Required Disclosure. The Recipient may disclose Confidential Information as required by court order or otherwise by law, provided that it gives the Discloser prior written notice of such disclosure (to the extent legally permitted) as well as reasonable assistance if Discloser seeks a protective order to prevent the disclosure. Any disclosure pursuant to this Section 5.2 shall be restricted to include the least amount of Confidential Information necessary to comply with the order. All costs incurred by the Recipient in connection with complying with such order shall be reimbursed by the Discloser.

6. WARRANTIES

6.1. Mutual Warranties. Each Party represents and warrants to the other Party that: (i) it is a organization duly organized, validly existing and in good standing under the laws of the jurisdiction of its formation, has all requisite power and authority to carry on its business and to own and operate its properties and assets; and (ii) the individual signing this Master Services Agreement and/or the Order Form(s) has the requisite authority to bind the party to this Agreement.

6.2. EagleView Warranty. EagleView warrants that (i) it will provide the Product(s) and/or Service(s) with commercially reasonable care and skill; and (ii) the Product(s) and/or Service(s) will conform to the then-current Documentation in all material respects. In the event of a breach of this warranty, Customer's sole and exclusive remedy shall be as described in Section 4.3 Payments Upon Termination.

6.3. Disclaimer. EXCEPT FOR EXPRESS WARRANTIES SET FORTH IN THIS AGREEMENT, EAGLEVIEW MAKES NO ADDITIONAL REPRESENTATION OR WARRANTY OF ANY KIND, WHETHER EXPRESS, IMPLIED IN FACT OR BY OPERATION OF LAW, OR STATUTORY, AS TO ANY MATTER WHATSOEVER. EAGLEVIEW EXPRESSLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. EAGLEVIEW DOES NOT WARRANT THAT THE PRODUCT(S) AND/OR SERVICE(S) (INCLUDING ANY SUPPORT SERVICES)



WILL BE ERROR FREE, WILL MEET CUSTOMER'S REQUIREMENTS, OR WILL BE TIMELY OR SECURE. CUSTOMER WILL NOT HAVE THE RIGHT TO MAKE OR PASS ON ANY REPRESENTATIONS OR WARRANTY ON BEHALF OF CUSTOMER TO ANY THIRD PARTY. TO THE MAXIMUM EXTENT PERMITTED BY LAW, THE SERVICES AND SUPPORT SERVICES ARE PROVIDED "AS IS."

7. INDEMNIFICATION

7.1. EagleView Indemnification. EagleView will defend Customer against any claim, demand, suit or proceeding made by a third party alleging that the Product(s) and/or Service(s) infringes the intellectual property rights of such third party and will pay all costs or damages that are finally awarded by a court of competent jurisdiction (including reasonable attorneys' fees) or agreed to in a written settlement signed by EagleView. Customer will: (i) notify EagleView in writing within ten (10) calendar days of its receipt of notice of the claim, (ii) give EagleView sole control of the defense and settlement of the claim (except that EagleView will not settle any claim that results in liability or an admission of liability by Customer without Customer's prior written consent), and (iii) provide EagleView with all reasonable assistance, information, and authority necessary to perform EagleView's obligations under this paragraph. Notwithstanding the foregoing, EagleView will have no liability for any claim of infringement or misappropriation to the extent such claim arises from: (i) use of the Product(s) and/or Service(s) in combination with materials including software, hardware, or content not furnished by EagleView; or (ii) Customer's breach of this Agreement.

7.2. Remedies. In the event the Product(s) and/or Service(s) is held or is believed by EagleView to infringe or misappropriate any Intellectual Property Right of a third party, EagleView will have the option, at its expense, to: (i) replace the Product and/or Service with a non-infringing equivalent, (ii) modify the Product(s) and/or Service(s) to be non-infringing, (iii) obtain for Customer a license to continue using the Product(s) and/or Service(s); or (iv) terminate the Agreement and refund any prepaid, prorated fees for the remainder of the Term. The foregoing remedies constitute Customer's sole and exclusive remedies and EagleView's sole liability with respect to any third-party infringement claim.

7.3. Customer Indemnification. Customer will, at its expense, defend EagleView from and against all third party claims and will pay any costs, losses or damages that are finally awarded (including reasonable attorneys' fees) or agreed to in settlement to the extent arising out of Customer's breach of this Agreement, provided that (i) EagleView notifies Customer in writing within ten (10) calendar days of its receipt of written notice of the claim, (ii) Customer has sole control of the defense and settlement of the claim (except that Customer will not settle any claim that results in liability or an admission of liability by EagleView without EagleView's prior written consent), and (iii) EagleView provides Customer with all reasonable assistance, information, and authority necessary to perform Customer's obligations under this paragraph.

8. LIMITATION OF LIABILITY

8.1. Consequential Damages. TO THE EXTENT PERMITTED BY LAW, IN NO EVENT SHALL EITHER PARTY OR ITS AFFILIATES BE LIABLE TO THE OTHER FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, COVER, BUSINESS INTERRUPTION, SPECIAL, OR PUNITIVE DAMAGES OF ANY KIND OR NATURE, INCLUDING, BUT NOT LIMITED TO, LOSS OF USE, DATA, PROFITS, REVENUE, OR GOODWILL, WHETHER AN ACTION IS BASED IN CONTRACT, TORT, OR OTHERWISE, REGARDLESS OF WHETHER EITHER PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

8.2. Limitation of Liability. EXCLUDING EITHER PARTY'S INDEMNIFICATION OBLIGATIONS PURSUANT TO SECTION 7, TO THE EXTENT PERMITTED BY LAW, THE AGGREGATE AND CUMULATIVE LIABILITY OF EITHER PARTY INCLUDING ALL THEIR AFFILIATES REGARDLESS OF THE FORM OF ACTION, WHETHER IN CONTRACT OR TORT (INCLUDING BUT NOT LIMITED TO NEGLIGENCE) SHALL IN NO EVENT EXCEED THE AMOUNT OF FEES PAID OR PAYABLE BY CUSTOMER IN THE TWELVE MONTHS PRECEDING THE ACTIONS GIVING RISE TO THE CLAIM.

9. GENERAL PROVISIONS



9.1. Export Laws. The Product(s) and/or Services and derivatives thereof may be subject to export laws and regulations of the United States and other jurisdictions. EagleView and Customer each represent that it is not named on any U.S. government denied-party list. Customer will not permit any user to access or use any Product(s) and/or Service(s) or Content in a U.S.-embargoed country or region (including but not limited to Cuba, Iran, North Korea, Sudan, Syria, Crimea, or Russia) or in violation of any U.S. export law or regulation.

9.2. No Third-Party Beneficiaries. Except as specifically identified in this Agreement, nothing in this Agreement is intended to confer upon any person other than the parties and their respective successors or permitted assigns, any rights, remedies, obligations, or liabilities whatsoever.

9.3. Independent Contractors. Nothing contained in this Agreement shall be deemed or construed as creating a joint venture or partnership between any of the Parties hereto. Neither Party shall have the power nor authority to control the activities or operations of the other. At all times, the status of the Parties shall be that of independent contractors.

9.4. Force Majeure. Except with respect to Customer's payment obligations for services delivered, reports delivered, or any ongoing payment obligation, each party will be excused from performance under this Agreement, will not be deemed to be in breach hereof, and will have no liability to the other party whatsoever if either party is prevented from performing any of its obligations hereunder, in whole or in part, as a result of a Force Majeure Event. A "Force Majeure Event" means an event or occurrence beyond the control of the nonperforming party, such as an act of God or of the public enemy, embargo or other act of government in either its sovereign or contractual capacity, government regulation, travel ban or request, court order, civil disturbance, terrorism, war, quarantine restriction, epidemic, virus, fire, weather, flood, accident, strike, slowdown, delay in transportation, electrical power outage, interruption or degradation in electronic communications systems, inability to obtain necessary labor, materials or manufacturing facilities, and other similar events. In the event of any delay resulting from a Force Majeure Event, any date of delivery hereunder will be extended for a period equal to the time lost because of the delay.

9.5. Security Assessment. Upon reasonable request, EagleView will assist Customer in its EagleView security risk assessments by completing forms and/or providing reports that provide Customer with generally available information relating to EagleView's security practices, policies and procedures used to protect its systems. Such information will include high level overviews of implemented security measures, such as access controls, encryption, or other means, where appropriate, and will provide details relating to how Customer's Confidential Information is disclosed, accessed, processed, and stored (as applicable).

9.6. Assignment. Neither Party may assign any of its rights or obligations hereunder, whether by operation of law or otherwise, without the other Party's prior written consent (not to be unreasonably withheld); provided, however, either Party may assign this Agreement in its entirety (including all Order Forms), without the other Party's consent to its Affiliate or in connection with a merger, acquisition, corporate reorganization, or sale of all or substantially all of its assets. Subject to the foregoing, this Agreement will bind and inure to the benefit of the Parties, their respective successors, and permitted assigns.

9.7. Governing Law. This Agreement will be governed by the laws of the State of Customer, without regard to conflict of law principles. The Parties agree that any claims, legal proceedings, or disputes and/or litigation arising out of or in connection with this Agreement, will be brought solely in the state or federal courts located in the jurisdiction the Customer is based in, and the Parties irrevocably consent to the exclusive personal jurisdiction of such courts.

9.8. Severability & Waiver. The failure of either Party to exercise any right or the waiver by either Party of any breach, shall not prevent a subsequent exercise of such right or be deemed a waiver of any subsequent breach of the same, or any other provision of this Agreement. All waivers must be in writing and signed by the Party waiving its rights. If any section of this Agreement is held to be invalid or unenforceable, the remain sections of this Agreement will remain in force to the extent feasible.

9.9. Notices. Notwithstanding anything to the contrary in this Agreement, notices and other communications may be given or made pursuant to this Agreement via electronic mail. Notwithstanding the foregoing, any notice concerning a material breach, violation, price change, or termination hereof must be in writing and will be delivered:



(a) by certified or registered mail; or (b) by an internationally recognized express courier or overnight delivery service. All written notices or other written communications to EagleView shall be provided to the address first listed above and addressed to: ATTENTION: LEGAL DEPARTMENT. All written notices to Customer shall be sent to the address identified on the Order Form and addressed to the individual signing said Order Form, and shall be deemed to have been duly given when delivered personally, when deposited in the U.S. mail, postage prepaid, or when deposited with an overnight courier or delivery service. With respect to notices and other communications regarding EagleView’s privacy policy, Support Plan, or other similar provisions, such notices shall be deemed given when posted to EagleView’s website (www.eagleview.com) or e-mailed to the Customer’s Account administrator(s).

9.10. Execution in Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which together shall constitute only one agreement. The execution and delivery of counterparts of this Agreement by electronic mail, electronic form (including execution by way of an electronic or other signature stamp), website submission, facsimile, or by original manual signature, regardless of the means or any such variation in pagination or appearance shall be binding upon the Parties executing this Agreement.

9.11. Entire Agreement. This Agreement, along with the Order Form(s) and Exhibit(s), contains the entire understanding of the Parties with respect to the subject matter hereof and supersedes all prior agreements, oral or written, and all other communications between the Parties relating to such subject matter. The Parties agree that any term or condition stated in a Customer purchase order is null and void. This Agreement may not be amended or modified except by mutual written agreement. In the event that any court holds any provision of this Agreement as null, void, or otherwise ineffective or invalid, such provision shall be deemed to be restated to reflect as nearly as possible the original intentions of the Parties in accordance with applicable law, and the remaining provisions shall remain in full force and effect. The unenforceability of any provision of this Agreement shall not affect the validity of the remaining provisions hereof. A waiver by either Party of a breach or failure to perform hereunder shall not constitute a waiver of any subsequent breach or failure.

Pictometry International Corp. dba EagleView

Customer

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



EXHIBIT A

ORDER FORM

EFFECTIVE DATE (MONTH/DAY/YEAR): _____

TERM (DURATION): Six years

ORDER #
C32270928

BILL TO
Aitkin County, MN
Mike Dangers, County Assessor
307 2 nd Street NW, Room #120
Aitkin, MN 56431
(218) 927-7340
Mike.dangers@co.aitkin.mn.us

SHIP TO
Aitkin County, MN
Mike Dangers, County Assessor
307 2 nd Street NW, Room #120
Aitkin, MN 56431
(218) 927-7340
Mike.dangers@co.aitkin.mn.us

CUSTOMER ID	SALES REP	REFRESH FREQUENCY
A120343	DLarson	Triennial

QTY	PRODUCT NAME	PRODUCT DESCRIPTION
1	EagleView Cloud:	Provides entitlement to the EagleView Platform, a secure hosted infrastructure and access to EagleView enabled workflow, analytics, and high-resolution imagery to dramatically improve efficiency for government agencies. Services term commences on date of activation.
39	Property - 3in GSD	- Imagery available at a nominal 3-inch (7.5cm) ortho and oblique GSD - Orthogonal and 4-way oblique coverage of specified imagery AOI - 3-inch GSD orthomosaic <ul style="list-style-type: none"> o Fully automated photogrammetric orthomosaic o May contain visible seamlines o Project-wide color and contrast balancing
1	Imagery Refresh: 3-Years	Provides access to imagery refreshed nominally once every 3-years (within selected season, subject to weather and airspace permissions)
1914	Community - 6in GSD	- Imagery available at a nominal 6-inch (15cm) ortho and oblique GSD - Orthogonal and 4-way oblique coverage of specified imagery AOI - 6-inch GSD orthomosaic <ul style="list-style-type: none"> o Fully automated photogrammetric orthomosaic o May contain visible seamlines o Project-wide color and contrast balancing
1	Imagery Refresh: 3-Years	Provides access to imagery refreshed nominally once every 3-years (within selected season, subject to weather and airspace permissions)
1	EagleView Cloud Software	Provides authorized users the ability to login and access the EagleView Cloud software and analytics via the web-based EagleView Cloud platform. This software provides a robust compliment of tools for engaging with imagery as well as additional project and collaboration tools, and access to mobile application. Requires the purchase of the EagleView Cloud – Core platform.
1	Comprehensive Integration Bundle	Provides activation of integrations between the EagleView Cloud platform and compatible customer environments (including compatible CAMA providers, 911/PSAP, Cityworks, and ESRI/GIS) and via the Integrated Web Application.
1	Authorized Subdivisions	Extends the ability for a contracting county or non-state consortium of counties the ability to authorize access to their EagleView Cloud organization to any political unit or subdivision located totally or substantially within their boundary.
1	Early Access	Provides entitlement to imagery from counties neighboring the imagery AOI as part of EagleView Cloud. Also provides entitlement to Early Access to refreshed



		imagery captures which allows authorized users to use new imagery immediately following its preliminary processing and quality control checks and prior to its final processing. Early Access imagery will become available incrementally as it is processed, and it will remain available until final, fully processed imagery is made available through other means.
1	Physical Delivery Ortho	Provides an offline copy of the orthomosaic tiles and mosaics at the GSD specified in the EagleView Cloud once annually. Files to be provided in industry standard formats selectable by the customer with delivery made via online download or physically via a hard drive media.
1	Disaster Response Program	Includes eligibility for the Disaster Response Program.
6	Calendar Years Oblique Capture History	Includes access to historical ortho and oblique frame imagery from the EagleView archive. Quantity represents the number of calendar years of archive imagery available in EagleView Cloud.

FEES

Due at Initial Activation of Services	\$82,670.49
Due at First Anniversary of Initial Activation of Services	\$82,670.49
Due at Second Anniversary of Initial Activation of Services	\$82,670.49
Due at Third Anniversary of Initial Activation of Services	\$82,670.49
Due at Fourth Anniversary of Initial Activation of Services	\$82,670.49
Due at Fifth Anniversary of Initial Activation of Services	\$82,670.49

Non-appropriation of Funds: Notwithstanding anything herein to the contrary, in the event that the funds due for deliverables under the terms and conditions of this Agreement are not lawfully appropriated, the following provisions shall apply:

- a. Customer shall provide EagleView with written documentation of non-appropriation of funds from its funding source prior to commencement of a subsequent refresh;
- b. This Agreement shall remain in full force and effect, however commencement of the subsequent refresh shall be deemed postponed until such time as funds for the subsequent refresh have been appropriated and all other sums due under the terms and conditions of this Agreement have been paid by Customer. In the event that the postponement exceeds eighteen months, EagleView reserves the right to terminate any and all obligations with respect to the postponement and all subsequent deliverables included in this Agreement; and
- c. If Customer, or any party authorized under the terms and conditions of this Agreement to use the licensed products set forth in this Order Form, is in possession of licensed products for which EagleView has not been fully compensated in accordance with the payment terms of this Agreement, Customer or such authorized party shall immediately cease use of those licensed products, purge those licensed products from all Customer and authorized party computers, and return those licensed products to EagleView.

PRODUCT PARAMETERS

Disaster Response Program (“DRP”)

Agreement includes eligibility for the DRP described below so long as the customer remains under an active services agreement and in good standing with EagleView. Imagery captured through DRP will be captured “as-is”.

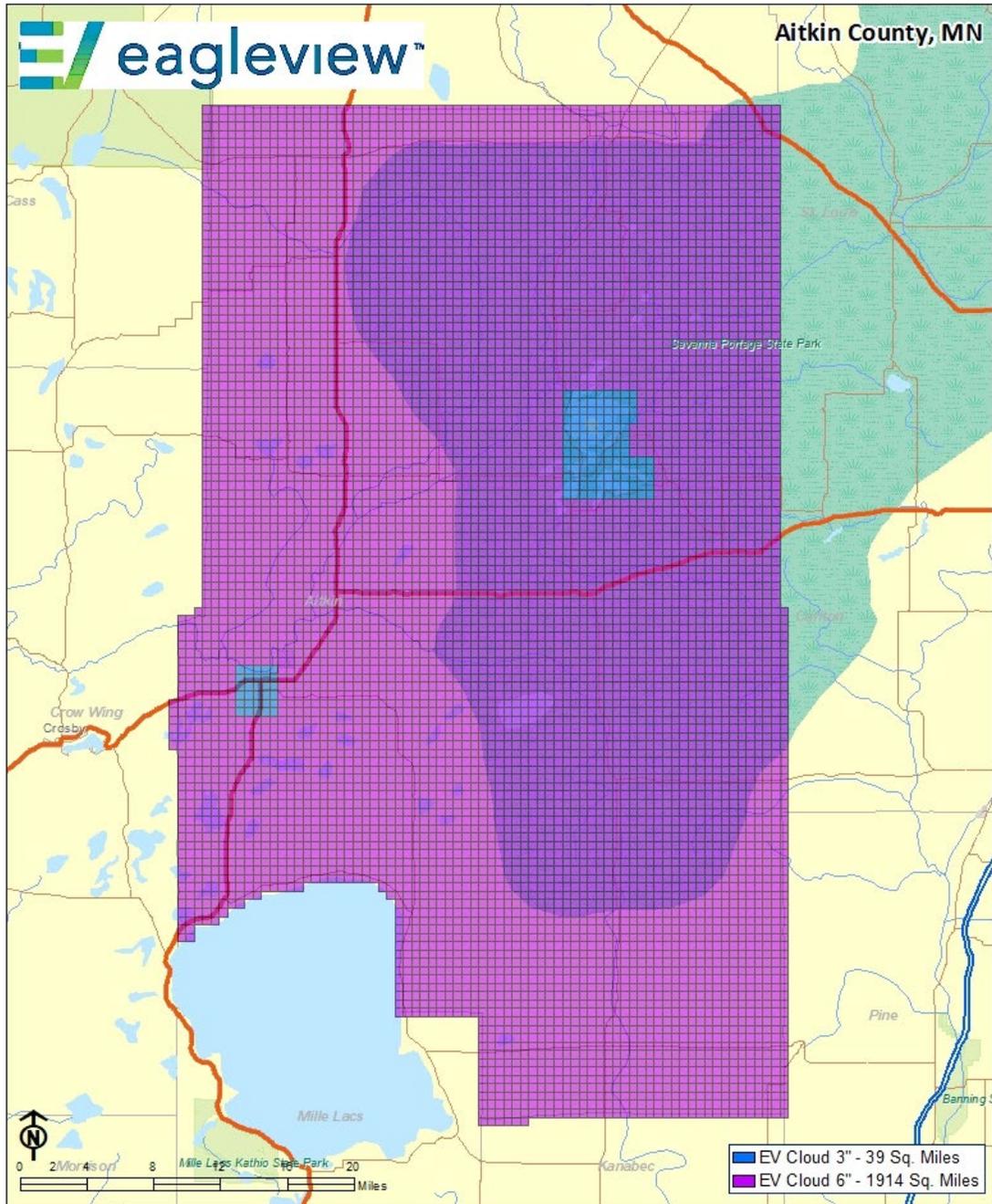
- A. Disaster Coverage Imagery at No Additional Charge – EagleView will, upon request of Customer and at no additional charge, provide standard quality imagery of up to 200 square miles of affected areas (as determined by EagleView) upon the occurrence of any of the following events during any period Customer is eligible for DRP:
 - Hurricane: areas affected by hurricanes of Category 2 and higher.
 - Tornado: areas affected by tornados rated EF4 and higher.
 - Terrorist: areas affected by damage from terrorist attack.



- Earthquake: areas affected by damage to critical infrastructure resulting from earthquakes measured at 6.0 or higher on the Richter scale.
- Tsunami: areas affected by damage to critical infrastructure resulting from tsunamis.

B. Discounted Rate – Coverage for areas affected by the events set forth above exceeding 200 square miles will be, subject to EagleView resource availability, offered to Customer at the then-current DRP rates. Also, coverage for areas affected by hurricanes below Category II, tornadoes below EF4 or earthquakes rated below 6.0 on the Richter scale, flooding meeting or exceeding the major flood stage, wildfires impacting population centers, or other disasters as agreed to between the customer and EagleView, will be, subject to EagleView resource availability, offered to Customer at the then current DRP rates.

AOI(S)



[Signature page follows]



This Order Form is incorporated by reference into the Master Services Agreement between Pictometry International Corp. dba EagleView and Customer.

Pictometry International Corp. dba EagleView

Customer

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



EXHIBIT B

SECURITY

1. Definitions.

- 1.1 **"Controls Report"** means an AICPA AT Section 101 SOC 2 Type 2 or comparable report, in each case appropriately scoped to the services provided, that will at a minimum focus on ensuring and testing the existence of controls related to the confidentiality, integrity, availability, security, and privacy of Customer Confidential Information.
- 1.2 **"Critical Issue"** means an issue that does, or has the potential to, compromise the confidentiality, integrity, availability, security, or privacy of Customer Confidential Information.
- 1.3 **"Highly Sensitive Information"** means an individual's first and last name or first initial and last name in combination with (a) government-issued identification number (including Social Security number, driver's license number, or state-issued identification number); (b) financial account number, credit card number, debit card number, or credit report information, with or without any required security code, access code, personal identification number, or password that would permit access to an individual's financial account; or (c) biometric, genetic, health, medical, medical insurance, or precise location data.
- 1.4 **"Security Incident"** means any (a) access to Customer's Confidential Information in the possession or control of EagleView or any Subcontractors, by an unauthorized party or by an authorized party for unauthorized purposes; (b) unauthorized use of any such Confidential Information; or (c) event involving data or information that results in a material impact to EagleView's services or to Customer.
- 1.5 **"Subcontractor"** means a subcontractor of EagleView.

2 Security Compliance. EagleView will meet the security requirements set forth in this Agreement or, alternatively, demonstrate and implement to Customer's reasonable satisfaction appropriate compensating controls.

- 2.1 To the extent applicable, EagleView will: (a) take all steps necessary to maintain its status as a PCI DSS compliant; (b) promptly notify Customer if EagleView ceases to be PCI DSS compliant, explaining the cause for non-compliance and the target date for becoming compliant; and (c) annually provide to Customer its current PCI DSS Attestation of Compliance report upon request.
- 2.2 At least annually, EagleView will conduct an assessment of the information technology and information security controls for all facilities used in complying with its obligations under this Exhibit, will prepare a Controls Report that includes the results of such assessment, and, upon request, will provide a current Controls Report to Customer.
- 2.3 If EagleView learns of any Critical Issues, EagleView will use all reasonable efforts to remediate such Critical Issues promptly.

3. Data Security. EagleView will:

- 3.1 Upon request, provide to Customer a report identifying where Customer Confidential Information is processed and stored, and how access is controlled. For any material changes in data center hosting, including, without limitation, outsourcing of data center hosting, such report will be accompanied by the most recent Controls Report for such data center. Any new or newly configured data center will be at least as secure as it was prior to the changes and, if requested by Customer, EagleView will cooperate with Customer to perform a security assessment of such changes.
- 3.2 Not allow Customer Confidential Information to be disclosed, accessed, processed, or stored outside the United States, its territories, and possessions ("U.S.") without Customer's prior written consent, and will cooperate with Customer's security assessment of such non-U.S. based activities. EagleView will be responsible for any such non-U.S. based activities and will ensure that such non-U.S. based activities are in compliance with applicable law and this Agreement, including, without limitation, all security requirements.



- 3.3 When transmitting and storing Customer Highly Sensitive Information as defined in Sections 1.3 (a) and (b), encrypt such information using persistent encryption that is applied to such Highly Sensitive Information and maintains its protection throughout the lifecycle of such Highly Sensitive Information. Use encryption keys unique to Customer and use encryption and key management techniques that comply with security industry standards published by the National Institute of Standards and Technology (“NIST”).
- 3.4 Where practicable, store Customer Confidential Information on a separate server, virtual server image, tenant, separate database instance, or, if applicable, comparable cloud storage.
- 3.5 Ensure that Customer Confidential Information is not stored on any portable removable media (such as USB mass storage, external hard drives, and CD/DVDs), except as necessary to support the services provided under this Agreement and provided that such Customer Confidential Information is encrypted as described in Section 3.3.
- 3.6 Remove all Customer Confidential Information from any media taken out of service and destroy or securely erase such media to make it unreadable, undecipherable, and unrecoverable by any means consistent with data destruction practices recommended by NIST.
- 3.7 Conduct a security risk assessment based upon an industry standard security framework of all EagleView’s Subcontractors. Ensure Subcontractors have and follow appropriate security processes and remediate any Critical Issues promptly.

Failure to comply with this Section 3 within 20 business days after notice of breach will constitute a material breach of this Agreement.

4. Secure Application Development. When EagleView makes a material enhancement or major release to any application used in connection with the services provided under this Agreement, EagleView will:

- 4.1 Conduct an application security assessment prior to placing such application into production. Application vulnerabilities, such as those referenced in OWASP Top 10, must be evaluated by a qualified employee or contractor to determine exploitability. EagleView will not place into production any applications that have vulnerabilities that are defined as Critical Issues.
- 4.2 Upon request, provide application source code that has been specifically developed as a deliverable for the sole benefit of Customer or, alternatively, provide process documentation that supports review of such code.
- 4.3 Not use Customer Confidential Information for any testing, unless Customer has given its prior written consent and such test use is subject to the same security policies and procedures as implemented in the production environment.
- 4.4 No more than once per year while this Exhibit is in effect and with no less than thirty (30) days prior written notice to EagleView, Customer will be permitted to conduct a penetration test at Customer’s expense on a EagleView replicated, non-production testing site that includes all production security controls, in order to verify that EagleView has and continues to comply with the security and data requirements set forth in this Agreement. Customer may elect to use a qualified third-party vendor to conduct such penetration test. In no event will any such test exceed ten (10) business days in duration. Upon completion of such test, Customer will provide EagleView with a copy of the results of such test.

5. Information Security Program. Without limiting EagleView’s obligation of confidentiality under this Agreement, EagleView will establish and maintain a written information security program, together with adequate administrative, technical, and physical safeguards, to:

- 5.1 Ensure the confidentiality, integrity, availability, security, or privacy of all Customer Confidential Information that is accessed, processed, stored, or controlled by EagleView;
- 5.2 Protect against anticipated threats or hazards to the confidentiality, integrity, availability, security, or privacy of such Customer Confidential Information;
- 5.3 Protect against unauthorized access to or use of such Customer Confidential Information; and
- 5.4 Ensure the secure disposal of such Customer Confidential Information by shredding, erasing, or otherwise modifying the data to make it unreadable, undecipherable, and unrecoverable by any means consistent with the data destruction practices recommended by NIST.



Such written information security program and administrative, technical, and physical safeguards must be no less rigorous than accepted industry practices (such as applicable security standards published by ISO, ITIL, and/or NIST), and will ensure that all such safeguards, including the manner in which Customer Confidential Information is collected, accessed, used, stored, processed, disposed of, and disclosed, comply with applicable data protection and privacy laws, as well as the terms and conditions of this Agreement.

6. Vulnerability Management. EagleView will:

- 6.1 Maintain an asset management process covering hardware and software.
- 6.2 Maintain a patch management procedure that deploys security patches for systems used to access or process Customer Confidential Information that includes a defined timeframe to implement all patches based on a risk assessment (not to exceed thirty (30) days for patches rated critical or forty-five (45) days for patches rated high).
- 6.3 Maintain a malware management process in accordance with industry standards for EagleView's entire infrastructure.
- 6.4 Document and follow a formal change management/change control process that covers both systems and infrastructure and application programs to ensure only authorized changes are implemented.
- 6.5 Engage a third-party vendor to perform an annual network-level penetration test that includes the following environments as applicable: production, non-production, multi-tenant, and shared services. The third-party vendor must follow industry best practices and be certified to conduct penetration testing. EagleView will also ensure all Critical Issues identified by such testing are remediated and retested promptly but in any event within 30 days. Upon completion of such test, EagleView will provide Customer with a letter from the third-party stating that testing was performed, and all critical/high issues were addressed.
- 6.6 Conduct bi-annual vulnerability assessments to identify publicly known security vulnerabilities.

7. Disaster Recovery and Business Continuity. EagleView will maintain a backup of Customer Confidential Information, for an orderly and timely recovery thereof if access to or use of the services hereunder may be interrupted.

8. Security Incident Process. EagleView will notify Customer of any Security Incident within 48 hours of confirming that a Security Incident has occurred. EagleView will continue to notify Customer daily until Customer acknowledges receipt of such notification, which Customer agrees to do promptly upon receipt. Promptly following any such notice, the parties will coordinate to investigate the Security Incident. Unless otherwise agreed to in writing, EagleView will remediate the cause of such Security Incident immediately.

- 8.1 EagleView agrees to fully cooperate with Customer in responding to the Security Incident, including, without limitation, by: (a) designating an employee and a backup who each will be available to Customer 24 hours per day, 7 days per week as a contact regarding obligations under this Section; and (b) assisting with any investigation of the nature or cause of such Security Incident.
- 8.2 If Customer determines that applicable law or regulation requires notification to any person of a Security Incident, such notification will be carried out by EagleView at EagleView's cost, including any costs for credit monitoring or other mitigation services, unless otherwise directed by Customer in writing; provided, however, that in all cases Customer will have sole control over the content, timing, and method of any such notification to persons affected by a Security Incident involving Customer's Confidential Information.
- 8.3 EagleView will maintain Security Incident handling and reporting processes that ensure: (a) server logs are maintained; (b) all Security Incidents are appropriately logged; (c) all information associated with a Security Incident and all server access and audit logs are retained for at least 3 years; and (d) all such logs and information are appropriately protected to ensure the integrity of such logs and information.

9. Human Resources Security. EagleView will: (a) unless agreed otherwise in the Agreement, perform criminal background checks covering charges and convictions of any felony or any misdemeanor involving violence, dishonesty, or breach of trust for all employees of EagleView and any Subcontractors who perform services at Customer facilities and/or access or process Customer Confidential Information and/or access Customer information systems; (b) ensure that physical and logical access for each employee of EagleView and of any



Subcontractors are deactivated within twenty-four (24) hours of such employee's termination of employment or such Subcontractor's termination of engagement; and (c) provide regular security awareness training to all EagleView employees and require Subcontractors to provide such training for their employees.

- 10. Facility Requirements.** EagleView will employ physical security procedures to ensure that only authorized individuals have access to corporate facilities. Such procedures will include, but not be limited to, the use of CCTV, cardkey access, process to log and monitor visitors. Surveillance records will be maintained for at least 30 days or, if Highly Sensitive Information is accessed or stored by EagleView, 3 months.
- 11. Record Retention and Return.** EagleView will retain Customer Confidential Information only as long as EagleView is required to by applicable law. Customer may request earlier destruction of all or a portion of such Customer Confidential Information. If Customer so requests, then EagleView will promptly destroy or arrange for the destruction of any and all retained copies of such Customer Confidential Information in EagleView's or any Subcontractor's possession or control by shredding, erasing, or otherwise modifying such Customer Confidential Information to make it unreadable, undecipherable, and unrecoverable by any means consistent with data destruction practices recommended by NIST and will certify in writing that the foregoing has been completed. Except as may be required by applicable law, the requirement to destroy Customer Confidential Information will not apply to Customer Confidential Information that has been, stored for backup or archiving purposes, but EagleView will continue to comply with the provisions of this Agreement regarding such Customer Confidential Information.



Board of County Commissioners Agenda Request

4A
Agenda Item #

Requested Meeting Date: December 13, 2022

Title of Item: FRF Request - LLCC Heating System Controls

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
--	--	---

Submitted by: Jim Bright	Department: Maintenance
------------------------------------	-----------------------------------

Presenter (Name and Title): Jim Bright - Facilities Coordinator	Estimated Time Needed: 5 Min
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Summary of Issue:

This FRF Request is for Installing controls on the heating system at LLCC. This has been planned and we just received attached quotes to be able to move forward with the request.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Motion to approve FRF request for LLCC Heating System Controls

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$ 67,558.00

Is this budgeted? Yes No *Please Explain:*

Aitkin County Fiscal Recovery Funds

Strategic Investment Project

Project Identification: [Project Name]

Funding amount: [Funding amount]

Project Expenditure Category: [Category number, Category Name]

Project overview

- A description of the project that includes an overview of the main activities of the project, the approximate timeline, primary delivery mechanisms and partners, if applicable, intended outcomes and briefly describe the goals of the project:

Installing controls on the heating system at LLCC

- Identify the dollar amount of the total project spending that is allocated towards evidence-based interventions for each project in the Public Health (EC 1), Negative Economic Impacts (EC 2), Services to Disproportionately Impacted Communities (EC 3), Infrastructure (EC 5) Revenue Replacement (EC 6) and Administrative (EC 7) Expenditure Categories. Attach all quotes, invoices, etc.

\$ 30,035.00

\$ 28,187.00

\$ 15,336.00

\$ 67,558

Table of Expenses by Expenditure Category

Category		Funding Requested for Project	Funding Approved for Project
1	Expenditure Category: Public Health		
1.1	COVID-19 Vaccination		
1.2	COVID-19 Testing		
1.3	COVID-19 Contact Tracing		
1.4	Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, etc.)		
1.5	Personal Protective Equipment		
1.6	Medical Expenses (including Alternative Care Facilities)		
1.7	Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency		
1.8	Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)		
1.9	Payroll Costs for Public Health, Safety, and Other Public Sector Staff Responding to COVID-19		
1.10	Mental Health Services		
1.11	Substance Use Services		
1.12	Other Public Health Services		
2	Expenditure Category: Negative Economic Impacts		
2.1	Household Assistance: Food Programs		
2.2	Household Assistance: Rent, Mortgage, and Utility Aid		
2.3	Household Assistance: Cash Transfers		
2.4	Household Assistance: Internet Access Programs		
2.5	Household Assistance: Eviction Prevention		
2.6	Unemployment Benefits or Cash Assistance to Unemployed Workers		
2.7	Job Training Assistance (e.g., Sectoral job-training, Subsidized Employment, Employment Supports or Incentives)		
2.8	Contributions to UI Trust Funds*		
2.9	Small Business Economic Assistance (General)		
2.10	Aid to nonprofit organizations		
2.11	Aid to Tourism, Travel, or Hospitality		
2.12	Aid to Other Impacted Industries		

Category		Funding Requested for Project	Funding Approved for Project
2.13	Other Economic Support		
2.14	Rehiring Public Sector Staff		
3	Expenditure Category: Services to Disproportionately Impacted Communities		
3.1	Education Assistance: Early Learning		
3.2	Education Assistance: Aid to High-Poverty Districts		
3.3	Education Assistance: Academic Services		
3.4	Education Assistance: Social, Emotional, and Mental Health Services		
3.5	Education Assistance: Other		
3.6	Healthy Childhood Environments: Child Care		
3.7	Healthy Childhood Environments: Home Visiting		
3.8	Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System		
3.9	Healthy Childhood Environments: Other		
3.10	Housing Support: Affordable Housing		
3.11	Housing Support: Services for Unhoused persons		
3.12	Housing Support: Other Housing Assistance		
3.13	Social Determinants of Health: Other		
3.14	Social Determinants of Health: Community Health Workers or Benefits Navigators		
3.15	Social Determinants of Health: Lead Remediation		
3.16	Social Determinants of Health: Community Violence Interventions		
4	Expenditure Category: Premium Pay		
4.1	Public Sector Employees		
4.2	Private Sector: Grants to other employers		
5	Expenditure Category: Infrastructure		
5.1	Clean Water: Centralized wastewater treatment		
5.2	Clean Water: Centralized wastewater collection and conveyance		
5.3	Clean Water: Decentralized wastewater		
5.4	Clean Water: Combined sewer overflows		
5.5	Clean Water: Other sewer infrastructure		
5.6	Clean Water: Stormwater		
5.7	Clean Water: Energy conservation		
5.8	Clean Water: Water conservation		
5.9	Clean Water: Nonpoint source		
5.10	Drinking water: Treatment		
5.11	Drinking water: Transmission & distribution		

Category		Funding Requested for Project	Funding Approved for Project
5.12	Drinking water: Transmission & distribution: lead remediation		
5.13	Drinking water: Source		
5.14	Drinking water: Storage		
5.15	Drinking water: Other water infrastructure		
5.16	Broadband: "Last Mile" projects		
5.17	Broadband: Other projects		
6	Expenditure Category: Revenue Replacement		
6.1	Provision of Government Services		
7	Administrative and Other		
7.1	Administrative Expenses	\$167,558.00	
7.2	Evaluation and data analysis		
7.3	Transfers to Other Units of Government		
7.4	Transfers to Nonentitlement Units (States and Territories only)		

Signature of Applicant; J. Bright

Date; 12-6-22

Reviewed by Economic Development Coordinator;

Signature; AS

Date; 12 / 06 / 2022

Approval by County Administrator;

Signature; Jessica Seibert

Date; 12 / 06 / 2022

(Approval by County Administrator allows request to be presented to the Board of Commissioners for final approval.)



1700 Freeway Boulevard - Suite 10 - Brooklyn Center, MN 55430
 Phone (763) 786-5999 - 1-800-773-9084 - Fax (763) 786-3893
 www.climate-makersinc.com matthewj@climate-makersinc.com

Budget Proposal

Date: 10/14/2022

Project: Long Lake Conservation Center
 28952 438th LN Palisade, MN 56469

Attn: Jim Bright

Proposal: Long Lake Conservation Center 28952 438th LN Palisade, MN 56469

Climate Makers Inc. is pleased to provide the following proposal for DDC HVAC control equipment and components for the:

Dining Hall DDC Controls Rev#1

This includes programming and graphics for each unit and added to the new BAS System. Pricing is to install DDC control components, wiring and programming for controllers and components installed. All wiring, relays, control valves and safeties to be reused.

- 1(qty) ABB-Cylon Matrix Multi-protocol Web Building Controller
 - Matrix Web-Building Controller to be installed in Administration Building near fiberoptic switch.
 - Owner to provide Required IP address, port, subnet etc. for IP devices.
- 1 (qty) CBXi IP AHU controller with FLX Expansion.
 - AHU-100% OA w/ plate energy recovery, Htg Coil/Pump and Bypass damper control.
 - Installation and wiring of sensors, Control components, Com. wiring and programming.
 - 4 (qty) In-Floor Zones including Pumps and Zone Sensors.
 - Installation and wiring of sensors, Control components, Com. wiring and programming.

Total Investment for the Scope Summary Controls..... **\$30,035.00**

With entry into this budget proposal, the owner accepts the following:
 CMI warranty extends to project as designed and does not cover labor to repair or replace defective equipment or material. All material and equipment to be warranted by manufacturer.
 Payment to be made as follows: Net 15 days

ACCEPTED. The above prices and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above:

Accepted by _____

Date _____

RESPECTFULLY SUBMITTED,

CLIMATE MAKERS INC.

Matthew Josephson - DDC Control Engineer
 Note: This proposal may be withdrawn by us if not accepted within 45 days



1700 Freeway Boulevard - Suite 10 – Brooklyn Center, MN 55430
 Phone (763) 786-5999 - 1-800-773-9084 - Fax (763) 786-3893
 www.climate-makersinc.com matthewj@climate-makersinc.com

Budget Proposal

Date: 10/14/2022

Project: Long Lake Conservation Center
 28952 438th LN Palisade, MN 56469

Attn: Jim Bright

Proposal: Long Lake Conservation Center 28952 438th LN Palisade, MN 56469

Climate Makers Inc. is pleased to provide the following proposal for DDC HVAC control equipment and components for the:

Long Lake Conservation Center North Lodge-DDC Controls Rev#1

This includes programming and graphics for each unit and added to the new BAS System. Pricing is to install DDC control components, wiring and programming for controllers and components installed. All wiring, relays, control valves and safeties to be reused. Dining Hall Project is required prior to execution of this work.

- 1 (qty) CBXi IP AHU controller with FLX Expansion.
 - Owner to provide Required IP address, port, subnet etc. for IP devices.
 - AHU-100% OA w/ plate energy recovery, Htg Coil/Pump and Bypass damper control.
 - Installation and wiring of sensors, Control components, Com. wiring and programming.
 - 4 (qty) In-Floor Zones including Pumps and Zone Sensors.
 - Installation and wiring of sensors, Control components, Com. wiring and programming.
 - Install 3way valve for in-floor zone.
- Alt. Add \$6500.00 to install 16qty Zone thermostats wAdjust and provide new In-Floor Zone actuators and manifold adaptors.

Total Investment for the Scope Summary Controls..... **\$22,187.00**

With entry into this budget proposal, the owner accepts the following:

CMI warranty extends to project as designed and does not cover labor to repair or replace defective equipment or material. All material and equipment to be warranted by manufacturer.

Payment to be made as follows: Net 15 days

ACCEPTED. The above prices and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above:

Accepted by _____

Date _____

RESPECTFULLY SUBMITTED,

CLIMATE MAKERS INC.

Matthew Josephson – DDC Control Engineer
 Note: This proposal may be withdrawn by us if not accepted within 45 days



1700 Freeway Boulevard - Suite 10 – Brooklyn Center, MN 55430
 Phone (763) 786-5999 - 1-800-773-9084 - Fax (763) 786-3893
 www.climate-makersinc.com matthewj@climate-makersinc.com

Budget Proposal

Date: 10/14/2022

Project: Long Lake Conservation Center
 28952 438th LN Palisade, MN 56469

Attn: Jim Bright

Proposal: Long Lake Conservation Center 2895

Climate Makers Inc. is pleased to provide the following proposal for DDC HVAC control equipment and components for the:

Long Lake Conservation Center-Marcum Lodge Rev#1

This includes programming and graphics for each unit and added to the new BAS System. Pricing is to install DDC control components, wiring and programming for controllers and components installed. All wiring, relays, control valves and safeties to be reused. Dining Hall Project is required prior to execution of this work.

- 1 (qty) CBXi AHU controllers with FLX Expansion.
 - Installation and wiring of sensors, Control components, Com. wiring and programming.
 - Control of (4) qty Duct reheat coils with DAT Sensors and thermostats.
- Install 3way valve and piping for In-floor zone.

Total Investment for the Scope Summary Controls..... **\$15,336.00**

With entry into this budget proposal, the owner accepts the following:

CMI warranty extends to project as designed and does not cover labor to repair or replace defective equipment or material. All material and equipment to be warranted by manufacturer.

Payment to be made as follows: Net 15 days

ACCEPTED. The above prices and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above:

Accepted by _____

Date _____

RESPECTFULLY SUBMITTED,

CLIMATE MAKERS INC.

Matthew Josephson– DDC Control Engineer
 Note: This proposal may be withdrawn by us if not accepted within 45 days

Aitkin County Fiscal Recovery Funds

Fiscal Recovery Funds	Estimated Expense	Board Obligated Funding	Balance Remaining
\$ 3,085,669	\$ 3,008,233	\$ 1,775,930	\$ 1,309,739

77,436 Est. expenses vs. FRF received

Category	Project	Estimated Expense	Board Obligated Funding	Balance Remaining	Removed Items
Budget Committee					
	Electronic HR system	\$ 1,497,381	\$ 1,397,695	\$ 99,686	
	Mental health treatment program	\$ 20,000		\$ 20,000	
	Public health supplies	\$ 5,000		\$ 5,000	\$ 100,000
	Highway Department lost revenue	\$ 560,000	\$ 560,000	\$ -	
	AppXtender Software	\$ 20,000	\$ 20,000	\$ -	
	2023 Staffing (Levy Reduction)	\$ 700,000	\$ 700,000		
	Public health staffing (board approved)	\$ 192,381	\$ 117,695	\$ 74,686	
Economic Development Committee					
		\$ 387,350	\$ 253,960	\$ 133,390	
	Tourism and small business aid	\$ 202,350	\$ 153,960	\$ 48,390	
	Website development	\$ 20,000		\$ 20,000	
	Community grant program	\$ 100,000	\$ 100,000	\$ -	
	McGregor airport	\$ 65,000		\$ 65,000	
	Housing infrastructure development			\$ -	\$ 100,000
Additional FRF previously funded					
		\$ 106,325	\$ 106,325	\$ -	
	LLCC to balance 2021 lost revenue	\$ 106,325	\$ 106,325	\$ -	
Facilities Committee					
		\$ 1,017,177	\$ 17,950	\$ 999,227	
	Jail HVAC/Chiller	\$ 750,000		\$ 750,000	Can be completed outside of a larger project
	Jail audio/visual	\$ 26,784		\$ 26,784	Chris will receive quote by 7/31/22
	LLCC electrical panels	\$ 12,922	\$ 12,922	\$ -	
	Security Cameras	\$ 5,028	\$ 5,028	\$ -	DONE
	Internet upgrades to Land & Highway Department			\$ -	REMOVE - No capital purchase needed \$40,000
	Jail access controls			\$ -	Include as part of future remodel \$1,750,000
	LLCC fire suppression system	\$ 80,000		\$ 80,000	Need quote
	School house roof	\$ 25,000		\$ 25,000	Trouble finding contractor for quote
	LLCC second house roof	\$ 15,000		\$ 15,000	Trouble finding contractor for quote
	HHS HVAC/chiller/exchange			\$ -	Part of larger HHS project - cannot be done separately \$ 420,000
	LLCC director's house boiler	\$ 8,000		\$ 8,000	Need quote
	Fairgrounds improvements	\$ 43,316		\$ 43,316	Fair board reviewing needs
	LLCC energy center air handler controls	\$ 51,127	\$ 67,558	\$ (16,431)	Need quote
	HHS access controls			\$ -	Part of larger HHS project - cannot be done separately \$ 44,000
	Boardroom camera			\$ -	REMOVE \$16,708



Board of County Commissioners Agenda Request

5A
Agenda Item #

Requested Meeting Date: December 13, 2022

Title of Item: Palisade VFW Quit Claim Deed

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: DJ Thompson	Department: Land
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Presenter (Name and Title): DJ Thompson, Land Commissioner	Estimated Time Needed: 10 Minutes
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Summary of Issue:

At its January 26, 2021 Board Meeting, the Aitkin County Board of Commissioners adopted a resolution conveying three tax-forfeited lots in the City of Palisade to the City of Palisade (see attached). The conveyance was done with the condition that the City develop affordable housing on the property within three years. If the City failed to put the land to that intended use within that time frame, the property would revert back to the County. The property was conveyed on 3-29-2021.

The City has determined that it will be unable to develop affordable housing on the property as initially planned and would like to deed the property back to the County prior to the three year deadline of 3-29-2024.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Discussion Only.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request

<div style="border-bottom: 1px solid black; width: 80%; margin: 0 auto;"></div> Agenda Item #

Requested Meeting Date: January 26, 2021

Title of Item: Conveyance of Tax Forfeited Land to Palisade

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Rich Courtemanche		Department: Land
Presenter (Name and Title): Rich Courtemanche, Land Commissioner		Estimated Time Needed:
Summary of Issue: <p>The Aitkin County Land Department (ACLD) has worked with the City of Palisade to clean up three tax forfeited lots in the City of Palisade (Parcels 60-1-007900, 008000, and 008200). The City of Palisade requests this land to be conveyed to the city to be used to construct senior housing (attached letter).</p> <p>The laws that govern tax forfeited lands (MS 282.01 Sub1a) states that: Subd. 1a. Conveyance to public entities may be sold by the county board to an organized or incorporated governmental subdivision of the state or state agency for less than their market value if the reduced price will lead to the development of affordable housing; and (2) the governmental subdivision or state agency has documented its specific plans ... developing affordable housing, and the specific law or laws that empower it to acquire real property in furtherance of the plans.</p> <p>The City of Palisade would have three years to put the land to the intended use or the property reverts back to the County: MS 282. Sub1d (a)</p> <p>The County Board recommended selling the property to the City of Palisade for one dollar (\$1).</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve the attached resolution for the conveyance of the listed parcel to the City of Palisade		
Financial Impact: <i>Is there a cost associated with this request?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping?</i> \$ 12,400 <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i> Loss of potential revenue to the Forfeited Tax Trust.		

Legally binding agreements must have County Attorney approval prior to submission.

WHEREAS, the parcels of land described as Lot 4, 5, and 6 Block 5 of the subdivision of Palisade in Section 22, of Township 49N Range 25W went tax forfeited in 2014.

WHEREAS, the Aitkin County Board of Commissioners classified the parcels of land as nonconservation at a public hearing on September 22, 2015 at 11:00am at the Aitkin County Courthouse for the classification of parcels of tax-forfeited lands,

WHEREAS, the city council of Palisade has made a formal intention for the parcels to be conveyed to the city to be used to develop senior housing the December 7, 2020 regular city council meeting at the Palisade City Hall

WHEREAS, the lot is suitable in width and location to serve as a building site

WHEREAS, the Aitkin County land commissioner finds no objection to the request

WHEREAS, the laws that govern tax forfeited lands (282.01 Sub1a) states that conveyance to public entities may be sold by the County Board to an organized or incorporated governmental subdivision of the state for less than their market value if the reduced price will lead to the development of affordable housing;

WHEREAS the City of Palisade, as a governmental subdivision, has documented specific plans for developing affordable housing, and the laws of Minnesota empower it to acquire real property in furtherance of the plans.

THEREFORE, BE IT RESOLVED that the Aitkin County Board of Commissioners agrees with the statement of facts and

BE IT FURTHER RESOLVED, the Aitkin County Board of Commissioners agrees to sell the properties to the City of Palisade for one dollar (\$1.00) for the expressed use to develop affordable senior housing.

BE IT FURTHER RESOLVED, the Aitkin County Board of Commissioners directs the Aitkin County Land Department to apply for a state deed to transfer the properties to the City of Palisade for the development of affordable housing.



Board of County Commissioners Agenda Request

5B

Agenda Item #

Requested Meeting Date: December 13, 2022

Title of Item: DNR Heritage Lands Project

<input type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input checked="" type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: DJ Thompson	Department: Land
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Presenter (Name and Title): Brian Leitinger, Aitkin Area Forest Supervisor - MN DNR	Estimated Time Needed: 15 minutes
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Summary of Issue:

The Minnesota Department of Natural Resources is beginning a project to determine if the state should attempt to acquire some of the former Potlatch lands in 14 northern Minnesota counties now owned by The Conservation Fund.

After analyses and consultations are complete, DNR will complete a single appraisal of the carefully chosen lands to determine a fair value and then submit a funding request to the Legislature to acquire them. There are 4 tracts in Aitkin County.

318 acres 35-47-23
 40 acres 29-50-22
 247 acres 6 & 7-51-26
 658 acres 21, 22, 27, & 28-52-27

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

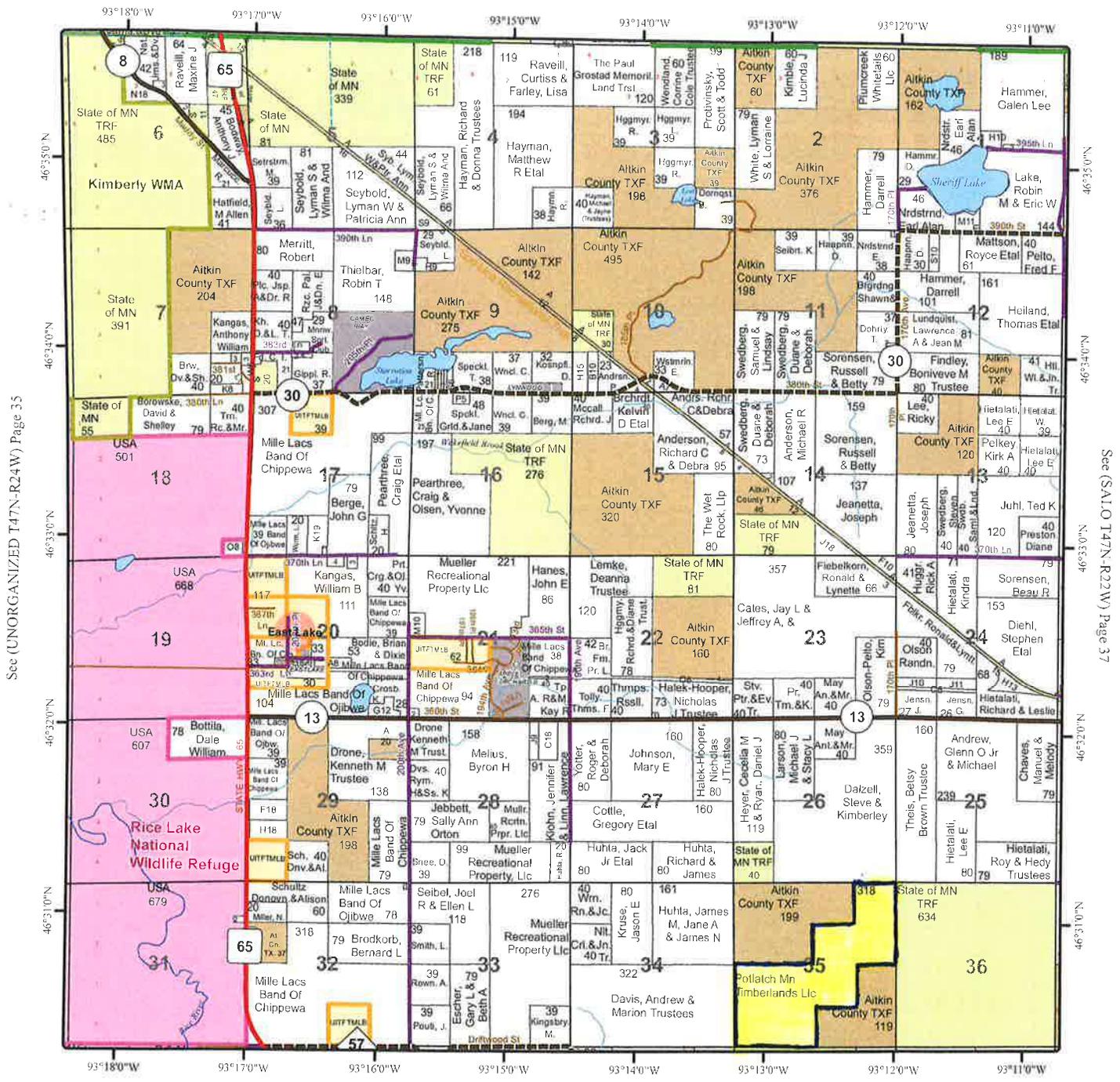
Is this budgeted? Yes No *Please Explain:*

SPALDING T47N-R23W

0.5 0 Miles
Acres shown are approximate.
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See (MC GREGOR T48N-R23W) Page 42



See (UNORGANIZED T47N-R24W) Page 35

See (SALIO T47N-R22W) Page 37

See (RICE RIVER T46N-R23W) Page 30

318 acres

Josh Hughley
Assistant County Veterans Services Officer
AITKIN COUNTY
Government Center • 307 2nd St. NW, Rm. 114 • Aitkin, MN 56431
218-927-7320
218-838-1528
218-927-7309
josh.hughley@co.aitkin.mn.us
www.co.aitkin.mn.us/





BALSAM T50N-R22W

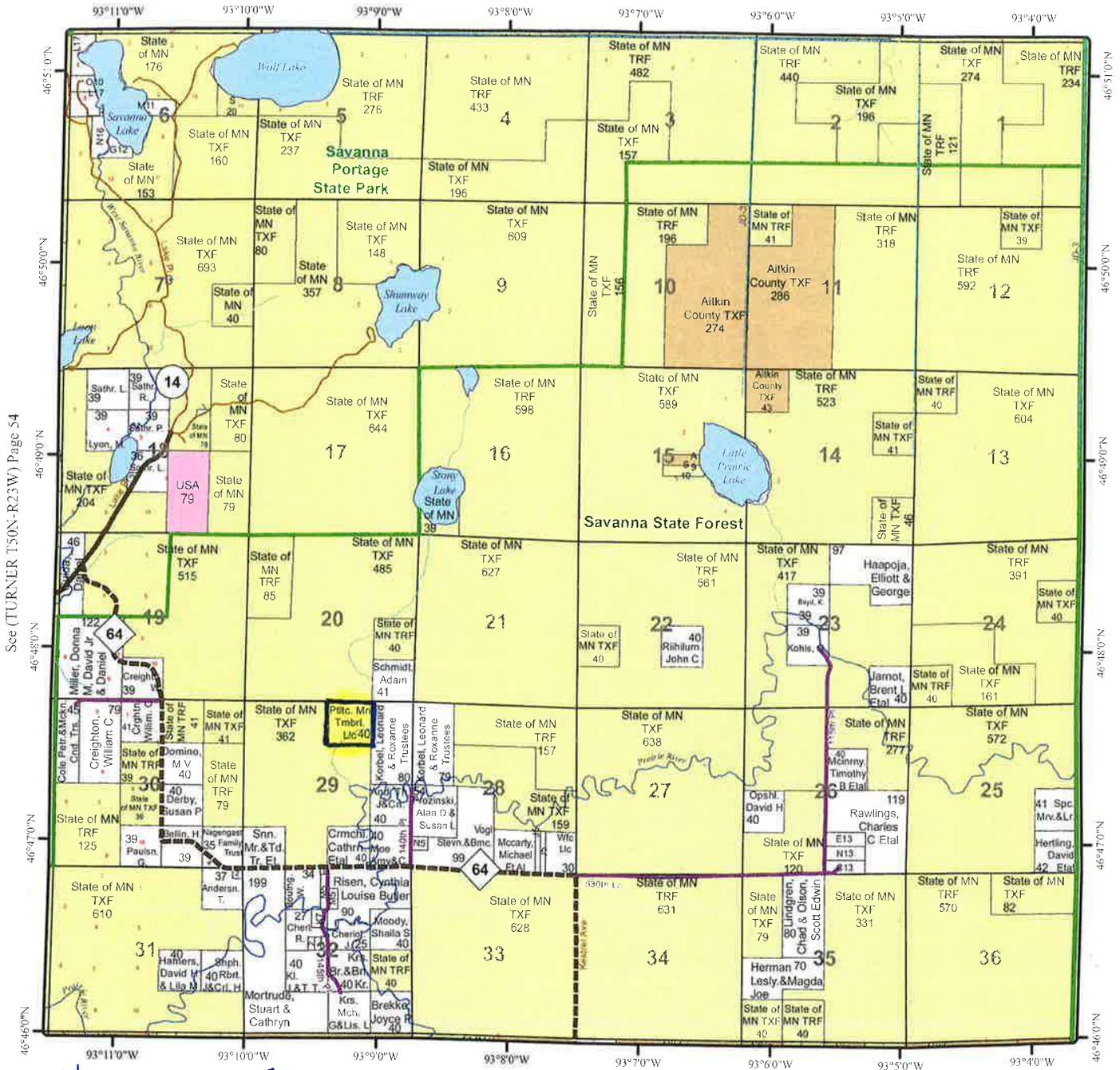


Acres shown are approximate.

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See (UNORGANIZED T51N-R22W) Page 61



See (TURNER T50N-R23W) Page 54

40 acres

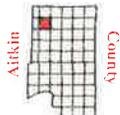
See (HAUGEN T49N-R22W) Page 49

WINTER RECREATION

Aitkin county winter recreation covered ... three cross-country ski trails and hundreds and hundreds of miles of groomed snowmobile trails.

Go to <http://www.co.aitkin.mn.us/departments/Land/Recreation/winter.html> for trail maps and current conditions.





MACVILLE T51N-R26W

247 acres



Acres shown are approximate.

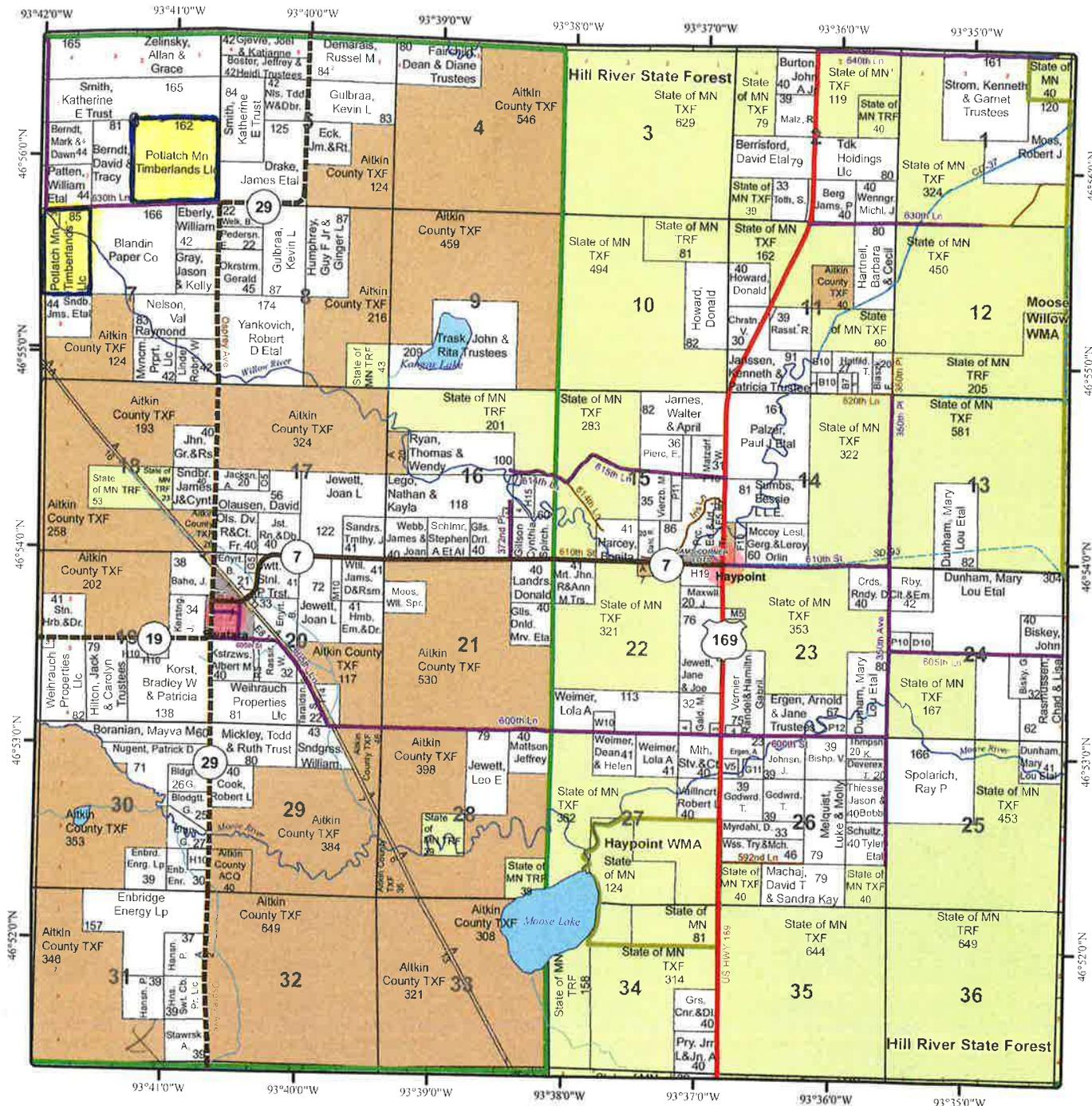
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See (HILL LAKE T52N-R26W) Page 63

See (UNORGANIZED T51N-R27W) Page 56

See (UNORGANIZED T51N-R25W) Page 58



See (UNORGANIZED T50N-R26W) Page 51

Celebration of Achievement

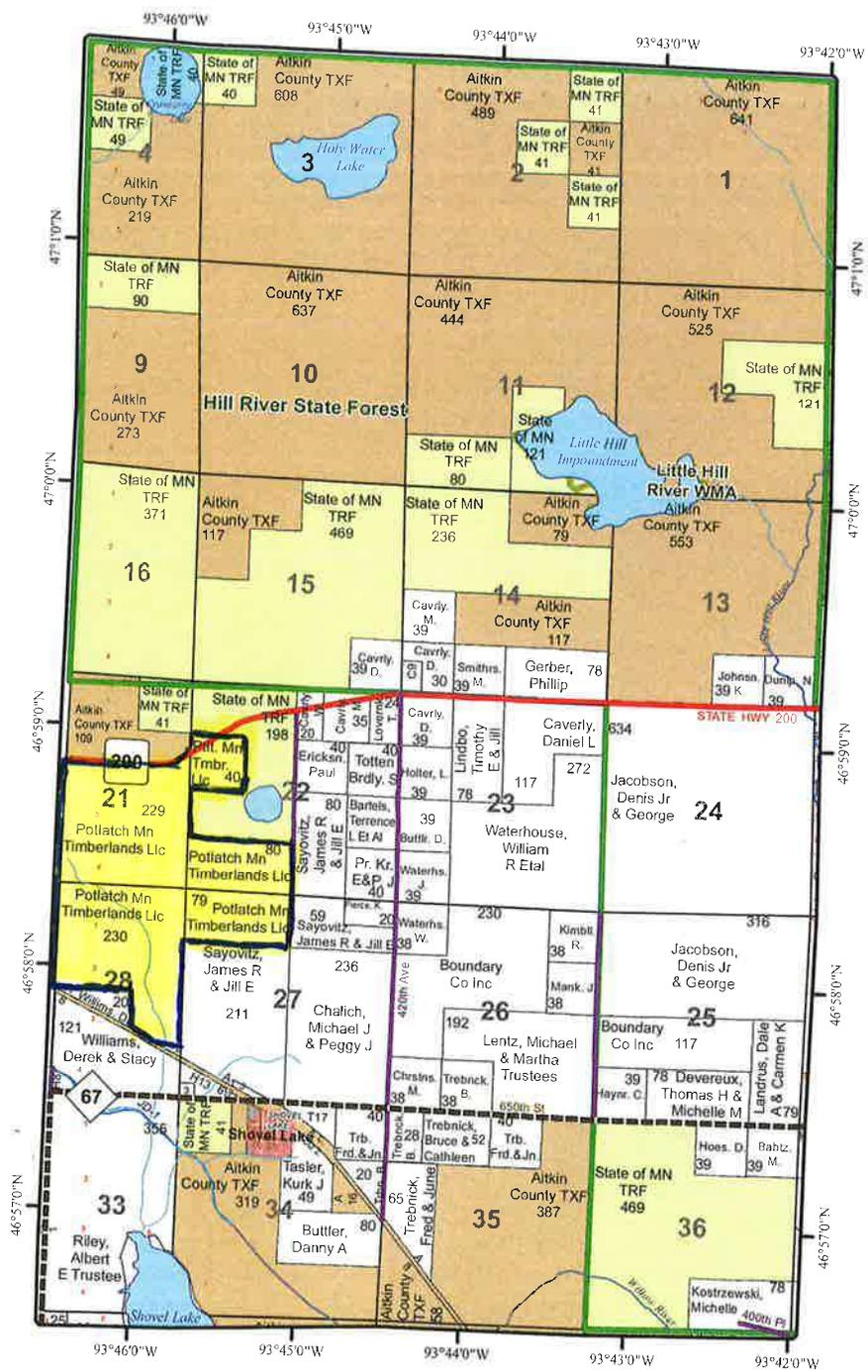




UNORGANIZED T52N-R27W



Acres shown are approximate.
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See (HILL LAKE T52N-R26W) Page 63

658 acres

See (UNORGANIZED T51N-R27W) Page 56



Hill City Area Community Fund

“Leave a lasting Legacy through the Hill City Area Community Fund!
Did you know you can donate real estate to support the future of your local area - and receive substantial tax benefit to boot?
Contact any Hill City Area Community Fund Advisory Member or the Grand Rapids Area Community Foundation at (218)999-9100 for more information”



Board of County Commissioners Agenda Request

6A
Agenda Item #

Requested Meeting Date: December 13, 2022

Title of Item: "People Centered Economic Development"

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Jessica Seibert	Department: Administration
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Presenter (Name and Title): Kelly Asche - Research Associate with Center for Rural Policy and Development	Estimated Time Needed: 30 min
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Summary of Issue:

We have entered a new era in economic development. Gone are the times in which recruiting jobs to our rural regions were priority. With demographic shifts and the reality that Minnesota is a "slow-growth" state in terms of population we have now entered an era that we have not experienced before in modern history - more jobs than people.

This presentation and discussion will provide an overview of research conducted by the Center of Rural Policy and Development on what is taking place in rural Minnesota, with the primary theme being "people centered economic development". To be discussed are the foundational challenges and opportunities associated with providing housing, child care, promoting our communities as great places to live, and retaining our youth.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request

7A

Agenda Item #

Requested Meeting Date: December 13, 2022

Title of Item: Community Grant Program awards

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Mark Jeffers		Department: Administration
Presenter (Name and Title): Mark Jeffers, Economic Development Coordinator		Estimated Time Needed: 10 minutes
Summary of Issue: <p>The Aitkin County Economic Development Committee has received grant funding requests for the 2022 Community Grant Program. Grant applicant summary and grant award summary are attached.</p> <p>The Committee recommends awarding three grants at this time: City of Aitkin Parks Committee, City Park Project - \$5000 Little Pine Academy- \$10,000 Northwoods ATV Alliance- \$3500</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Economic Development requests motion to approve recommended grant awards.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



AITKIN COUNTY ADMINISTRATION

Aitkin County Government Center
307 2nd Street NW, Room 305
Aitkin, MN 56431

Mark.jeffers@co.aitkin.mn.us
Phone: 218-927-7305
cell: 218-513-6188

TO: Aitkin County Board of Commissioners
FROM: Mark Jeffers, Economic Development Coordinator
DATE: December 13, 2022
SUBJECT: Aitkin County Community Grant Program

The ACEDC recommends awarding three grants at this time:
City of Aitkin Parks Committee- City Park Project \$5000
Little Pine Academy \$10,000
Northwoods ATV Alliance \$3500

2022 Community Grant Program

Applicant Name	Project Name	Contact Name	City	\$ requested	Awarded Y/N	\$ Awarded
City of Aitkin Park Committee	City park revitalization	Hannah Colby	Aitkin	\$ 20,000	Y	\$ 5,000
Northwoods ATV Trail	pamphlets on rules and regulations	Harlan Kingsley	Hill City	\$ 3,500	Y	\$ 3,500
Little Pine Academy	Childcare facility	Kendra Mickelson	McGregor	\$ 10,000	Y	\$ 10,000

2022 Community Grant Program

	Applicant Name	Project Name	Contact Name	City	\$ requested	Awarded Y/N	\$ Awarded
1	City of Tamarack	City of Tamarack Comprehensive Plan	Kathy Haugse	<u>Tamarack</u>	\$ 20,000	Y	\$ 10,500
2	Cancer Support Center	Rides for Health	Lynne Jacobs	<u>Aitkin</u>	\$ 10,876	Y	\$ 3,625
3	HOPE	Healing Opportunity Provided Equally	Megan Cummings	Aitkin	\$ 20,000	N	\$ -
4	Forgotten Heroes Ranges & Retreat	Disabled Veteran Shooting Range	Brenda Evanovich	McGregor	\$ 20,000	Y	\$ 5,000
5	Shamrock Township	Shamrock Township Recreational Area	Candace Kral	Shamrock	\$ 20,000	Y	\$ 5,000
6	McGregor Chamber/City of McGregor	Downtown Revitalization	Kari Horbacz	McGregor	\$ 12,500	Y	\$ 12,500
7	Hill City	Community Play Park	Tami Meyer	Hill City	\$ 20,000	Y	\$ 5,000
8	Hill City	Water Tower Project	Tami Meyer	Hill City	\$ 20,000	Y	\$ 5,000
9	South Aitkin First Responders	Chest Compression system	Todd Brown	Aitkin	\$ 4,402	Y	\$ 4,402
10	Aitkin County Search and Rescue	UTV tracks	Todd Brown	Aitkin	\$ 3,441	Y	\$ 3,441
11	Aitkin ALANO Club	Remodel Projects	James Jensen	Aitkin	\$ 9,000		\$ -
12	Lakes Area United Way	Imagination Library	Jon Aga	AC	\$ 1,000	Y	\$ 1,000
13	City of Aitkin Park Committee	City park revitalization	Hannah Colby	Aitkin	\$ 20,000	Y	\$ 5,000
14	City of Aitkin Parks (Tank Trails)	Tank Trail construction	Mike Skrbich	Aitkin	\$ 20,000		\$ 20,000
15	Northwoods ATV Trail	pamphlets on rules and regulations	Harlan Kingsley	Hill City	\$ 3,500		\$ 3,500
16	Little Pine Academy	Childcare facility	Kendra Mickelson	McGregor	\$ 10,000		\$ 10,000
					\$ 214,719		\$ 93,968

REMAINING **\$6,032**



Board of County Commissioners Agenda Request

7B

Requested Meeting Date: December 13, 2022

Title of Item: Fiscal Recovery Fund- Request of Funding

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Mark Jeffers		Department: Administration
Presenter (Name and Title): Mark Jeffers, Economic Development Coordinator		Estimated Time Needed: 10 minutes
Summary of Issue: <p>On November 9, 2021, a Fiscal Recovery Fund Request was approved to fund \$10,000 toward the Business Development & Recreation Grant. The original agenda request is included.</p> <p>The economic development strategy was to add \$10,000 annually for a total of \$50,000 to the existing BD&R Grant fund. This grant is intended to support local businesses and events by allowing funding to increase tourism/recreation and resident/non-resident attraction. This grant is not intended to be used as annual sponsorships of events. The additional grant funding will allow the Economic Development Committee to affect additional opportunities throughout Aitkin County.</p> <p>The Economic Development Committee recommends approval of this request to fund the remaining \$40,000 toward the Business Development & Recreation Grant Program.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Economic Development requests motion and approval to fund \$40,000 from the Fiscal Recovery Fund for the Business Development & Recreation Grant Program.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



Board of County Commissioners Agenda Request

<hr style="width: 80%; margin: 0 auto;"/> Agenda Item #

Requested Meeting Date: November 9, 2021

Title of Item: Fiscal Recovery Fund- Request of Funding

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Mark Jeffers		Department: Administration
Presenter (Name and Title): Mark Jeffers, Economic Development Coordinator		Estimated Time Needed: 10 minues
Summary of Issue: <p>The Economic Development Committee supports increasing the BD&R Grant fund by \$10,000. The plan is to add \$10,000 annually for the next 5 years, to the existing BD&R Grant fund. This grant is intended to support local businesses and events by allowing funding to increase tourism/recreation and resident/non-resident attraction. This grant is not intended to be used as annual sponsorships of events. The additional grant funding will allow the Economic Development Committee to affect additional opportunities throughout Aitkin County.</p> <p>Staff requests approval to fund \$10,000 to the Aitkin County Business Development & Recreation Grant Program. The request form is completed and attached.</p>		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Request for approval to fund \$10,000 from Fiscal Recovery Funds to the Aitkin County Business Development & Recreation Grant Program.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

Aitkin County Fiscal Recovery Funds

Strategic Investment Project

Project Identification: Economic Development Business Development & Recreation Grant Program

Funding amount: \$40,000

Project overview

- *A description of the project that includes an overview of the main activities of the project, the approximate timeline, primary delivery mechanisms and partners, if applicable, intended outcomes and briefly describe the goals of the project:*

The Economic Development Committee supports increasing the BD&R Grant fund by \$10,000. The plan is to add \$10,000 annually for the next 5 years, to the existing BD&R Grant fund. This grant is intended to support local businesses and events by allowing funding to increase tourism/recreation and resident/nonresident attraction. This grant is not intended to be used as annual sponsorships of events. The additional grant funding will allow the Economic Development Committee to affect additional opportunities throughout Aitkin County.

- *Identify the dollar amount of the total project spending that is allocated towards evidence-based interventions for each project in the Public Health (EC 1), Negative Economic Impacts (EC 2), Services to Disproportionately Impacted Communities (EC 3), Infrastructure (EC 5) Revenue Replacement (EC 6) and Administrative (EC 7) Expenditure Categories. Attach all quotes, invoices, etc.*

\$40,000

Table of Expenses by Expenditure Category

Category		Funding Requested for Project	Funding Approved for Project
1	Expenditure Category: Public Health		
1.1	COVID-19 Vaccination		
1.2	COVID-19 Testing		
1.3	COVID-19 Contact Tracing		
1.4	Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, etc.)		
1.5	Personal Protective Equipment		
1.6	Medical Expenses (including Alternative Care Facilities)		
1.7	Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency		
1.8	Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)		
1.9	Payroll Costs for Public Health, Safety, and Other Public Sector Staff Responding to COVID-19		
1.10	Mental Health Services		
1.11	Substance Use Services		
1.12	Other Public Health Services		
2	Expenditure Category: Negative Economic Impacts		
2.1	Household Assistance: Food Programs		
2.2	Household Assistance: Rent, Mortgage, and Utility Aid		
2.3	Household Assistance: Cash Transfers		
2.4	Household Assistance: Internet Access Programs		
2.5	Household Assistance: Eviction Prevention		
2.6	Unemployment Benefits or Cash Assistance to Unemployed Workers		
2.7	Job Training Assistance (e.g., Sectoral job-training, Subsidized Employment, Employment Supports or Incentives)		
2.8	Contributions to UI Trust Funds*		
2.9	Small Business Economic Assistance (General)	\$40,000	
2.10	Aid to nonprofit organizations		
2.11	Aid to Tourism, Travel, or Hospitality		
2.12	Aid to Other Impacted Industries		

Category		Funding Requested for Project	Funding Approved for Project
2.13	Other Economic Support		
2.14	Rehiring Public Sector Staff		
3	Expenditure Category: Services to Disproportionately Impacted Communities		
3.1	Education Assistance: Early Learning		
3.2	Education Assistance: Aid to High-Poverty Districts		
3.3	Education Assistance: Academic Services		
3.4	Education Assistance: Social, Emotional, and Mental Health Services		
3.5	Education Assistance: Other		
3.6	Healthy Childhood Environments: Child Care		
3.7	Healthy Childhood Environments: Home Visiting		
3.8	Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System		
3.9.	Healthy Childhood Environments: Other		
3.10	Housing Support: Affordable Housing		
3.11	Housing Support: Services for Unhoused persons		
3.12	Housing Support: Other Housing Assistance		
3.13	Social Determinants of Health: Other		
3.14	Social Determinants of Health: Community Health Workers or Benefits Navigators		
3.15	Social Determinants of Health: Lead Remediation		
3.16	Social Determinants of Health: Community Violence Interventions		
4	Expenditure Category: Premium Pay		
4.1	Public Sector Employees		
4.2	Private Sector: Grants to other employers		
5	Expenditure Category: Infrastructure		
5.1	Clean Water: Centralized wastewater treatment		
5.2	Clean Water: Centralized wastewater collection and conveyance		
5.3	Clean Water: Decentralized wastewater		
5.4	Clean Water: Combined sewer overflows		
5.5	Clean Water: Other sewer infrastructure		
5.6	Clean Water: Stormwater		
5.7	Clean Water: Energy conservation		
5.8	Clean Water: Water conservation		
5.9	Clean Water: Nonpoint source		
5.10	Drinking water: Treatment		
5.11	Drinking water: Transmission & distribution		

Category		Funding Requested for Project	Funding Approved for Project
5.12	Drinking water: Transmission & distribution: lead remediation		
5.13	Drinking water: Source		
5.14	Drinking water: Storage		
5.15	Drinking water: Other water infrastructure		
5.16	Broadband: "Last Mile" projects		
5.17	Broadband: Other projects		
6	Expenditure Category: Revenue Replacement		
6.1	Provision of Government Services		
7	Administrative and Other		
7.1	Administrative Expenses		
7.2	Evaluation and data analysis		
7.3	Transfers to Other Units of Government		
7.4	Transfers to Nonentitlement Units (States and Territories only)		

Signature of Applicant; _____

Date; 12/5/2022

Reviewed by Economic Development Coordinator; _____

Signature; _____

Date; 12/5/2022

Approval by County Administrator;

Signature; _____

Date; _____

(Approval by County Administrator allows request to be presented to the Board of Commissioners for final approval.)

Grant Follow up

#	YEAR	Grant	Facility Name	Contact Name	\$ Awarded
1	2022	Business Development & Recreation	Jaques Art Center	Pamela Andell	\$ 1,000
2	2022	Business Development & Recreation	Brother's Construction LLC	Kima Taylor	\$ 800
3	2022	Business Development & Recreation	Habitat for Humanity	Tami Jacobs	\$ 1,000
4	2022	Business Development & Recreation	Forgotten Heroes Ranges & Retreat	Bret Sample	\$ 1,000
5	2022	Business Development & Recreation	Long Lake Conservation Foundation	Bob Markum	\$ 1,000
6	2022	Business Development & Recreation	Smokey Jake's BBQ	Jake Schanz	\$ 1,000
7	2022	Business Development & Recreation	McGregor Chamber of Commerce	Kari Horbacz	\$ 1,000
8	2022	Business Development & Recreation	Aitkin Chamber of Commerce	Taylor Erickson	\$ 1,000
9	2022	Business Development & Recreation	Aitkin County Friend's of the Arts	Christian McShane	\$ 1,000
10	2022	Business Development & Recreation	Cozy Cove Coffee Company	Laura Spalding	\$ 1,000



AITKIN COUNTY BUSINESS DEVELOPMENT & RECREATION GRANT PROGRAM

PROGRAM OVERVIEW

The purpose of this grant fund is to leverage county funds, private funds and volunteer efforts to increase new business development activities in Aitkin County, with an emphasis on increasing sustained tourism and recreation activities. Several organizations may submit a single application or organizations may apply individually. Organizations need only to commit one hundred dollars (\$100) in good faith to ensure commitment to the grant request.

Grant Guidelines: Guidelines for application and awarding of Aitkin County Business Development & Recreation Grants are as follows:

1. **Funding Limits:** Minimum of \$100 and a maximum of \$2,000 per grant application. The Economic Development Committee may increase the amount awarded at their discretion.
2. **Matching Funds:** The Aitkin County Business Development & Recreation Grant Program is intended to leverage locally funded promotions and not replace that funding. Significant consideration will be given to the amount and quality of matching funds/in kind contributions when grant applications are evaluated by the Economic Development Committee and County Board.
3. **County-Wide Distribution:** The intent of this program is to provide assistance throughout Aitkin County. Consideration shall be given to amounts awarded and number of grants approved per year for any particular region of the county to ensure that an equitable level of funding is available throughout the county.
4. Grant funds shall not be used to pay the salaries of part or full time staff associated with a particular event/business development activity or organization associated with an event/business development activity. Funds shall not be used for any type of prizes or other material items that may be offered, awarded, sold or given away.
5. Aitkin County Business Development and Recreation Grant funds may not be used to reimburse expenses occurred prior to grant approval by Aitkin County.
6. **Eligible Project Examples:**
 - Sustainable marketing and advertising materials including but not limited to outdoor permanent signage materials, awnings, etc.
 - Outer business area revitalization
 - Menu signs (interior)
7. **Eligible Event Examples:**
 - Annual events promoting tourism & recreation
 - Events must provide incremental tourism growth
 - Grant Funds shall be used to market business development activities that create sustainable tourism or recreation growth or activities/businesses that will enhance the Aitkin County economy.



Application for Aitkin County Business Development & Recreation Grant Program

January 1, 2023 - December 31, 2023

1. Grant requests should be submitted by EMAIL to:
mark.jeffers@co.aitkin.mn.us, subject line: BD&R2023
or by mail to:
Mark Jeffers
Aitkin County Government Center,
307 2nd Street NW, Room 316,
Aitkin, MN 56431.
2. Funding recommendations will be considered at the regularly scheduled monthly meeting of the Aitkin County Economic Development Committee in June 2023. Application deadline is **May 31, 2023**.
3. Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

APPLICANT INFORMATION

PROGRAM INFORMATION

Project Name:

Date(s) of Program:

Location of Program:

Organization/Community Name:

Person in Charge of Project:

Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code):

Contact Person's Phone #:

Contact Person's Email:

Description/focus/purpose of your organization:

FUNDING:

Amount requested from Aitkin County \$
(Minimum \$100.00, maximum request is 2,000.00). The Economic Development Committee may increase the amount awarded at their discretion.

Amount of your organization's match \$

Total projected budget \$

PROJECT/EVENT DESCRIPTION: Be concise and complete; attach supporting information if needed.



NON-PROFIT MODEL RESOLUTION FORM

(Print or type your resolution on your organization's letterhead or on a separate sheet of paper)

Application for Aitkin County Business Development & Recreation Grant

To: Aitkin County Board of Commissioners

From: (Legal Name of Organization)

WHEREAS, the Applicant has a need for a grant to (briefly describe the program/event for which the grant funds will be used, in 20 words or less) (hereafter called "the Project"); and,

WHEREAS, the Applicant has determined that it will need a Business Development and Recreation Grant for \$_____

WHEREAS, the Applicant has available One Hundred Dollars (\$100.00) as matching funds for the event/business development activity; which funds the Applicant will not use as matching funds for any other programs or events; and

WHEREAS, the Applicant understands and agrees that Business Development & Recreation Grant Funds will not be used to reimburse the Applicant for any costs incurred prior to the date on which this event/business development activity is approved by the Aitkin County Board of Commissioners;

NOW, THEREFORE BE IT RESOLVED that the Applicant organization hereby authorizes and approves making application to Aitkin County for a grant for \$_____ to provide funds to do the event/business development activity.

BE IT FURTHER RESOLVED that _____ is here by designated as the person who will supervise the event/business development activity and successfully complete the event/business development activity in a timely manner to the satisfaction of the Aitkin County Board of Commissioners.

ADOPTED: _____, 2023 By: _____

Its: _____
(President or other Chief Corporate Officer)

I, the undersigned Secretary of the Applicant organization, hereby certify that the above Resolution is a true copy of the Resolution duly passed, adopted and approved by the (insert the full name of the organization here) on the (insert the date on which the Resolution was adopted by the organization), 2023.

By: _____
Its Secretary



Board of County Commissioners Agenda Request

7C

Requested Meeting Date: December 13, 2022

Title of Item: Fiscal Recovery Fund- Request of Funding

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Mark Jeffers		Department: Administration
Presenter (Name and Title): Mark Jeffers, Economic Development Coordinator		Estimated Time Needed: 10 minutes
Summary of Issue: <p>The Economic Development Committee plans to execute a small business revitalization grant in 2023. The strategy of this grant is to help support local businesses to upgrade/revitalize their outside presence in our community. The fund will help support upgrades of awnings, signage and aesthetics of their business appearance. This grant is identified in the Economic Development Strategic Plan. This grant is currently being finalized by the Economic Development Committee and will be executing in spring of 2023.</p> <p>The Economic Development Committee recommends approval of this request to fund \$48,390 toward the Aitkin County revitalization grant.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Economic Development requests motion and approval to fund \$48,390 from the Fiscal Recovery Fund for the Aitkin County Revitalization Grant.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Aitkin County Fiscal Recovery Funds

Strategic Investment Project

Project Identification: Economic Development Business Development & Recreation Grant Program

Funding amount: \$48,390

Project overview

- *A description of the project that includes an overview of the main activities of the project, the approximate timeline, primary delivery mechanisms and partners, if applicable, intended outcomes and briefly describe the goals of the project:*

The Economic Development Committee supports funding \$48,390 for Economic Development Revitalization Grant Activation.

- *Identify the dollar amount of the total project spending that is allocated towards evidence-based interventions for each project in the Public Health (EC 1), Negative Economic Impacts (EC 2), Services to Disproportionately Impacted Communities (EC 3), Infrastructure (EC 5) Revenue Replacement (EC 6) and Administrative (EC 7) Expenditure Categories. Attach all quotes, invoices, etc.*

Table of Expenses by Expenditure Category

Category		Funding Requested for Project	Funding Approved for Project
1	Expenditure Category: Public Health		
1.1	COVID-19 Vaccination		
1.2	COVID-19 Testing		
1.3	COVID-19 Contact Tracing		
1.4	Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, etc.)		
1.5	Personal Protective Equipment		
1.6	Medical Expenses (including Alternative Care Facilities)		
1.7	Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency		
1.8	Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)		
1.9	Payroll Costs for Public Health, Safety, and Other Public Sector Staff Responding to COVID-19		
1.10	Mental Health Services		
1.11	Substance Use Services		
1.12	Other Public Health Services		
2	Expenditure Category: Negative Economic Impacts		
2.1	Household Assistance: Food Programs		
2.2	Household Assistance: Rent, Mortgage, and Utility Aid		
2.3	Household Assistance: Cash Transfers		
2.4	Household Assistance: Internet Access Programs		
2.5	Household Assistance: Eviction Prevention		
2.6	Unemployment Benefits or Cash Assistance to Unemployed Workers		
2.7	Job Training Assistance (e.g., Sectoral job-training, Subsidized Employment, Employment Supports or Incentives)		
2.8	Contributions to UI Trust Funds*		
2.9	Small Business Economic Assistance (General)	\$48,390	
2.10	Aid to nonprofit organizations		
2.11	Aid to Tourism, Travel, or Hospitality		
2.12	Aid to Other Impacted Industries		
2.13	Other Economic Support		
2.14	Rehiring Public Sector Staff		
3	Expenditure Category: Services to Disproportionately Impacted Communities		

Category		Funding Requested for Project	Funding Approved for Project
3.1	Education Assistance: Early Learning		
3.2	Education Assistance: Aid to High-Poverty Districts		
3.3	Education Assistance: Academic Services		
3.4	Education Assistance: Social, Emotional, and Mental Health Services		
3.5	Education Assistance: Other		
3.6	Healthy Childhood Environments: Child Care		
3.7	Healthy Childhood Environments: Home Visiting		
3.8	Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System		
3.9.	Healthy Childhood Environments: Other		
3.10	Housing Support: Affordable Housing		
3.11	Housing Support: Services for Unhoused persons		
3.12	Housing Support: Other Housing Assistance		
3.13	Social Determinants of Health: Other		
3.14	Social Determinants of Health: Community Health Workers or Benefits Navigators		
3.15	Social Determinants of Health: Lead Remediation		
3.16	Social Determinants of Health: Community Violence Interventions		
4	Expenditure Category: Premium Pay		
4.1	Public Sector Employees		
4.2	Private Sector: Grants to other employers		
5	Expenditure Category: Infrastructure		
5.1	Clean Water: Centralized wastewater treatment		
5.2	Clean Water: Centralized wastewater collection and conveyance		
5.3	Clean Water: Decentralized wastewater		
5.4	Clean Water: Combined sewer overflows		
5.5	Clean Water: Other sewer infrastructure		
5.6	Clean Water: Stormwater		
5.7	Clean Water: Energy conservation		
5.8	Clean Water: Water conservation		
5.9	Clean Water: Nonpoint source		
5.10	Drinking water: Treatment		
5.11	Drinking water: Transmission & distribution		
5.12	Drinking water: Transmission & distribution: lead remediation		
5.13	Drinking water: Source		
5.14	Drinking water: Storage		

Category		Funding Requested for Project	Funding Approved for Project
5.15	Drinking water: Other water infrastructure		
5.16	Broadband: "Last Mile" projects		
5.17	Broadband: Other projects		
6	Expenditure Category: Revenue Replacement		
6.1	Provision of Government Services		
7	Administrative and Other		
7.1	Administrative Expenses		
7.2	Evaluation and data analysis		
7.3	Transfers to Other Units of Government		
7.4	Transfers to Nonentitlement Units (States and Territories only)		

Signature of Applicant; _____

Date; 12/05/2022

Reviewed by Economic Development Coordinator;

Signature; _____

Date; 12/05/2022

Approval by County Administrator;

Signature; _____

Date; _____

(Approval by County Administrator allows request to be presented to the Board of Commissioners for final approval.)



Board of County Commissioners Agenda Request

7D
Agenda Item #

Requested Meeting Date: December 13, 2022

Title of Item: Broadband- FCC Mapping Project

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Mark Jeffers		Department: Administration
Presenter (Name and Title): Mark Jeffers, Economic Development Coordinator		Estimated Time Needed: 10 minutes
Summary of Issue: <p>The Economic Development Coordinator will provide an update and discussion concerning the new FCC Broadband service map and next steps.</p> <p>https://broadbandmap.fcc.gov/home</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Information only for discussion.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

Media Contact:

Anne Veigle

anne.veigle@fcc.gov

For Immediate Release

FCC RELEASES NEW NATIONAL BROADBAND MAPS

A First Step Toward Building Comprehensive, Standardized Maps of Broadband Availability Throughout the U.S

WASHINGTON, DC, November 18, 2022—The Federal Communications Commission today released a pre-production draft of its new National Broadband Map. The map will display specific location-level information about broadband services available throughout the country – a significant step forward from the census block level data previously collected. This release of the draft map kicks off the public challenge processes that will play a critical role in improving the accuracy of the map. An accurate map is an important resource for targeting funding and other efforts to bring broadband to unserved and underserved communities.

“Today is an important milestone in our effort to help everyone, everywhere get specific information about what broadband options are available for their homes, and pinpointing places in the country where communities do not have the service they need,” **said Chairwoman Rosenworcel**. “Our pre-production draft maps are a first step in a long-term effort to continuously improve our data as consumers, providers and others share information with us. By painting a more accurate picture of where broadband is and is not, local, state, and federal partners can better work together to ensure no one is left on the wrong side of the digital divide.”

The public will be able to view the maps at broadbandmap.fcc.gov and search for their address to see information about the fixed and mobile services that internet providers report are available there. If the fixed internet services shown are not available at the user’s location, they may file a challenge with the FCC directly through the map interface to correct the information. Map users will also be able correct information about their location and add their location to the map if it is missing. The draft map will also allow users to view the mobile wireless coverage reported by cellular service providers.

The FCC today also announced the launch of an updated version of the FCC Speed Test App that will enable users to quickly compare the performance and coverage of their mobile networks to that reported by their provider. The app allows users to submit their mobile speed test data in support of a challenge to a wireless service provider’s claimed coverage. New users can download the FCC Speed Test App in both the Apple App Store and Google Play Store. Existing app users should update the app to gain these new features.

A video tutorial and more information on how to submit challenges is available at fcc.gov/BroadbandData/consumers.

For more information about the BDC, please visit the Broadband Data Collection website at fcc.gov/BroadbandData.

NEED HIGH-SPEED INTERNET?

CHECK THE NATIONAL BROADBAND MAP!



The FCC has a new map showing where high-speed service is – and is not – available across the country.



High-speed, high-quality internet service is essential for participation in modern life.



The map shows where internet service providers report service and includes input from consumers.

This is where YOU come in!

Help Improve the Map



Search for your home or small business to see if your location and service availability are accurate on the map. If you think the map is incorrect or incomplete, you can [submit a challenge](#) to the FCC to correct it.

Location Challenges can

- Add a missing location.
- Correct the address or other details of your location.
- Correct the geographic placement of your home or small business.

Mobile Availability Challenges

Will be created using the FCC Speed Test App. To participate, download the App. The data that you share will be combined with other speed tests conducted in your area and may be used to create a challenge.

Service Availability Challenges can

- Correct services not offered or reported speeds that are not available for purchase.
- Report that a provider denied a request for service or demanded connection charges that exceed its standard installation charge.
- Report that a provider failed to schedule an installation within 10 business days of a request for service or failed to perform the installation.

Scan for more information



Accurate Maps = Improved Internet Access

An accurate map will help identify the communities most in need of funding for high-speed internet projects.

BroadbandMap.fcc.gov



Board of County Commissioners Agenda Request

Agenda Item #

Requested Meeting Date: December 13, 2022

Title of Item: Personnel Committee Recommendation

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Bobbie Danielson, HR Director	Department: HR Dept.
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Presenter (Name and Title): Bobbie Danielson, HR Director	Estimated Time Needed: 2 minutes
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Summary of Issue:

The Personnel Committee unanimously supports the Land Department's request to reorganize by eliminating the full-time Assistant Land Commissioner (Grade 10) and Forestry/Parks Technician (Grade 4) positions and replacing them with a full-time Forester (Grade 7) and Office Support position (to be determined, Grade 4 or 5).

Alternatives, Options, Effects on Others/Comments:

It is anticipated the Office Support position will be filled on or about January 1, 2023, and the Forester position will be filled on or about February 15, 2023.

Recommended Action/Motion:

Motion to authorize the Land Department reorganization by eliminating the full-time Assistant Land Commissioner and Forestry/Parks Technician positions and replacing them with a full-time Forester and Office Support position.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

This expense will be covered in the Land Department's budget.
 Est \$143,211 for Asst LC and F/P Tech vs Est \$144,094 for Forester and Office Support.
 (The 2023 budget already included the Forester position as it was previously discussed.)



Board of County Commissioners Agenda Request

9A
Agenda Item #

Requested Meeting Date: December 13, 2022

Title of Item: Off Sale Liquor License for 2023/ Malmo Liquor Store

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Kathleen Ryan	Department: Auditor
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Presenter (Name and Title): Kathleen Ryan, CFO	Estimated Time Needed: 2 minutes
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Summary of Issue:

Renewal of County "Off Sale" Liquor License for 2023
Westerlund Inc., d/b/a MALMO LIQUOR STORE

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

See attached proposed Resolution to approve Liquor License.
(Subject to completion of all documents and required signatures)

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 13, 2022

By Commissioner: xx

20221213-xxx

Malmo Liquor Store- Liquor License

BE IT RESOLVED, The Aitkin County Board of Commissioners agrees to approve the following liquor license for a period from January 1, 2023 thru December 31, 2023:

“OFF” Sale:

Westerlund Inc. d/b/a **Malmo Liquor Store** – Malmo Township

This establishment has an address of 22167 State Hwy 47/Suite 300, Aitkin, MN 56431

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 13th day of December 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 13th day of December 2022

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

9B
Agenda Item #

Requested Meeting Date: December 13, 2022

Title of Item: On, Off and Sunday Sale Liquor License for 2023 / Fisherman's Bay

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
--	---	---

Submitted by: Kathleen Ryan	Department: Auditor
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Presenter (Name and Title): Kathleen Ryan, CFO	Estimated Time Needed: 2 minutes
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Summary of Issue:

Renewal of County "On, Off and Sunday Sale" - Liquor License for 2023
N5 Corporation, d/b/a FISHERMAN'S BAY

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

See attached proposed Resolution to approve Liquor License (Subject to completion of all documents and required signatures)

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 13, 2022

By Commissioner: xx

20221213-xxx

Fisherman's Bay Liquor License 2023

BE IT RESOLVED, The Aitkin County Board of Commissioners agrees to approve the following liquor license for a period from January 1, 2023 thru December 31, 2023:

"ON", "OFF" and "SUNDAY" Sale:

N5 Corporation, d/b/a **Fisherman's Bay** – Workman Township

This establishment has an address of 50933 State Highway 65, McGregor, MN 55760

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 13th day of December 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 13th day of December 2022

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

10A
Agenda Item #

Requested Meeting Date: December 13, 2022

Title of Item: 2023 Appropriations Discussion

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Jessica Seibert	Department: Administration
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Presenter (Name and Title): Jessica Seibert, County Administrator	Estimated Time Needed: 5 Min.
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Summary of Issue:

Attached is the draft 2023 Appropriations worksheet. The requests have been reviewed by the Budget Committee and are being presented to the Board for discussion prior to final approval on December 20th.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
2023 Appropriations worksheet - Discussion only

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request

10B
Agenda Item #

Requested Meeting Date: December 13, 2022

Title of Item: 2022 Reserve Request Discussion

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
--	--	--

Submitted by: Jessica Seibert	Department: Administration
---	--------------------------------------

Presenter (Name and Title): Jessica Seibert, County Administrator	Estimated Time Needed: 5 Min.
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Summary of Issue:

Attached is the draft 2022 Reserve Request. The requests have been reviewed by the Budget Committee and are being presented to the Board for discussion prior to final approval on December 20th.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
2022 Reserve Requests - Discussion only

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

2022 RESERVES

Account Code	Department	Reserve Balance as of 11/2022	2022 Funds to Reserve	Balance for 2023	Project
02-012.6360	Court Administration	71,151.60	0.00	71,151.60	Court Appointed Atty Services
02-012-028.6405	Court Administration	6,850.00	10,000.00	16,850.00	Jury Deliberation/Technology
02-042-190.6405	Treasurer	4,880.58	(4,880.58)	0.00	Scanner/Teller Pedestals
02-040-028.6405	Auditor	3,000.00	0.00	3,000.00	Computers/Office Equipment
02-040.6360	Auditor	0.00	11,000.00	11,000.00	Scanning
02-601.6262	Extension	0.00	4,800.00	4,800.00	Summer Intern
02-601.6405	Extension	0.00	2,000.00	2,000.00	Supplies/Technology
02-044-251.6208	Central Services	59,000.00	50,000.00	109,000.00	Strategic Plan/LEAN Training
02-44-6360	Central Services	10,009.51	0.00	10,009.51	IFS/Equipment
02-044.6360	Central Services	6,471.07	0.00	6,471.07	Scanning
02-049-190.6485	IT	60,827.32	0.00	60,827.32	Network Equipment
02-049-251.6268	IT	15,068.00	0.00	15,068.00	Staff Training
02-049-190.6625	IT	0.00	20,000.00	20,000.00	Servers
02-053-251.6268	HR	4,480.42	0.00	4,480.42	Staff Training
02-060.6800	Election	41,602.24	100,000.00	141,602.24	Election Expenses
02-090.6800	Attorney	10,000.00	0.00	10,000.00	Murder Trial Expenses
02-110-011.6605	Maintenance	0.00	0.00	0.00	Facilities Planning
02-110-028.6405	Maintenance	3,355.82	0.00	3,355.82	Cleaning Equip/Computer
02-111-011.6605	Buildings	0.00	38,500.00	38,500.00	Capital Projects
02-120.6357	Veteran Service	899.63	1,000.00	1,899.63	Donations for Vets
02-200-011.6605	Sheriff	120,000.00	0.00	120,000.00	Buildings-Future Repairs
02-200-028.6405	Sheriff	18,000.00	11,000.00	29,000.00	Equipment/Radios
02-200-028.6620	Sheriff	83,189.00	80,660.00	163,849.00	Enforcement/Squad Cars
02-200-020.6360	Sheriff	31,732.02	0.00	31,732.02	Aitkin Co. Search & Rescue
02-200-190.6485	Sheriff	38,589.75	0.00	38,589.75	Technology Funds
02-200-019.6620	Sheriff	10,000.00	0.00	10,000.00	Canine Replacement
02-203-028.6620	Sheriff	8,000.00	0.00	8,000.00	Snowmobile Replacement
02-206-018.6800	Sheriff	14,449.89	0.00	14,449.89	Forfeiture
02-253-028.6620	STS	30,000.00	0.00	30,000.00	Van
02-257.6357	Community Corrections	1,373.95	0.00	1,373.95	Baker Foundation Grant
02-390-028.6620	FPL/Environmental Services	17,500.00	0.00	17,500.00	Vehicle Replacement
HHS	HHS - Tracked in HHS	0.00		0.00	Bldg Renovations
02-700-909.6800	Economic Development	3,400.00	7,015.00	10,415.00	Business Development & Rec. Grant
	TOTAL	673,830.80	331,094.42	1,004,925.22	TOTAL
02-952.6800	Econ Development from 16.952	108,492.61	(100,000.00)	8,492.61	Broadband
	01-2544 (zeroed, tracked in Fund 02)				
	TOTAL	782,323.41		1,013,417.83	TOTAL



Board of County Commissioners Agenda Request

10C
Agenda Item #

Requested Meeting Date: December 13, 2022

Title of Item: 2023 Commissioner Salary Discussion

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Jessica Seibert	Department: Administration
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Presenter (Name and Title): Jessica Seibert, County Administrator	Estimated Time Needed: 5 Min.
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Summary of Issue:

2023 Commissioner salary rate will be discussed. A resolution will be presented for adoption with the final year end budget documents on December 20, 2022.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Discussion only

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request

10D
Agenda Item #

Requested Meeting Date: December 13, 2022

Title of Item: 2023 Elected Officials Salary Discussion

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
--	---	--

Submitted by: Jessica Seibert	Department: Administration
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Presenter (Name and Title): Jessica Seibert, County Administrator	Estimated Time Needed: 5 Min.
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Summary of Issue:

2023 Elected Officials salary rates will be discussed. A resolution will be presented for adoption with the final year end budget documents on December 20, 2022.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Discussion only

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request

Agenda Item #

Requested Meeting Date: December 13, 2022

Title of Item: 2023 Capital Improvement Plan Discussion

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Jessica Seibert	Department: Administration
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Presenter (Name and Title): Jessica Seibert, County Administrator	Estimated Time Needed: 10 Min.
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Summary of Issue:

Attached is the draft 2023 Capital Improvement Plan. The plan has been reviewed by the Budget Committee and Facilities Committee. A resolution will be presented for adoption with the final year end budget documents on December 20, 2022.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
2023 Capital Improvement Plan - Discussion only

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$
Is this budgeted? Yes No *Please Explain:*

AITKIN COUNTY -- CAPITAL IMPROVEMENT PLAN: 2023 - 2027

		2023	2024	2025	2026	2027	5 Yr. Total	FUTURE CAPITAL NEEDS
Assessor								
	Transportation							
	Appraiser Vehicle	20,000	6,660	6,660	6,660		39,980	
Attorney								
	Tech							
	Computers	10,953	6,000	6,000	6,000	6,000	34,953	
Auditor								
	Equipment							
	Poll Pads				42,000		42,000	
	Ballot Counter & Central Count	10,000	30,000	10,000	10,000	10,000	70,000	50,000
Buildings & Facilities								
	Buildings							
	Courthouse Front Steps /IT Window Repair						-	
	Fuel Tank Removal						-	
	Replace Rubber Roof (7500 sf) - Judicial Center	60,000	90,000	90,000			240,000	
	Sidewalk Replacement		10,000		10,000		20,000	
	Government Center HVAC Controls Update				10,000	10,000	20,000	
	Window Replacement - Judicial Center		650,000				650,000	
	Motor Pool Campus			1000000			1,000,000	
	Equipment							
	Lawn Mower Replacement		10,000	10,000			20,000	
	Maintenance Vehicle	10,000	10,000	10,000			30,000	
	Maintenance/Cleaning Equipment	6,000	6,000	6,000	6,000	6,000	30,000	
Court Administration								
	Tech							
	Technology Improvements	5,000	5,000	5,000	5,000	5,000	25,000	
Environmental Services								
	Buildings							
	Compost Sites	20,000	20,000	20,000	20,000		80,000	
	Recycling Center Improvements	25,000					25,000	
	Transportation							
	Auto - Planning & Zoning		18,500		19,500		38,000	
Health & Human Services								
	Buildings							
	HHS Building Remodel						-	8,000,000
	Carpet Replacement	80,000					80,000	
	Air Conditioner					100,000	100,000	
	Basement Remodel				20,000		20,000	
	Heating/HVAC Update			25,000			25,000	
	Lighting update to LED		80,000				80,000	
	Lobby/OSS Area Remodel				75,000		75,000	
	Room Divider			10,000			10,000	
	Office Furniture	30,000	40,000	90,000	35,000		195,000	
	Office Updates	12,000	12,000				24,000	
Human Resources								
	Tech							
	HRIS Software		75,000	75,000	75,000		225,000	
IT								
	Buildings							
	Primary Air Conditioner					10,000	10,000	
	Tech							
	AD Server x 2 - DC1 & DC2				20,000		20,000	
	Assureon Replacement (storage for scanned documents)				15,000	45,000	60,000	
	GIS Servers - Web & DB Sequel Server						-	
	Highway Server			10,000			10,000	
	Server - Coatty				10,000		10,000	
	Server - Image				10,000		10,000	
	Server - Tiamat			10,000			10,000	
	ASA x 2			24,000			24,000	
	Virtual Host Server - Medusa		10,000				10,000	
	Mercury (hydra replacement)	10,000					10,000	
	TRIGLAV	10,000					10,000	
	Back up Device (Barracuda)	15,000	25,000				40,000	
Land								
	Buildings							
	Roof Replacement, Fence			25600	27000		52,600	
	Equipment							
	ATV	8,500	8,800		7000		24,300	
	Snowmobile	9,200		9500	9200	10000	37,900	
	Survey Equipment	5,000			20000	28000	53,000	
	Trailers	7,000		15000			22,000	
	Groomer						0	
	Bobcat					75000	75,000	
	Transportation							
	4x4 Pickups	76,000	80,000	42000	44000	55000	297,000	

Land (LLCC)							
	Buildings						
	LLCC School House Roof	25,000					25,000
	LLCC Dry Storage Door/Frame Replacement						-
	LLCC Siding Replacement/Repair						-
	LLCC North Star Lodge Beams						-
	LLCC LED Lighting Conversion						-
	LLCC Repair Paved Paths						-
	LLCC Director's House Boiler	8,000					8,000
	LLCC House Roof	15,000					15,000
	Equipment						
	LLCC Fire Suppression Pump/Panel	80,000					80,000
Motor Pool							
	Transportation						
	Replacement Vehicles (1/yr.)	16,000	20,000	22,500	25,000	25,000	108,500
Roads & Bridges							
	Buildings						
	Aitkin Fuel Tank Replacement						-
	McGrath Fuel Tank Replacement		40,000				40,000
	Palisade Cold Storage Building	70,000					70,000
	Swatara Shop Heating System Modification						-
	McGregor Fuel Tank Replacement	40,000					40,000
	Palisade Fuel Tank Replacement						-
	Aitkin Gate Improvements						-
	Aitkin Area Maint Facility: Shop Addition		100,000	100,000	100,000	100,000	400,000
	Palisade Gate		5,000				5,000
	McGregor Fabric Salt Shed Roof	5,000			16,000		21,000
	Swatara Gate	5,000					5,000
	Equipment						
	Unit #019: 2006 Roscoe SweepPro						-
	Unit #029: 1991 Felling Trailer						-
	Unit #032 - Felling Trailer						-
	Unit #034: Towmaster Trailer				32,000		32,000
	Unit #066: 2003 Honda Water Pump						-
	Unit #126: 2000 Ford Single Axle						-
	Unit #127: 2000 Ford Axle Dump Truck						-
	Unit #128: 2001 Sterling LT9511						-
	Unit #131: 2001 Sterling LT9511						-
	Unit #136: International Tandem Axle Dump Truck		160,000	80,000			240,000
	Unit #137: 2012 International Tandem			190,000	50,000		240,000
	Unit #200: Capterpillar 120M Motor Grader						-
	Unit #211: Cat Motor Grader	270,000					270,000
	Unit #212: Cat 140G Motor Grader						-
	Unit #300: 2011 Terex Brush Machine				110,000		110,000
	Unit #304 - Ulrich Shoulder Mach						-
	Unit #350: John Deer Tractor/Mower	50,000					50,000
	Unit #370: Cat 312 Excavator						-
	Unit #389: Ford Loader/Backhoe		80,000				80,000
	Unit #391: Cat 938F Loader					150,000	150,000
	Unit #394: 2002 John Deere Tractor Mower						-
	Unit #498: Water Tanker Trailer						-
	Unit #499: Red River Belly Dump				22,000		22,000
	Unit #500: Ranco Belly Dump						-
	Unit #501: Red River Belly Dump						-
	Unit #732: Leica Total Station						-
	Unit #801: Hydraulic Hoist						-
	Unit #810: 2009 Husqvarna Zero Turn Mower						-
	Unit #138: 2012 International Tandem				240,000		240,000
	Unit #135: 2012 International Tandem	140,000	100,000				240,000
	Unit #139: 2016 Mack GU 713				245,000		245,000
	Mastic Patch Trailer	70,000					70,000
	Chassis only Tandem Truck				52,000		52,000
	Upgrade R8 GPS Receiver	25,000					25,000
	Tech						
	Unit #644: Computer Maintenance Foreman						-
	Unit #786: Engineering Tech Desktop Computers - 4	7,000					7,000
	Unit #787: Engineering Tech Laptops - 4			7,000			7,000
	Unit #653: Computer						-
	Unit #657: Computer						-
	Unit #658: Computer						-
	Unit #659: Computer						-
	Unit #660: Computer						-
	Transportation						
	Unit #448: 2004 Ford F-150 4x4						-
	Unit #453 2008 Ford F-250 (with lift)						-
	Unit #454: 2008 Ford F-150	30,000					30,000
	Unit #456: 2008 Ford F-350 Flatbed	60,000					60,000
	Unit #458: 2010 Ford F150 CrewCab			34,000			34,000
	Unit #460: 2011 Ford F-350 SD		45,000				45,000

Roads & Bridges	Transportation	Unit #462: Chevy 2500	32,000				32,000
Roads & Bridges		Unit #464: 2008 Ford F-150 Ext Cab				38,000	38,000
Roads & Bridges		Unit #467: 2007 Ford F-150 4x4 Styleside					-
		Unit #468: 2007 Ford F150	30,000				30,000
		Unit #469: 2005 Ford F150					-
		Unit #470: 2006 GMC 1500					-
		Unit #472: 2018 Ford F-250 SuperDuty		50,000			50,000
		Unit #473: 2018 Ford F-250 SuperDuty		34,000			34,000
		Unit# 465: 2012 Chevy Mechanic Truck					-
		Unit #459: 2010 Ford F150				38,000	38,000
		Unit #471: Sign Truck 2017 Ford F-450 Super Duty			70,000		70,000
		Snow Blower Attachment	14,000				14,000
Sheriff's Department							
	Buildings						
		Dispatch Air Conditioning					-
		Remodel/Expansion					-
		Chiller Replacement					8,000,000
		Water Heater Replacement					-
		Boiler Replacement	750,000				750,000
Roads & Bridges		Jail Controls Replacement					-
Roads & Bridges		Elevator Upgrade					-
Roads & Bridges		Window Replacement					-
Roads & Bridges		1st Floor Office/Dispatch Remodel					-
Roads & Bridges		2nd Floor Cell Remodel					-
Roads & Bridges		Led Light Conversion					-
Roads & Bridges		Architect Fees					-
Roads & Bridges		Roof Replacement					-
Roads & Bridges	Communications						
Roads & Bridges		Radio Fleet Upgrade - Enforcement					-
Roads & Bridges		Radio Fleet Upgrade - Jail	-				-
Roads & Bridges	Equipment						
Roads & Bridges		ATV	-	7,000			7,000
Roads & Bridges		Jail Cameras	5,500				5,500
Roads & Bridges		Tazers					-
Roads & Bridges		Radars					-
		Technology Improvements		15,000	15,000	15,000	15,000
		Boat & Water - vehicle & radio equipment	25,000				60,000
	Tech						25,000



Board of County Commissioners Agenda Request

10F

Agenda Item #

Requested Meeting Date:

Title of Item:

<p>REGULAR AGENDA</p> <p>CONSENT AGENDA</p> <p>INFORMATION ONLY</p>	<p>Action Requested:</p> <p>Approve/Deny Motion</p> <p>Adopt Resolution (attach draft)</p> <p style="text-align: right; font-size: small;"><i>*provide copy of hearing notice that was published</i></p>	<p>Direction Requested</p> <p>Discussion Item</p> <p>Hold Public Hearing*</p>
Submitted by:		Department:
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue:		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
<p>Financial Impact:</p> <p><i>Is there a cost associated with this request?</i> Yes No</p> <p><i>What is the total cost, with tax and shipping? \$</i></p> <p><i>Is this budgeted?</i> Yes No <i>Please Explain:</i></p>		



Aitkin County Board of Commissioners

Agenda Request Form

11 A

Agenda Item #

Requested Meeting Date:
Title of Item: Committee Reports

REGULAR AGENDA	Action Requested by: County Business		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Anne Marcotte Commissioner Don Niemi HHS Director Cynthia Bennett Commissioner Laurie Westerlund Commissioner Laurie Westerlund Commissioner Brian Napstad
Aitkin Airport Commission	Monthly	1 st Wednesday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3 rd Thursday	Wedel and Napstad
Aitkin County CARE Board	Monthly	3 rd Tuesday	Westerlund
Aitkin County Community Corrections Advisory	Quarterly	Varies	Wedel and Marcotte
Aitkin County Water Planning Task Force	Bi-monthly	3 rd Wednesday	Wedel
Aitkin Economic Development Administration	Quarterly	3 rd Thursday	Wedel
Arrowhead Counties Association	8 or 9x yearly	3 rd Wednesday	Niemi and Westerlund
Arrowhead Economic Opportunity Agency	Bi-monthly	3 rd Wednesday	Westerlund, Alt. Niemi
Arrowhead Regional Development Council	Quarterly	3 rd Thursday	Niemi, Alt. Westerlund
ATV Committee	Monthly		Napstad and Westerlund
Big Sandy Lake Management Plan	Monthly	2 nd Wednesday	Napstad, Alt. Marcotte
Budget Committee	Most months	1 st Tuesday	Marcotte and Wedel
Development Achievement Center	Monthly	3 rd or 4 th Thurs.	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 nd Monday	Niemi, Alt. Napstad
Economic Development	Monthly	1 st Wednesday	Wedel and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Napstad
Extension	4x year	Monday	Marcotte, Alt. Westerlund
Facilities/Technology	As needed		Wedel and Westerlund
H&HS Advisory (Liaison)	Monthly except July	1 st Wednesday	Westerlund and Wedel
Historical Society (Liaison)	Monthly	4 th Wednesday	Wedel
HRA	Monthly	4 th Wednesday	Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Odd Months	4 th Monday	Napstad and Land Cmr Courtemanche
Lakes and Pines	Monthly	3 rd Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Marcotte, Alt. Niemi
McGregor Airport Commission	Monthly	Last Wednesday	Napstad
Mille Lacs Fisheries Input Group	8-10x year		Westerlund
Mille Lacs Watershed	10x year	3 rd Monday	Westerlund, Alt. Niemi
Mississippi Headwaters Board	Monthly	4 th Friday	Marcotte, Alt. Napstad
MN Rural Caucus	8x year	Varies	Niemi, Alt. Westerlund
Natural Resources Advisory Committee	8-10x year	2nd Monday	Marcotte and Napstad
NE MN Office Job Training	As called		Niemi
Northeast MN ATP	Quarterly	Varies	Napstad and Engineer Welle, Niemi Alt.
Northeast MN ECB	5-6x year	4 th Thursday	Napstad, Alt. Sheriff
Northeast Waste Advisory Committee	Quarterly	2 nd Monday	Napstad, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 st Thursday	Westerlund, Alt. Napstad
Ordinance	As needed		Napstad and Marcotte
Personnel/Insurance	As needed	2 nd Tuesday	Marcotte and Wedel
Planning Commission	Monthly	3 rd Monday	Marcotte, Alt. Westerlund
Rum 1W1P Policy Committee	Quarterly		Westerlund, Alt. Niemi
Snake River Watershed	Monthly	4th Monday	Napstad, Alt. Niemi
Snake River 1W1P Policy			Napstad, Alt. Niemi
Sobriety Court	Bi-Monthly	3 rd Thursday	Wedel
Solid Waste Advisory	As needed		Napstad and Westerlund
Toward Zero Deaths	Monthly	2 nd Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 nd Thursday	Westerlund